



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

BOARD OF COMMISSIONERS Regular Board Meeting Agenda

Tuesday, August 18, 2026

9:00 AM

*Meeting to be held in the County Board Room
at the Historic Courthouse, 215 1st Ave S, Long Prairie, MN.*

MEETING WILL BE LIVE-STREAMED AT: [HTTPS://WWW.TODDCOUNTYMN.GOV](https://www.toddcountymn.gov)

Public Comment Period: 8:45 a.m.

Agenda Item #		Agenda Time:
1	Call to Order and Roll Call	9:00
2	Pledge of Allegiance	9:01
3	Amendments to the Agenda	9:02
4	Potential Consent Items	9:03
4.1	Meeting Minutes Approval - August 4, 2026	
4.2	Gambling Permit: NWTF Struttin Blackbeards 10/24/2026	
4.3	Accept resignation of Isaiah Anderson, Intern 08/09/2026	
4.4	Hire MIS Technician Justin Host Start date: TBD	
4.5	Hire Seasonal Office Support Specialist II (EAP) - Joselyn Alvarez Start date: TBD	
4.6	Resignation - Child Services Supervisor Breezy Tate 08/19/2026	
5	County Auditor-Treasurer	9:05
5.1	Commissioner Warrants	
5.2	Health & Human Services Commissioner Warrants	
5.3	Health & Human Services SSIS Warrants	
6	Initiative Foundation	9:10
6.1	Initiative Foundation Update	
6.2	Initiative Foundation Annual Contribution	
7	County Assessor	9:20
7.1	Abatement - 36-0121300	
8	Public Works	9:25
8.1	Authorization to Purchase 2026 Tractor Mower	
8.2	Authorization to Purchase 2026 Skidloader Trailer	
8.3	Authorization to Purchase 2026 One Ton Truck	
8.4	Authorization to Purchase 2027 Plowtruck	
8.5	Authorization to Submit Permit to Install Flashing Stop Signs at the Intersection of State Highway 27 and County Road 11	
9	Facilities	9:35
9.1	Trim On Historic Building Update	
9.2	New Dock in Zone 3 at Battle Point Park	
10	Planning & Zoning	9:40
10.1	Long Prairie River Watershed Collaborative Fiscal Agent Agreement	
10.2	Gingerich Request for CUP	
10.3	Allied Dairy Request for CUP	
10.4	Christensen Request for CUP	
10.5	Kesslers Bay Preliminary Plat	
10.6	Sacred Heart Cemetery Plot Approval	
10.7	2026 Todd County Comprehensive Plan Adoption	

Commissioners may be in the Commissioner's Board Room prior to the board meeting proceedings.

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The County Board will open the meeting at the posted time and reserves the right to alter the agenda schedule for business needs.

over

11 Solid Waste

9:50

11.1 Bobcat Replacement

11.2 Overhead Door Replacement

Standing Reports

County Auditor-Treasurer Report

County Attorney Report

County Coordinator's Report

County Commissioners' Report

Adjourn



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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-01
Agenda Topic Title for Publication:		Meeting Minutes Approval - August 4th, 2026
Date of Meeting: August 18 th , 2026		Agenda Time Requested: ☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Minutes for the following meetings are attached: August 4 th , 2026		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the Todd County Board of Commissioner's Meeting Minutes for August 4 th , 2026 as presented.		
Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		
		Seal



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*Minutes of the Meeting of the Todd County Board of Commissioners held on
August 4th, 2026*

Public Comment

Steve Berscheit appeared on behalf of his mother Dorreen Berscheit to address concerns regarding his request for abatement of property taxes due to a postal change that affected the homestead on his mother's property. The postal change was for mailing purposes only and there was no legal change of residence.

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 4th day of August, 2026 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented with the removal of item 8.1 Long Prairie River Watershed Collaborative Fiscal Agent Agreement.

Consent Agenda

On motion by Neumann and second by Noska, the following motions and resolution were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for July 21st, 2026 as presented.

Accept the resignation of FT jailer Beau Herzig effective 8/10/2026.

Accept the resignation of Investigator Travis Winter effective 8/02/2026.

Accept the resignation of Admin assistant Megan Sovich effective 7/31/2026.

Hire Abby Pearcy for the PT Correctional Officer position at a wage of \$26.36 per hour Grade 6/F step A start date TBD.

GAMBLING PERMIT – IVY'S LEGACY FOUNDATION

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Ivy's Legacy Foundation through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Ivy's Legacy Foundation to hold a raffle event at The Shed in Kandota Township at the address 10098 County 11, Sauk Centre, MN on October 30th, 2026.

Commissioners

The Todd County Board of Commissioners recognized the County employees who have met milestones of years of service during the 2nd quarter of 2026.

Auditor-Treasurer

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the July 2026 Auditor Warrants number (ACH) 906187 through 906243 in the amount of \$1,058,316.16 (Manual) 1408 through 1448 in the amount of \$2,057,297.34 and (Regular) 246694 through 246841 in the amount of \$953,634.03 for a total of \$4,069,247.53.

On motion by Noska and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 404613 through 404630

in the amount of \$84,309.54 and (Regular) 59970 through 60003 in the amount of \$176,347.21 for a total of \$260,656.75.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 807722 through 807751 and (Regular) 714344 through 714389 for a total of \$219,551.44.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 602064 through 602072 and (Regular) 519044 through 519062 for a total amount of \$78,113.97.

On motion by Neumann and second by Denny, the following resolution was introduced and adopted by unanimous vote:

TRANSFER OF FUNDS FROM COUNTY DITCH FUND TO GENERAL REVENUE FUND

WHEREAS, The County Ditch Authority has approved to have the hours worked by the County Ditch Inspector charged back to that ditch, and;

WHEREAS, the calculations have been made for the County Ditch Inspector's time for the period of July 1, 2025 through June 30, 2026 per attached copy;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the transfer of \$5,573.75 from the Fund 40-County Ditch Fund to the Fund 01-General Revenue Fund per the attached list.

County Ditch/Ag Inspector

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: Acting as the Todd County Ditch Authority acknowledge receipt of Hold Harmless Agreement applications from Wally & Lorie Miller and Triple M Dairy Inc to clean a portion of County Ditch 33 in section 29 Reynolds Township.

On motion by Noska and second by Becker, the following resolution was introduced and adopted by unanimous vote:

Hold Harmless Agreement – Ditch Maintenance & Replace Private Crossing – County Ditch 11

WHEREAS, David & Edna Bontrager are requesting to maintain approximately 3,906 feet of the Main Ditch, and replace a private crossing, on CD11, parcel 26-0006701 Ward Twp, section 7. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, an onsite inspection has been done, and;

WHEREAS, applicant is allowed to maintain the drainage ditch to the original width and depth. An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Spoil may be side cast and leveled, staying within 16 ½ feet of the ditch, or moved to an approved upland site. Applicant will remove a failing private culvert crossing on the SE4 NE4 of the parcel and will install a new culvert approximately

700 feet south of existing crossing near the south property line. This culvert will be required to match the hydraulic capacity of a 36" CMP culvert.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to David and Edna Bontrager to maintain a portion of the Main Ditch of CD11 located on parcel 26-0006701, and to replace a failing private crossing. The maintenance will be done on their own property at their own expense.

Health & Human Services

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the Public Health Nurse job description revision.

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve FFY2027 Low Income Home Energy Assistance Program Grant Contract & Internal Controls Documentation.

Administration

On motion by Noska and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

2027 Non-Union Employees and Appointed Officials Salaries

WHEREAS, the Todd County Board of Commissioners are responsible for setting the compensation of county employees and appointed officials, and;

WHEREAS, the Todd County Board of Commissioners desire to follow the same pattern bargained with unions for the non-union regular full-time employees and appointed officials, and;

WHEREAS, a 3.0% general wage increase will take effect on the first day of the first full pay period in January 2027, applicable to all regular full-time employees whose salaries do not exceed the maximum of the salary schedule.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners authorize the that a 3.0% general wage increase will take effect on the first day of the first full pay period in January 2027, applicable to all regular full-time employees whose salaries do not exceed the maximum of the salary schedule.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To update the Public Works Organizational Chart to reflect the removal of the Ditch/Ag Inspector position from the Public Works Department organizational structure and establish it as a separate department, Ditch/Ag Inspector.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the reclassification of the HR Assistant Position from 4/D to 5/E.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that the Primary Election will be held on August 11th with our office open for absentee voting additional hours this weekend. Election Judge training classes have been completed. Voters seeking information about voting are recommended to visit the mnvotes.gov website. Announced that the 2027 County Program Aid amount has been certified lower than the 2026 allotment.

County Coordinator's Report

The County Coordinator reported attending meetings including employee safety trainings, childcare, personnel and paycom.

County Commissioner's Report

The Commissioners reported on meetings and events attended.
 Commissioner Becker attended meetings including the Facilities, Safety, Safety Training, and Regional Emergency Management.
 Commissioner Denny has attended meetings including Prairie Lakes, Central Emergency Services, and Personnel.
 Commissioner Noska has attended meetings including the upcoming Employee Picnic.
 Commissioner Byers attended meetings including Facilities, Safety, and Personnel.
 Commissioner Neumann attended meetings including Sauk River Watershed, CMCOA, and CPT.

Recess

On motion by Noska and second by Denny, the meeting was recessed until August 18, 2026.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
CLIFTON LARSONALLEN, LLP	\$ 20,265.00
CORBIN PICKAR EXC INC	\$ 6,925.00
GREAT RIVER REGIONAL LIBRARY	\$ 90,634.25
LONG PRAIRIE OIL COMPANY	\$ 5,637.71
LONG PRAIRIE SANITATION INC	\$ 4,673.25
PETERS LAW OFFICE, P.A.	\$ 4,600.00
PICTOMETRY INTERNATIONAL CORP	\$ 43,100.00
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$ 98,136.20
REGENTS OF THE UNIV OF MN	\$ 45,062.50
STEP	\$ 13,253.75
TODD COUNTY MIS DEPT	\$ 3,446.40
24 PAYMENTS LESS THAN 2000	\$ 13,845.02
A.W. RESEARCH LABORATORIES, INC.	\$ 2,780.00
CENTRA CARE	\$ 13,350.31
CENTRAL SPECIALTIES INC	\$ 391,307.43
CITY OF BROWERVILLE	\$ 9,704.66
CLIFTON LARSONALLEN, LLP	\$ 7,959.00
COUNTIES PROVIDING TECHNOLOGY	\$ 7,448.00
ESTRADA/ELIAZAR & ESMERALDA	\$ 27,786.75
FLEET SERVICES/WEX BANK	\$ 12,140.01
MINNESOTA POWER	\$ 2,020.46



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MN DEPT OF FINANCE	\$	8,924.50
MOTOROLA	\$	3,558.06
OTTER TAIL COUNTY PROBATION	\$	16,000.00
PACIFIC LIFE INSURANCE CO	\$	2,325.00
RAINBOW RIDER	\$	13,133.33
VERIZON	\$	6,230.66
VOYANT COMMUNICATIONS, LLC	\$	3,249.90
WATERGUARDS LLC	\$	12,438.75
WEST CENTRAL REG JUVENILE CTR	\$	9,029.00
WONDERLICH/SCOTT A	\$	5,325.00
52 PAYMENTS LESS THAN 2000	\$	29,715.44
CITY OF STAPLES	\$	274,371.79
JASON ANDERSON CONSULTING	\$	6,819.32
LAKES COMMUNITY COOPERATIVE	\$	3,041.04
LANDWEHR CONSTRUCTION INC	\$	335,591.63
LONG PRAIRIE OIL COMPANY	\$	8,296.09
MINNESOTA POWER	\$	14,674.44
MORRIS ELECTRONICS INC	\$	6,896.45
MORRISON COUNTY	\$	39,256.50
SIR LINES-A-LOT, LLC	\$	181,803.51
38 PAYMENTS LESS THAN 2000	\$	12,439.19
AFSCME COUNCIL 65	\$	4,878.28
ASFELD/JOSEPH	\$	4,760.04
CEBULLA/PAUL AND TAMMY	\$	14,816.14
CENTRAL MN CARPET CARE	\$	3,000.00
DOUGLAS SWCD	\$	11,928.11
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
HOST CONSTRUCTION CO LLC	\$	11,450.00
LAW ENFORCEMENT LABOR SERV INC	\$	2,248.32
LINCOLN FINANCIAL GROUP	\$	6,884.20
MADDEN GALANTER HANSEN, LLP	\$	19,838.03
METRO SALES INC	\$	2,220.22
METROPOLITAN LIFE INSURANCE COMPANY	\$	13,100.32
MINNESOTA POWER	\$	3,276.44
MN TEAMSTERS NO 320	\$	2,991.24
MORRISON SWCD	\$	2,273.40
PACIFIC LIFE INSURANCE CO	\$	2,325.00
PETERS LAW OFFICE, P.A.	\$	2,096.25
STANTEC CONSULTING SERVICES INC	\$	6,956.14
STATEMA/JORDAN	\$	16,908.08
TODD CO SHERIFF	\$	10,126.61
TRISKO HEATING AND PLUMBING INC	\$	3,227.55
WESTERBERG/CHRIS	\$	29,010.00
WEX BANK-SINCLAIR	\$	2,170.50
29 PAYMENTS LESS THAN 2000	\$	16,270.02
BETTER HEALTH COLLECTIVE	\$	31,355.00
PAYCOM PAYROLL, LLC	\$	608,126.31



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PAYCOM PAYROLL, LLC	\$ 3,467.11
PAYCOM PAYROLL, LLC	\$ 41,818.28
BETTER HEALTH COLLECTIVE	\$ 328,645.00
VOYA (MSRS)	\$ 15,039.98
PERA	\$ 103,709.20
WEX HEALTH INC - HSA	\$ 42,335.80
COUNTY OF TODD	\$ 2,894.96
WEX HEALTH INC - HSA	\$ 4,493.70
MN PERA	\$ 6,522.46
WEX - CIRCLE K	\$ 3,090.99
MN DEPT OF REVENUE	\$ 4,216.00
US BANK-CC	\$ 5,600.69
MN DEPT OF REVENUE	\$ 43,322.03
PAYCOM PAYROLL, LLC	\$ 3,467.10
PAYCOM PAYROLL, LLC	\$ 42,529.93
PAYCOM PAYROLL, LLC	\$ 609,580.20
MN PERA	\$ 6,522.47
COUNTY OF TODD	\$ 3,050.46
WEX HEALTH INC - HSA	\$ 15,639.75
PERA	\$ 103,592.88
VOYA (MSRS)	\$ 5,871.43
HUMANA INSURANCE COMPANY	\$ 8,126.39
16 PAYMENTS LESS THAN 2000	\$ 14,279.22
TOTAL:	\$ 4,069,247.53

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
AMAZON CAPITAL SERVICES	\$ 2,318.39
CELLEBRITE INC	\$ 10,740.00
CENTRAL APPLICATORS INC	\$ 17,448.54
D & D AUTO REPAIR	\$ 8,111.72
EAGLE FABRICATING	\$ 19,000.00
J BROTHERS MECHANICAL PLUS, LLC	\$ 6,495.00
LONG PRAIRIE LEADER	\$ 17,735.00
MN TARP AND LINER	\$ 3,504.85
PRAIRIE VIEW DIESEL REPAIR	\$ 23,281.59
TODD SOIL & WATER CONS DIST	\$ 75,577.00
TRUENORTH STEEL INC	\$ 50,624.84
WIDSETH SMITH NOLTING INC	\$ 5,352.50
40 PAYMENTS LESS THAN 2000	\$ 20,467.32
Total:	\$ 260,656.75

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
BON NUIT LLC	\$ 2,100.00
NEW AMERICAN FUNDING, LLC	\$ 6,108.70
TIMMERMAN PROPERTIES LLC	\$ 2,222.65



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4 PAYMENTS LESS THAN 2000	\$	1,446.24
CHILDREN YOUTH & FAMILIES DEPT	\$	2,019.22
DHS - SWIFT	\$	13,535.45
NEXT CHAPTER TECHNOLOGY, INC.	\$	168,315.50
TODD COUNTY ATTORNEY'S OFFICE	\$	2,816.20
65 PAYMENTS LESS THAN 2000	\$	20,987.48
Total:	\$	219,551.44

VENDOR NAME	AMOUNT
CHILDREN'S HOME & LSS LLC	\$ 3,360.30
GREATER MN FAMILY SRVS INC	\$ 4,779.16
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$ 2,485.75
NEXUS - MILLE LACS FAMILY HEALING	\$ 11,257.20
NORTHERN PINES MENTAL HEALTH CTR	\$ 11,686.99
PRESBYTERIAN FAMILY FOUNDATION INC	\$ 11,312.22
STEP	\$ 6,136.00
TRI-COUNTY COMMUNITY CORRECTIONS	\$ 12,450.00
WEST CENTRAL REGIONAL JUVENILE CTR	\$ 3,811.00
19 PAYMENTS LESS THAN 2000	\$ 10,835.35
Total:	\$ 78,113.97



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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☐ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☒ Resolution ☐ Other	20260818-02
Agenda Topic Title for Publication:		Gambling Permit - NWTF Struttin Blackbeards
Date of Meeting: August 18 th , 2026	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a gambling permit for the NWTF Struttin Blackbeards to hold a raffle event at the Little Sauk Legion in Little Sauk Township at the address of 16268 County 50, Long Prairie, MN on October 24 th , 2026.		
Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		
		Seal



GAMBLING PERMIT – NWTF STRUTTIN BLACKBEARDS

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the NWTF Struttin Blackbeards through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the NWTF Struttin Blackbeards to hold a raffle event at the Little Sauk Legion in Little Sauk Township at the address 16268 County 50, Long Prairie, MN on October 24th, 2026.



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Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-03
Agenda Topic Title for Publication:		Accept resignation of Isaiah Anderson Intern
Date of Meeting: 8/18/2026	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Todd County Sheriff's Office		
Person Presenting Topic at Meeting: Sheriff Allen		
Background: Supporting Documentation enclosed ☐		
Accept the resignation of Intern Isaiah Anderson.		
Options:		
1- Accept the resignation of Intern Isaiah Anderson		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Accept the resignation of Intern Isaiah Anderson effective 8/09/2026.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



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Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-04
Agenda Topic Title for Publication:		Hire MIS Technician Justin Host
Date of Meeting: 8/18/26	Agenda Time Requested: 5 min	☒ Consent Agenda
Organization / Department Requesting Action: MIS		
Person Presenting Topic at Meeting: Lisa Parteka		
Background: Supporting Documentation enclosed ☐		
An open MIS Technician exists within MIS. Interviews were conducted and it is recommended to hire Justin Host to fill the open position, pending a successful completion of a national fingerprint background check.		
Options:		
1. To approve the hire of Justin Host as a MIS Technician pending successful national fingerprint background check. Grade 7/G, Step B, \$29.27. Start date: TBD		
2. To not approve		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the hire of Justin Host as a MIS Technician pending successful national fingerprint background check. Grade 7/G, Step B, \$29.27. Start date: TBD		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ \$29.27/hr Funding Source(s): 61 - MIS	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number :
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	<i>(Issued by Auditor/Treasurer Office)</i> 20260818-05
Agenda Topic Title for Publication:		Hire Seasonal Office Support Specialist II (EAP) - Joselyn Alvarez
Date of Meeting: 8/18/2026	Agenda Time Requested: 5 mins	☒ Consent Agenda
Organization / Department Requesting Action: Health & Human Services		
Person Presenting Topic at Meeting: Jackie Och		
Background: Supporting Documentation enclosed ☐		
A Seasonal Office Support Specialist II position exists within the Energy Assistance Program (EAP). Interviews were conducted and it is recommended to hire applicant Joselyn Alvarez to fill the position. Start date: TBD.		
Options:		
1. To approve the hire of Joselyn Alvarez to fill the open Seasonal Office Support Specialist II position. Grade D/4, \$22.60. Start date: TBD		
2. Not approve.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the hire of Joselyn Alvarez to fill the open Seasonal Office Support Specialist II position. Grade D/4, \$22.60. Start date: TBD.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 22.60/hr Grade D/4 Funding Source(s): 11-Social Services	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA
COUNTY OF TODD

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Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-06
Agenda Topic Title for Publication:		Resignation - Child Services Supervisor Breezy Tate
Date of Meeting: 8/18/2026	Agenda Time Requested: 5 min	☒ Consent Agenda
Organization / Department Requesting Action: Health & Human Services		
Person Presenting Topic at Meeting: Jackie Och (consent item)		
Background: Supporting Documentation enclosed ☐		
Breezy Tate has resigned from her position as Supervisor in the Child Services Unit, effective August 19 th , 2026.		
Options:		
1. Approve the resignation of Child Services Supervisor Breezy Tate, effective August 19 th , 2026.		
2. Not approve.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve the resignation of Child Services Supervisor Breezy Tate, effective August 19th, 2026.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s): 11- Social Services	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

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Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-07
Agenda Topic Title for Publication:		Approve Commissioner Warrants
Date of Meeting: August 18 th , 2026	Agenda Time Requested: 2 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Printout has been sent to the Commissioners and Warrants for Publication are attached.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the Commissioner Warrants number (ACH) 404631 through 404653 in the amount of \$42,208.56 and (Regular) 60004 through 60035 in the amount of \$134,899.60 for a total of \$177,108.16.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

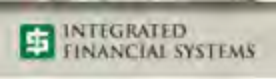
STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

**** Todd County ****
WARRANTS FOR PUBLICATION



Cutoff 2000
Report Sequence: 1 - Vendor Name

**** Todd County ****



WARRANTS FOR PUBLICATION

Warrants Approved On 8/18/2026 For Payment 8/21/2026

<u>Vendor Name</u>	<u>Amount</u>
ARC ELECTRIC SERVICE	7,902.71
BUSKER CONCRETE, INC	2,000.00
CENTRAL APPLICATORS INC	24,489.75
COMMISSIONER OF TRANSPORTATION	15,215.48
D & D AUTO REPAIR	2,314.28
GOVERNMENT FORMS AND SUPPLIES	5,557.43
HERDERING INC	26,932.80
JERRY'S AUTO BODY	7,943.53
LONG PRAIRIE LEADER	4,230.00
M-R SIGN COMPANY INC	8,849.76
NORTHERN STAR COOP	4,162.48
POWERPLAN BF	5,500.39
PRAIRIE VIEW DIESEL REPAIR	6,389.58
TODD SOIL & WATER CONS DIST	36,317.00
WAGNER ELECTRIC LLC	4,088.34
40 Payments less than 2000	15,214.63
Final Total:	177,108.16



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-08
Agenda Topic Title for Publication:		Health & Human Services Commissioner Warrants
Date of Meeting: August 18 th , 2026		Agenda Time Requested: 2 minutes ☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Printouts have been sent for Commissioners to review and Warrants for Publication are attached.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the Health & Human Services Commissioner Warrants number (ACH) 807752 through 807793 and (Regular) 714390 through 714432 for a total of \$55,354.84.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

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Seal

Warrants for Publication

Approval Date

8/18/2026

Payment Date

8/21/2026

Vendor name or #

Amount

ITEN FUNERAL HOME

\$ 3,500.00

VENDOR# 11481

\$ 2,237.95

VENDOR# 17406

\$ 2,257.65

TODD COUNTY SHERIFF'S OFFICE

\$ 4,659.95

69 PAYMENTS LESS THAN 2000

\$ 32,357.61

Final Total

\$45,013.16

ADRIANA

8/12/26 11:21AM

**** Todd County ****

WARRANTS FOR PUBLICATION



Page 1

Cutoff 2000

Report Sequence: 1 - Vendor Name

**** Todd County ****



WARRANTS FOR PUBLICATION
Warrants Approved On 8/18/2026 For Payment 8/21/2026

<u>Vendor Name</u>	<u>Amount</u>
MORRISON COUNTY HEALTH & HUMAN S	4,032.44
RENTERS WAREHOUSE LLC	2,783.99
10 Payments less than 2000	3,525.25
Final Total:	10,341.68



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-09
Agenda Topic Title for Publication:	Health & Human Services SSIS Warrants	
Date of Meeting: August 18 th , 2026	Agenda Time Requested: 2 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Printouts have been sent for Commissioners to review and Warrants for Publication are attached.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the Health & Human Services SSIS Warrants number (ACH) 602073 through 602086 and (Regular) 519063 through 519076 for a total amount of \$72,507.16.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

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Seal

Warrants for Publication

Payment Date:

8/21/2026

Approval Date:

8/18/2026

Vendor name or #

Amount

COMMUNITY AND FAMILY SRVS LLC
LITTLE SAND GROUP HOME
MERIDIAN SERVICES INC
NEXUS - KINDRED FAMILY HEALING
NORTHERN PINES MENTAL HEALTH CTR INC
PINE MANORS INC
PORT GROUP HOMES
STEP
VALLEY LAKE BOYS HOME

9132.50
12398.14
2655.16
5663.09
7375.00
2400.00
9979.68
6018.88
5160.00

\$11,724.71 19 Pymts less than \$2000

Final Total

\$72,507.16



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☐ Action/Motion	☐ Report	20260818-10
☐ Discussion	☐ Resolution	
☒ Information Item	☐ Other	
Agenda Topic Title for Publication:		Initiative Foundation Update
Date of Meeting: August 18 th , 2026		Agenda Time Requested: 10 Minutes ☐ Consent Agenda
Organization / Department Requesting Action: Initiative Foundation		
Person Presenting Topic at Meeting: Carl Newbanks, Initiative Foundation		
Background: Supporting Documentation enclosed ☒		
The Initiative Foundation will present an update/report for the County Board review.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion:		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

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Seal



Initiative
FOUNDATION

40 years of
investing in
your good ideas

June 8, 2026

Jackie Bauer
County of Todd
215 1st Ave S Ste 201
Long Prairie, MN 56347-1451

Dear Chair Byers, County Commissioners and Ms. Bauer,

For 40 years, the Initiative Foundation has been proud to invest in and partner with communities and counties across Central Minnesota to strengthen the vibrant, interconnected region we all call home.

As we celebrate our 40th anniversary in 2026, we are reflecting with gratitude on the relationships, resilience, and shared commitments that have shaped our work over four decades as we have invested and worked alongside you to build strong economies and healthy communities in Central Minnesota.

Since our founding in 1986, the Initiative Foundation has partnered with local leaders to turn vision into action through shared investment and collaboration. Thanks in part to your continued support, in Todd County, we have invested \$3,838,182 in grants and \$2,630,759 in business loans, helping to create and retain 961 quality jobs, while supporting nonprofit organizations and local government projects that benefit residents throughout the region. This work reflects our commitment to strengthening individual communities while supporting their role in a broader, connected Central Minnesota.

In 2025 alone, the Initiative Foundation:

- Granted more than \$6.5 million to nonprofits
- Delivered over \$6.7 million in loans to small businesses
- Awarded \$676,548 in grants for economic development and community engagement
- Brought in more than 9.5 million in funding from outside the region

Every dollar raised locally returns an average of \$4.92 back into the communities we serve. That return represents more than financial impact—it reflects stronger local leadership, resilient businesses and accessible childcare. Your support helps expand our capacity to support economic development efforts and bring significant funding from outside sources into Central Minnesota.

We respectfully invite you to allocate \$7,500 to the Initiative Foundation in your 2027 budget.

Once you finalize your budget, please sign and return the enclosed confirmation form. We would welcome the opportunity to answer questions or provide a presentation regarding the impact of your contribution. If you would like to schedule a presentation, please contact Brenda Gugglberger at bgugglberger@ifound.org.

Thank you for your leadership and for considering this important investment in our shared regional future.

All the best,

Brian Voerding, President

Carl Newbanks, Vice President of Philanthropy

The Initiative Foundation is a 501(c)(3) organization. As a 501(c)(3) nonprofit organization, your Initiative Foundation contribution is tax-deductible to the extent allowed by law. The Foundation owns and manages financial contributions for the benefit of Central Minnesota communities, and no goods or services are exchanged for your gift.



Initiative Foundation at work in
TODD COUNTY

\$2.6 MILLION
in local donations to the Initiative Foundation.

\$8.7 MILLION
returned in grants, loans, and scholarships.

Our Mission:

We invest in the people and places of Central Minnesota to build thriving economies, vibrant communities and a shared culture of generosity.

Initiative Foundation

405 First Street SE
Little Falls, MN 56345
(877) 632-9255

ifound.org

Return on Investment

For every local dollar contributed, the Initiative Foundation has invested **\$3.41** back into Todd County.

Economic Impact

[1986 to present]

- Delivered 714 grants totaling **\$3.8 million**
- Awarded 149 scholarships totaling **\$92,500**
- Partnered on 77 loans totaling **\$2.6 million**
- Created or retained **961 quality jobs**
- Leveraged in outside capital **\$10.2 million**
- County-based Partner Funds **9**

Investment Highlights **TODD COUNTY**

Grants Thriving Economy, Thriving Communities

Todd County	Disaster Preparedness & Recovery
Dreams United, Long Prairie	Rural Voice Community Action
Browerville Food Shelf	Food Support
Staples Historical Society	Polar Xpress Children's Holiday Festival

Business Financing Local Ownership, Quality Jobs

Viva Tobacco & More, LLC, Long Prairie	Service
Schultz Family Lumber, Bertha	Service

Charitable Funds Activating Generosity

Staples-Motley Area Community Foundation | Big Birch Lake Endowment Fund | Julius & Tracy Kurpius Fund | James and Susan J Kurpius Family Fund | Paula and Chad Becker Fund | Sourcewell Region 5 COVID-19 Relief Fund | Staples Knights of Columbus Council #1803-Lloyd & Marion Giddings Scholarship Fund | Childcare & Early Childhood Education Fund | Teresa's Stash Legacy Fund

Nonprofit Assistance Helping Organizations Thrive

Batcher Block Opera House, Staples	Grant Writing 101
City of Bertha	Grant Writing 101
Eagle Bend Economic Development	Continuous Improvement

Community Action The Power of Partnership

- ➔ All aboard! Nearly 2,000 people—some from as far as 75 miles away—gathered in Staples in mid-December for the annual Polar Xpress event, a free, family-friendly celebration of the community’s railroad history. An Initiative Foundation Joy & Connection grant helped the Staples Historical Society expand the event, which featured local vendors with unique holiday gifts, hands-on ornament-making, face painting, cookie decorating, and, of course, trains of all sizes.
- ➔ New businesses are sprouting in Long Prairie, where the Enterprise Academy celebrated two graduating cohorts in spring and summer 2025. Seventeen entrepreneurs completed the program, launching ventures from a beauty salon and thrift store to a food truck, bakery and cleaning company. Since its founding, Enterprise Academy has graduated nearly 300 people—about 38 from Long Prairie—with new cohorts underway in St. Cloud and Monticello.
- ➔ Long Prairie newcomers now have an added layer of help in their native language at the WAVE/Saludos Center. The mostly volunteer staff identified translation services as a need when helping newcomers, primarily Latinos, with everything from finding childcare to navigating vehicle licensing. An Initiative Foundation grant supports interpreting and translation services for clients navigating a new place and culture.



PROJECTS FUNDED IN TODD COUNTY

2023-2025

GRANT AWARDS	Project Title	Funding Source	Amount
Staples & Motley Dollars for Scholars	2023 James & Susan Kurpius Fund For The StaplesMotley Dollars For Scholars	James Kurpius Family Fund	\$3,800
Sacred Heart Area School	2023 Sacred Heart Area School Sacred Heart Area School Endowment Fund	Sacred Heart Area School Endowment Fund	\$1,900
Staples & Motley Dollars for Scholars	2023 Staples & Motley Dollars For Scholars Staples Knights of Columbus Council #1803 Lloyd & Marion Giddings Scholarship Fund	Staples Knights of Columbus Council #1803 Lloyd & Marion Giddings Scholarship Fund	\$2,900
Sourcewell	2023 Students of Character Sponsorship	Staples Motley Area Community Foundation	\$1,000
Sourcewell	2023 Students of Character Sponsorship	Initiative Foundation	\$1,000
Browerville Public Schools	Agriculture Education And Athletic Operations Browerville High School	Paula & Chad Becker Fund	\$3,000
Browerville Area Food Shelf	Browerville Area Food Shelf	Sourcewell Region 5 Food Security Fund	\$5,000
Camp Shamineau of the Evangelical Free Church	Camp Sponsorship Artesian	Artesian Homes Charitable Fund	\$11,000
Camp Shamineau of the Evangelical Free Church	Camp Sponsorship Artesian	Artesian Homes Charitable Fund	\$11,000
Christ the King Catholic Church	Church And School Operations	Paula & Chad Becker Fund	\$10,000
Browerville Public Schools	Tools For Schools	Central Minnesota Builders Association Fund & Initiative	\$1,500
Lamplighter Community Theatre	Lamplighter Community Theatre Lionel Bart's Oliver Production	Staples Motley Area Community Foundation	\$2,647
Jenny's Child Care & Preschool, LLC	Learning Recovery For Vulnerable Children	Central Minnesota Emergency Relief & Recovery Fund	\$5,000
Staples Area Men's Chorus	Little Red Caboose 2023 (Railroad Project)	Staples Motley Area Community Foundation	\$1,200
Long Prairie Emergency Food Pantry	Long Prairie Emergency Food Pantry	Sourcewell Region 5 Food Security Fund	\$10,000
Motley Community Events Organization	Motley June Fest 2023	Staples Motley Area Community Foundation	\$4,900
Ace Hardware	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$1,717
ARC Electrical Service	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$12,900
Auto Value	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$6,100
Chavez Mexican Restaurant, Inc.	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$12,413
Edita's Restaurant	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$12,750
Hats Off Coffee	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$4,500
Hidalgo Investment Company	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$49,200
Hoffman Law, PLLC	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$15,510
Klick Foundation	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$16,000

PROJECTS FUNDED IN TODD COUNTY

2023-2025

Long Prairie Dairy Queen	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$12,598
Long Prairie Lumber	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$14,924
Long Prairie Plumbing and Heating, Inc.	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$1,500
Reichert Place of Long Prairie Limited Partnership	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$8,085
Sellnow Law Office, P.A.	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$3,125
Viva Tobacco & More	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$100,000
Chavez Event Center, LLC	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$17,359
Todd County Realty	Minnesota Main Street Economic Revitalization Program	Central Minnesota Emergency Relief & Recovery Fund	\$1,680
Lakewood Health System Foundation	Night of Giving Venue Sponsor 2023	Staples Motley Area Community Foundation	\$1,000
Staples Historical Society	Polar Xpress Kids Holiday Extravaganza	Staples Motley Area Community Foundation	\$4,000
Staples Motley School District	REACH Building a Leadership Community in The Classroom	Staples Motley Area Community Foundation	\$1,500
Staples Area Food Shelf	Staples Area Food Shelf	Sourcewell Region 5 Food Security Fund	\$2,000
LEAP, Inc	Staples Motley GradBlast	Staples Motley Area Community Foundation	\$4,150
Staples Motley School District	Staples Motley High School Reality Store	Staples Motley Area Community Foundation	\$1,250
Community Growth Fund, Inc.	WAVE/Saludos Welcome Center Phase Two	Initiative Foundation	\$5,000
Staples & Motley Dollars for Scholars	2024 James & Susan Kurpius Fund For The Staples-Motley Dollars For Scholars Scholarship	James Kurpius Family Fund	\$3,900
Staples & Motley Dollars for Scholars	2024 Staples & Motley Dollars For Scholars Staples Knights of Columbus Council #1803 Lloyd & Marion Giddings Scholarship Fund	Staples Knights of Columbus Council #1803 Lloyd & Marion Giddings Scholarship Fund	\$2,900
Sacred Heart Area School	2024 Operating Support	Sacred Heart Area School Endowment Fund	\$2,300
Sourcewell	2024 Students of Character Sponsorship	Initiative Foundation	\$1,000
Browerville Public Schools	Tools For Schools	Central Minnesota Builders Association Fund & Initiative	\$1,500
United Way of Douglas and Pope County	Backpack Attack Program	Initiative Foundation	\$7,500
Camp Shamineau of the Evangelical Free Church	Camp Sponsorship Artesian	Artesian Homes Charitable Fund	\$40,000
Camphill Village MN	Camphill Village MN Succession Planning Project	Initiative Foundation	\$7,500
CentraCare Long Prairie	CentraCare Long Prairie Vitality Wellness	Initiative Foundation	\$5,000
Christ the King Catholic Church	Church And School Operations	Paula & Chad Becker Fund	\$10,000
Staples Motley Beyond Poverty	Community CleanUp Support Project	Staples Motley Area Community Foundation	\$1,000
Gentle Deer Properties	Minnesota Department of Employment And Economic Development PROMISE Act Grant	Initiative Foundation Economic Development	\$10,000
Prairie Fire, LLC	Minnesota Department of Employment And Economic Development PROMISE Act Grant	Initiative Foundation Economic Development	\$25,000

PROJECTS FUNDED IN TODD COUNTY

2023-2025

Viva Tobacco & More, LLC	Minnesota Department of Employment And Economic Development PROMISE Act Grant	Initiative Foundation Economic Development	\$50,000
Motley Community Events Organization	June Fest 2024	Staples Motley Area Community Foundation	\$3,000
Staples Area Men's Chorus	Little Red Caboose Variety Show	Staples Motley Area Community Foundation	\$1,000
Region Five Development Commission	EV Charging Stations	Initiative Foundation	\$20,000
Hilltop Regional Kitchen	Organizational Support	Initiative Foundation Nonprofit Development	\$10,000
City of Staples	Park Playground Improvement	Staples Motley Area Community Foundation	\$1,316
Staples Historical Society	Polar Xpress Children's Christmas Festival	Staples Motley Area Community Foundation	\$3,000
Staples Motley School District	Reality Store	Staples Motley Area Community Foundation	\$1,250
Staples Motley School District	The Cardinal Way StaplesMotley MSHS PBIS Program	Staples Motley Area Community Foundation	\$2,000
Region Five Development Commission	Workforce Development: Career Pathway Mapping	Initiative Foundation Economic Development	\$5,000
Christ the King Catholic Church	Church And School Operations	Paula and Chad Becker Fund	\$10,000
Central Lakes College, Staples	Financial Aid	Lakes Area Manufacturers Fund	\$1,000
Staples & Motley Dollars for Scholars	2025 Disbursement - James & Susan Kurpius Fund For The Staples-Motley Dollars For Scholars	James & Susan Kurpius Fund for the Staples-Motley Dollars for Scholars	\$3,800
Staples & Motley Dollars for Scholars	2025 - Staples & Motley Dollars For Scholars - Staples Knights of Columbus Council #1803-Lloyd & Marion Giddings Scholarship Fund	Staples Knights of Columbus Scholarship	\$2,900
Sacred Heart Area School	2025 Disbursement - Sacred Heart Area School Endowment Fund	Sacred Heart Area School Endowment Fund	\$2,700
Christ the King Catholic Church	Donation to Christ The King School on Behalf of Denis Irsfeld	Initiative Foundation	\$500
Staples Motley Area Arts Council	Music in The Park Summer Series	Staples-Motley Area Community Foundation	\$2,000
Browerville Area Food Shelf	Food Support	Sourcewell Region 5 Food Security Fund	\$6,000
Sourcewell	HEART (Healthcare Education Access Through Rural Teamwork)	Initiative Foundation Economic Development	\$10,000
Faith Lutheran Church	Back to School Fair 2025	Staples-Motley Area Community Foundation	\$2,000
LEAP, Inc.	Railroad Days	Staples-Motley Area Community Foundation	\$2,500
LEAP, Inc.	Cardinal Performing Art Center	Staples-Motley Area Community Foundation	\$3,000
Staples Area Men's Chorus	Little Red Caboose Variety Show	Staples-Motley Area Community Foundation	\$1,500
Staples-Motley School District	The Cardinal Way 2.0	Staples-Motley Area Community Foundation	\$2,000
WAVE Saludos Welcome Center	WAVE Saludos Welcome Center	Initiative Foundation	\$5,000
Browerville Public Schools	Tools For Schools	Central Minnesota Builders Association Fund & Initiative	\$1,500
City of Staples	Thriving Communities 2025	Initiative Foundation	\$5,000
City of Staples	Thriving Communities 2025	Initiative Foundation	\$5,000
City of Motley	Thriving Communities 2025	Initiative Foundation	\$5,000
City of Motley	Thriving Communities 2025	Initiative Foundation	\$5,000

PROJECTS FUNDED IN TODD COUNTY

2023-2025

Region Five Development Commission	Climate Action in Rural Minnesota 2025-2026: Comprehensive Electrification of Transportation Regional Study	Initiative Foundation	\$15,000
Staples Historical Society	Polar Xpress Children's Holiday Festival	Initiative Foundation	\$2,500
Lakewood Health System	OBT Community Responsive Fund 2025	Initiative Foundation	\$75,000
WAVE/Saludos Welcome Center	Help Those in Need	Debra L. Prazak Donor Advised Fund	\$3,000
Lakewood Health System Foundation	Cancer Center - Staples	Loren and Kathy Morey Family Fund	\$3,700
Browerville Area Food Shelf	Browerville Area Food Shelf	Sourcewell Region 5 Food Security Fund	\$7,500
Long Prairie Emergency Food Pantry	Long Prairie Emergency Food Pantry	Sourcewell Region 5 Food Security Fund	\$7,500
Staples Area Food Shelf	Staples Area Food Shelf	Sourcewell Region 5 Food Security Fund	\$7,500
Second Harvest Heartland	Second Harvest Heartland - Morrison And Todd Counties	Sourcewell Region 5 Food Security Fund	\$7,500
Browerville Area Food Shelf	Food Support	Initiative Foundation	\$3,000
LEAP, Inc.	Staples Trails Committee	Staples-Motley Area Community Foundation	\$5,700
Wellness in the Woods	General Operations	Artesian Homes Charitable Fund	\$10,000
City of Motley	Thriving Communities Implementation	Initiative Foundation	\$7,500
City of Staples	Thriving Communities Implementation	Initiative Foundation	\$7,500
Eagle Bend Economic Development Corporation	Rural Voice Community Action	Initiative Foundation	\$2,500
Wellness in the Woods	Rural Voice Community Action	Initiative Foundation	\$2,500
Dreams United/Suenos Unidos	Rural Voice Community Action	Initiative Foundation	\$5,000
WAVE/Saludos Welcome Center	Good Neighbor Grant	Initiative Foundation	\$2,500
County of Todd	Disaster Preparedness & Recovery	Initiative Foundation	\$1,000
Central Lakes College Foundation	CLC Living Legacy Gardens - Staples Campus	Julius and Tracy Kurpius Fund	\$1,800
Page One Auto	Minnesota Department of Employment And Economic Development PROMISE Act Grant	Initiative Foundation	\$10,000
BUSINESS FINANCE INVESTMENTS		Business	
Schultz Family Lumber, Inc., Bertha		Construction	
Valley View of Long Prairie, Inc.		Service	
Viva Tobacco & More, LLC, Long Prairie		Retail	
Hidalgo Investments, LLC, Long Prairie		Real Estate	



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20260818-11
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Initiative Foundation Annual Contribution
--	--

Date of Meeting: August 18 th , 2026	Agenda Time Requested: 5 minutes	☐ Consent Agenda
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Organization / Department Requesting Action: Auditor-Treasurer
--

Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer
--

Background: Supporting Documentation enclosed ☒
--

The Todd County Board of Commissioners have budgeted for an annual contribution to the Initiative Foundation in past budget years. The Initiative Foundation is requesting confirmation on whether the contribution will be continued for the 2027 budget year matching the previous year's allocation amount of \$7,500.00.

Options:

1. Approve annual contribution of \$ _____ for Initiative Foundation for 2027 budget year

2. Do not approve

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:

Approve annual contribution of \$ _____ for the Initiative Foundation for the 2027 budget year.

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s): 01-149 Gen Gov't	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}
COUNTY OF TODD}
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



2027 Budget Confirmation

Please use the form below to indicate your decision to support the Initiative Foundation in 2027. Thank you! Together, we can continue to serve this great region we call home!

Initiative Foundation
405 First St SE, Little Falls, MN 56345
Or Email it to: bgugglberger@ifound.org

Or AGAIN THIS YEAR - online submission at ifound.org/city-and-county.

☐ **Yes**, the Board/EDA of _____ County has approved funding to the Initiative Foundation in 2027 in the amount of \$ _____.

Would you like the Initiative Foundation to send you a payment reminder/invoice?

☐ Yes, please send payment reminder/invoice to us in _____/_____.
Month / Year

☐ Not necessary, we'll send payment to IF without a payment reminder/invoice.

☐ Payment attached.

☐ **No**, the EDA has decided against funding the work of the Initiative Foundation in 2027.

Name of Contact Person _____
Printed Name Title

Signature Date

Email Address Phone #

If the County/EDA Board would like to schedule a presentation by the Foundation, request more information, or discuss local projects, please call Brenda Gugglberger at 320-360-6665 or email bgugglberger@ifound.org.

Thank you again for considering this request! We appreciate your partnership.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-12
Agenda Topic Title for Publication:		Abatement - 36-0121300
Date of Meeting: 8/18/2026	Agenda Time Requested: 5 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Assessor's Office		
Person Presenting Topic at Meeting: Chris Odden		
Background: Supporting Documentation enclosed ☐		
The homestead was removed on parcel 36-0121300 for the 2024 and 2025 assessments due to an address change. The address change was because the owner's son is acting as power-of-attorney and all tax documents are being sent to him. The owner lives in a nursing home, but is still entitled to homestead benefits per MN Statute 273.13 subd. 25a.		
Options:		
1. Abate the difference in non-homestead verses homestead property tax for the 2025 and 2026 tax years, totaling \$356.		
2. Deny abatement.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: 1. Approve the abatement of \$356.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 356 Funding Source(s): General Fund	☐ Yes ☒ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form**Requestor to Complete:**

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20260818-13
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Authorization to Purchase 2026 Tractor Mower
--	---

Date of Meeting: 8/18/2026	Agenda Time Requested: 5 Minutes	☐ Consent Agenda
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Organization / Department Requesting Action: Public Works

Person Presenting Topic at Meeting: Loren Fellbaum, County Engineer

Background: Supporting Documentation enclosed ☒
--

The 2026 Road and Bridge Budget contains funds for the replacement of Public Works Unit #43 (tractor) & #45 (mower), which is a 2012 Challenger MT465B Tractor and Diamond Mower with approximately 5,000 hours.

Public Works Units #43 & #45 are scheduled for replacement in FY 2026 and are included in the current Todd County Public Works Equipment Replacement Plan.

Options:

#1 Approve the attached state bid tractor and mower purchase agreements below:

a. Midwest Machinery Co. (New John Deere 6M 130 Tractor) for \$120,000.00

b. Truman Welters (New Schulte XH1000 Mower) for \$44,922.72

#2 Do not approve the purchase of tractor and mower at this time

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:

Approve the attached state bid tractor and mower purchase agreements below:

a. Midwest Machinery Co. (New John Deere 6M 130 Tractor) for \$120,000.00

b. Truman Welters (New Schulte XH1000 Mower) for \$44,922.72

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 164,922.72 Funding Source(s): Fund 3 - Local Levy	☒ Yes ☐ No	This purchase will occur in FY 2026 and includes a trade-in value of the old equipment.
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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COUNTY OF TODD}

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Seal

**Quote # 1601587**

Exp. 10-Apr-2026

Balance Due
\$120,000.00**Prepared For**

TODD COUNTY PUBLIC WORKS

44 RIVERSIDE DR
LONG PRAIRIE, MN 563471852**Prepared By**PAUL KLAPHAKE
1140 Centre Street
Sauk Centre, MN 56378
Phone: 3203526511

Description

QTY Selling Price

New 2025 JOHN DEERE 6M 130 CAB-480/70R38-PWRQUAD
PLS 24/24-M-SCV LDR PKG-3SCV-4W 6051L- 1 \$152,500.00
1L06130MHSG540297

Subtotal \$152,500.00**Total Selling Price** \$152,500.00**Final Trade Allowance** *1 \$32,500.00

*Challenger MT465B

Total Tax \$0.00**Sub Total** \$120,000.00**Balance Due** \$120,000.00Please review the John Deere privacy policy at <https://www.deere.com/en/privacy-and-data>

Configurations

New 2025 JOHN DEERE 6M 130 CAB-480/70R38-PWRQUAD PLS 24 /24-M-SCV LDR PKG-3SCV-4W 6051L **QTY**
1

Base / Options

		Stabilizer Bars Adjustable Both Sides	1
		RP Rear Axle 79 mm 3.11 in. x 2550 mm 100.4 in.	1
United States	1		
English	1	Adjustable Cast Wheels	1
Less Loader Boom	1	Rear Wheel Size 48070R38	1
MSCV 3F Mechanical Valve 3 Functions, Mounting Frames	1	Rear and Front Tire Brand No preference	1
Tractor preparation for hydraulic implement unlatching and front loader lights	1	4WD Front Axle Unsuspended	1
24F24R PowrQuad Plus Transmission 40 kmh 25 mph	1	Adjustable Steel Wheels	1
ISOBUS Ready GreenStar Ready	1	Front Wheel Size 42070R24	1
JDLink Modem – not MachineSync capable	1	Shipping Preparation with conservation	1
Less Application	1	Turnable Front Fenders Adjusted to Tire Size	1
Basic Cab Package	1	Passenger Seat	1
Economy Seat	1	Front and Rear Roller Blinds	1
Mechanical Cab Suspension	1	Cold Start Package I	1
Mirrors Manual Telescopic	1	Drawbar Flat version	1
Standard Radio	1	Light Package Premium	1
Right Hand Console	1	Beacon Light	1
Hydraulic Pump 114 l/min	1	Battery 12 V174 Ah	1
3 Mechanical SCVs 3 SCVs 450 Series	1	Alternator 14 V250 A	1
No Midstack SCV	1	Heavy Duty Rear Wheel Brakes	1
Rear PTO 5401000 rpm	1	MultiPower Outlet Strip	1
Draft Links with Telescopic Ball End Category 3N3	1	Front Base Weight 60 kg 132 lbs.	1
Center Link with Ball End Category 3	1		

Technology Options

Less Receiver

1

Less Display

1



1600 Hwy 55E Buffalo MN, 55313
Phone: (763) 682-2200
Cell: (763) 286-3658
Email seth@welters.net

Todays Date: 08/04/2026

Contract Release: T-632(5)

Contract Number: 269769

Vendor Number:0000193702

Trueman Welters Listed Under Edney Contract

Sales Contact
Seth Strehler

Quote Expires
3/31/2027

Quote for : Todd County Highway Dept

Schulte XH1000 Series 5 W/ Foam Filled Tires

Currently 1 unit left in stock in Buffalo

Part #	Qty.	Description	Price
C350-100	1	XH Series 5 Base Unit	\$ 23,663.00
C350-250	1	Basic 10' Unit With Half Length Front Belting	\$ 16,684.00
S000-165	1	XH1000 Series 5 Safety Light Kit (Required)	\$ 693.00
C350-NA10	1	North American Destination Kit	\$ 67.00
C350-815	1	Independent Double Acting Hose Kit	\$ 214.00
C350-755	1	CW Rotation Center 1000 RPM (STD ROTATION)	\$ 5,465.00
C350-180	1	Trailing Hitch CV STYLE	\$ 1,096.00
340-648WG	1	CV Shaft 1000 RPM 1 3/8 21 spline	\$ 1,557.00
C000-500WG	1	Precision Hitch	\$ 860.00
C350-470	1	2 Blade Pan Kit-CW Schulte Super Suction	
		Updraft 4" Blades	\$ 299.00
C350-820	1	Walking Axles Center Section	\$ 2,337.00
C350-835	1	Walking Axles For Wing	\$ 1,162.00
210-182FWG \$917.00 Each	6	Aircraft Tire (29 x 9-15/16 Ply) Foam Filled	\$ 5,502.00
C350-880	1	Right Wheel Gauge Kit	\$ 904.00
			Sub Total \$ 60,503.00
			32% Government Discounts \$ (19,360.96)
			Total \$ 41,142.04
			4% Tariff Fee \$ 1,645.68
			822 miles X \$1.50 Inbound Freight \$ 1,233.00
			Factory Assembly \$ 300.00
Contract-Labor/Setup	1	3.5 Hrs @ \$172.00 per hr Dealer Setup/PDI	\$ 602.00
			XH1000 Total \$ 44,922.72

Approve here to accept order _____ Date _____ PO# _____

INCLUDES ASSISTANCE WITH FINAL SETUP
ON YOUR TRACTOR AND OPERATOR TRAINING
2 SETS OF REAR REMOTES REQUIRED



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20260818-14
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	
Agenda Topic Title for Publication:		Authorization to Purchase 2026 Skidloader Trailer
Date of Meeting: 8/18/2026	Agenda Time Requested: 5 Minutes	☐ Consent Agenda
Organization / Department Requesting Action: Public Works		
Person Presenting Topic at Meeting: Loren Fellbaum, County Engineer		
Background: Supporting Documentation enclosed ☒		
The 2026 Road and Bridge Budget includes funding for the replacement of Public Works Unit #117, a skid loader trailer that no longer safely meets the operational needs of the Public Works Maintenance Division. The replacement of Unit #117 is scheduled for Fiscal Year 2026 and is included in the current Todd County Public Works Equipment Replacement Plan.		
Quotes were solicited from several local vendors to evaluate trailer options that best meet the operational needs of the Maintenance Division while ensuring the most cost-effective use of County resources.		
Options:		
#1 Approve the attached quote from The Trailer Center of Long Prairie, Minnesota for the purchase of a 2026 H&H Trailer for \$16,248.13.		
#2 Do not approve the purchase of a trailer at this time.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve the attached quote from the Trailer Center of Long Prairie, Minnesota for the purchase of a 2026 H&H Trailer for \$16,248.13.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 16,248.13 Funding Source(s): Fund 3 - Local Levy	☒ Yes ☐ No	This purchase will occur in FY 2026 and includes trade-in value of the old equipment.
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

THE
TRAILER CENTER

22979 US HWY 71
P O BOX 458
LONG PRAIRIE, MN 56347
PH 320-732-6161
thetrailercenter.com sales@thetrailercenter.com

February 27, 2026

- H&H
- 8.5'X25'+5'=30'
- BUMPER PULL
- DECKOVER
- 2X10,000LB ELECTRIC BRAKE AXLES
- ST235/75R17.5 LOAD RANGE H TIRES
- SPARE TIRE
- LOW PROFILE PIERCED FRAME
- PINTLE HITCH
- LED LIGHTS WITH SEALED WIRE HARNESS
- DUAL 12,000LB DROP LEG JACKS
- 2 BIG 45 " WIDE FLIP OVER OR STAND UP RAMPS
- MUD FLAPS
- STAKE POCKETS WITH CHAIN SPOOLS AND RUB RAIL
- TOOL BOX
- 20,000LB GVWR
- BLACK

(would need to order this trailer)

	\$16,500.00
Less trade PJ trailer	-1,400.00
Difference	15,100.00
Sales tax	1,038.13
Document fee	100.00
License (2/27)	10.00
TOTAL	\$16,248.13



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion	☐ Report	20260818-15
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Authorization to Purchase 2026 One Ton Truck
--	---

Date of Meeting: 8/18/2026	Agenda Time Requested: 5 Minutes	☐ Consent Agenda
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Organization / Department Requesting Action: Public Works

Person Presenting Topic at Meeting: Loren Fellbaum, County Engineer

Background: Supporting Documentation enclosed ☒
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The 2026 Road and Bridge Budget includes funding for the replacement of Public Works Unit #77, a 2011 GMC Sierra ½-ton pickup truck with approximately 185,000 miles. Unit #77 is scheduled for replacement in Fiscal Year 2026 and is included in the current Todd County Public Works Equipment Replacement Plan.

On May 5, 2026, the Todd County Board of Commissioners approved the purchase of a one-ton truck from Saxon Fleet Services. However, after the purchase order was submitted, it was determined that the manufacturer order bank had closed on April 29, 2026, preventing the order from being placed. As a result, Public Works was required to wait until the order banks reopened and to complete a new solicitation for new model quotes.

The following State Contract quotes were obtained from approved vendors for the Board's consideration:

2027 Dodge Ram 3500 from Saxon Fleet Services of Oakdale, Minnesota for \$50,422.00

2027 Chevrolet Silverado 3500H from Karl Automotive Group of Ankeny, IA for \$47,198.48

2027 Ford F350 from Midway Ford of Roseville, MN for \$46,887.00

Options:

#1 Approve the attached State Bid quote from Midway Ford of Roseville, Minnesota for the purchase of a 2027 Ford F350 Truck for \$46,887.00.

#2 Do not approve the purchase of a truck at this time.

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
Approve the attached State Bid quote from Midway Ford of Roseville, Minnesota for the purchase of a 2027 Ford F350 Truck for \$46,887.00.

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 46,887.00 Funding Source(s): Fund 3 - Local Levy	☒ Yes ☐ No	This purchase will occur in FY 2026 and does not include a trade-in value of the old equipment.
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification
STATE OF MINNESOTA } COUNTY OF TODD } I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

The logo for Midway Ford Commercial. It features the word "MIDWAY" in large, bold, yellow capital letters at the top. Below it is the classic Ford oval logo with the word "Ford" in script. At the bottom, the word "COMMERCIAL" is written in large, bold, orange capital letters. The entire logo is set against a dark blue background with a metallic, riveted texture.

Fax # 651-604-2936

Standard

- 40/20/40 Vinyl Front Seat
- Standard Base Upholstery
- 4-Wheel ABS Brakes
- Air Conditioning
- LT245/75r17 E All Season Tires
- Shift on Fly 4x4
- Power Windows

Front Tow Hooks
Rubber Floor Covering
Black Bumpers w/Rear Step
Matching Full Size Spare Tire
7.3L V8
Rear View Camera
Power Locks

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WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20260818-16
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Authorization to Purchase 2027 Plowtruck
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Date of Meeting: 8/18/2026	Agenda Time Requested: 5 Minutes	☐ Consent Agenda
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Organization / Department Requesting Action: Public Works

Person Presenting Topic at Meeting: Loren Fellbaum, County Engineer

Background: Supporting Documentation enclosed ☒
--

The 2027 Proposed Road and Bridge Budget includes a funding request for the replacement of Public Works Unit #57, a 2010 Mack plow truck with approximately 225,000 miles.

In anticipation of increased production costs resulting from new federal emissions standards for heavy-duty truck manufacturers, the Public Works Department requests approval to purchase the replacement truck at this time. Approval is required to meet the manufacturer's August 31, 2026, order deadline, enabling the County to secure current pricing while maintaining the planned replacement schedule for the 2027 budget year.

Options:

#1 Approve the attached state bid plowtruck purchase agreements below:

a. Transwest Trucks (New Plow Truck Chassis) for \$147,588.72

b. Towmaster Truck and Equipment (New Snow Plow Equipment) for \$178,679.00

#2 Do not approve the purchase of a truck at this time

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:

Approve the attached state bid plowtruck purchase agreements below:

a. Transwest Trucks (New Plow Truck Chassis) for \$147,588.72

b. Towmaster Truck and Equipment (New Snow Plow Equipment) for \$178,679.00

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 326,267.72	☒ Yes ☐ No	This purchase will occur in FY 2027 and includes a trade in value for of the old equipment.
Funding Source(s): Fund 3 - Local Levy		
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



New Bill of Sale and Invoice

THE UNDERSIGNED PURCHASER HEREBY OFFERS TO PURCHASE FROM YOU, THE SELLER, FOR THE STATED PRICE THE NEW TRUCK(S) DESCRIBED BELOW, SUBJECT TO THE TERMS AND CONDITIONS SET FORTH ON THE FACE AND REVERSE SIDE HEREOF.

IMPORTANT READ ADDITIONAL TERMS AND CONDITIONS ON BACK OF THIS PURCHASE AGREEMENT

Stock#: 0 / WESTERN STAR / 47X
VIN: MY27 TBD

Base Sales Price \$162,774.24

License Fee \$20.00

Transfer Fee \$47.50

State Tax \$9,471.98

Unit Total \$172,313.72

Trade-In: 2010 MACK GU

VIN: 1M2AX04C6AM009375

Trade Allowance: \$25,000.00

Base Price Total \$162,774.24

Total Trade Allow \$-25,000.00

Total D & H Fee \$275.00

Total License Fee \$20.00

Total Transfer Fee \$47.50

Total Sales Tax \$9,471.98

Balance Due Upon Delivery \$147,588.72

LIMITED WARRANTY, WARRANTY DISCLAIMER AND LIMITATION OF SELLER'S LIABILITY

WARRANTY AND WARRANTY DISCLAIMER:

A New truck warranty including warranty disclaimer and specific warranties as to certain components of the truck to be delivered hereunder are set forth in the Owner's Warranty Information Book. A copy of the Owner's Warranty Information Book is supplied with each new truck delivered, is available for inspection upon request and is incorporated by reference herein. Such warranties are to the effect that each new truck, and specified major components, will be as specified in the purchase order and will be free from defects in title and from defects in material and workmanship under normal use and service, but only for the applicable time and mileage limits set forth in the Owner's Warranty Information Book, and are limited to certain expenses of repair or replacement, or giving the purchase credit toward the cost of replacement parts, as specified in the Owner's Warranty Information Book. THE FOREGOING WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES WHETHER WRITTEN, ORAL OR IMPLIED, INCLUDING, BUT NOT LIMITED TO A WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSE. THE WARRANTY DOES NOT APPLY TO THOSE COMPONENTS SUCH AS ENGINES, TIRES AND TUBES, WHICH ARE MANUFACTURED BY OTHERS AND WARRANTED DIRECTLY BY THEIR RESPECTIVE MANUFACTURER, AS IDENTIFIED IN THE OWNER'S WARRANTY INFORMATION BOOK. WITH RESPECT TO SUCH PARTS, SELLER MAKES NO WARRANTY WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY AND FITNESS FOR PURPOSE.

The liability of Seller to Purchaser, (except as to title) arising out of the supplying of the truck, or its use, whether on warranty, express or implied, contract, negligence or other tort liability, including, but not limited to strict product liability theories, shall not in any case, at Seller's option, exceed the cost of correcting defect in the truck or part thereof or the purchase price or a portion of it depending on the extent of operation as specified in the Owner's Warranty Information Book. Upon expiration of the warranty period, all such liability shall terminate. The foregoing shall constitute the sole remedy of Purchaser and the sole liability of Seller.

Seller's liability on any claim of any kind, including negligence or any other tort, for any loss or damage arising out of, connected with, or resulting from this Agreement, or from the performance or breach thereof, or from the manufacture, sale delivery, resale, repair or use of any truck covered by or furnished under this Agreement shall in no case exceed the price to Purchaser allocable to the truck or part thereof which give rise to the claim. IN NO EVENT SHALL SELLER BE LIABLE FOR SPECIAL OR CONSEQUENTIAL DAMAGES; INCLUDING, BUT NOT LIMITED TO THE LOSS OR PROFITS OR ANTICIPATED PROFITS OR TO LOSS OF TRUCK USE.

Customer hereby agrees that the above-mentioned Sales Price shall be changed in the event that the cost of the goods to Distributor from the manufacture, which goods are the subject matter of this agreement, is changed and that the said Sales Price shall be changed in the identical percentage as the cost of said goods to Distributor from manufacturer is changed.

LIABILITY INSURANCE COVERAGE FOR BODILY INJURY AND PROPERTY DAMAGE CAUSED TO OTHERS IS NOT INCLUDED

TRANSWEST TRUCK TRAILER RV

Salesman _____ Date _____

Accepted by _____ Date _____
Sales Manager

Buyer's Signature _____ Title _____

Address _____ City _____ State _____ Zip _____

Phone _____ Date _____

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TERMS AND CONDITIONS OF SALE

- 1. TRADE-INS.** The Purchaser agrees to deliver the trucks being traded-in in the same condition as they were in at the time of inspection by the Seller. Reasonable wear and tear excepted, and the Purchaser represents that each truck is free and clear of all liens and encumbrances and that it is of the type described elsewhere in this order.
- 2. TERMS OF PAYMENT.** The terms, unless otherwise agreed are cash on delivery. Any payment which is not made when due shall bear interest thereafter at the rate of prime plus 4% per annum or the maximum permitted under any applicable state law, whichever is less. If shipments are delayed by the Purchaser, payment shall become due on the date when the Seller is prepared to make shipment. If the financial condition of the purchaser at any time does not, in the judgment of the Seller, justify continuance of the work to be performed by the Seller hereunder on the terms of payment as agreed upon, the Seller may suspend such work and deliveries and require such assurances of Purchaser's performance as Seller deems adequate, including full or partial payment in advance or Seller may cancel this order and shall receive reimbursement for its reasonable and proper cancellation charges. In the event of bankruptcy or insolvency of the Purchaser or in the event any proceeding is brought against the Purchaser; voluntary or involuntarily; under the bankruptcy or any insolvency laws, the Seller shall be entitled to cancel any order then outstanding at any time during the period allowed for filing claims against the estate and shall receive reimbursement for its reasonable and proper cancellation charges.
- 3. CANCELLATION.** The Purchaser may cancel this order up to within 30 days of the date of manufacture and only upon written notice. Upon any cancellation or failure to accept delivery, the Purchaser shall pay Seller reasonable and proper cancellation charges.
- 4. SALES AND OTHER TAXES.** The Seller's prices includes Federal Excise Tax but do not include sales, use, or similar taxes. Consequently, in addition to the price specified herein, the amount of any present or future sales, use or other similar tax applicable to the sale or use of the truck(s) purchased hereunder shall be paid by the Purchaser, or in lieu thereof, the Purchaser shall provide the Seller with a tax exemption certificate acceptable to the taxing authorities.
- 5. DELIVERY.** All trucks furnished hereunder shall be delivered to the Purchaser at the factory or other point of shipment. Unless provided to the contrary, deliveries will be made via carriers and routes selected by the Seller with freight charges to be assumed by the Purchaser. The risk of loss or damage, latent or otherwise, shall pass to the Purchaser upon delivery to the carrier. If shipments are delayed by the Purchaser, trucks held for the Purchaser shall be at its risk and expense. Delivery dates are approximate and are based upon receipt of all necessary information from the Purchaser. The Seller shall not be liable for delays in delivery or failure to manufacture or deliver due to: (1) causes beyond its reasonable control; (2) acts of God, acts of the Purchaser, acts of civil or military authorities, priorities, fire, strikes, floods, epidemics, war, riot, delays in transportation; (3) inability due to causes beyond its reasonable control to obtain necessary labor, materials, components, or manufacturing facilities. In the event of any such delay, the date of delivery shall be extended for a period equal to the time lost by reason of the delay.
- 6. TECHNICAL CHANGES.** The Seller reserves the right to change the design or specifications of the truck(s) at any time with no obligation to make such changes in similar trucks previously delivered to the Purchaser. In addition, Seller reserves the right, subsequent to the receipt of this order, to make design changes and substitution of materials which, in the Seller's opinion, are necessary to improve the truck. The Purchaser agrees to accept any such changed truck in full settlement of the Seller's obligations under this order for such truck.
- 7. EQUIPMENT.** This order shall be deemed to include, whether or not specified herein, all equipment or accessories required by law or regulation in effect at the time of delivery. It is agreed that any additional or different equipment not specified that is required to meet Federal, State or local standards at the time of delivery will be added at additional cost to Purchaser. Purchaser understands that certain optional safety enhancement devices, collision mitigation systems and/or other optional equipment may be available on certain new trucks for an additional cost. The availability of additional options may vary by vehicle make and model. Unless such options are expressly included in the description of the truck on this Bill of Sale and Invoice, the Purchaser understands and agrees that the truck is being purchased without any such options.
- 8. CREDIT DEDUCTIONS.** Purchaser agrees that in making payments to Seller, no deductions of any credits for warranty claims or otherwise shall be made unless Purchaser has received written notice from Seller approving such credit.
- 9. TITLE AND REMEDIES.** Until full payment of all obligations of the Purchaser hereunder, the Seller reserves the title to all equipment furnished hereunder. If the Purchaser defaults in payment or performance hereunder or becomes subject to insolvency, receivership, or bankruptcy proceedings or makes an assignment for the benefit of creditors or without the consent of the Seller voluntarily or involuntarily sells, transfers, leases, or permits any lien or attachment on the equipment delivered hereunder, the Seller may treat all amounts then or thereafter owing hereunder by the Purchaser to be immediately due and payable (subject only to credits required by law) and the Seller may repossess said equipment by any means available by law. Purchaser shall execute and deliver to Seller such financing statements and other writings as Seller may deem appropriate to evidence, perfect and protect its security interest in the trucks subject to this order and the priority thereof.
- 10. GENERAL.** Any assignment of this order, or any rights hereunder, by the Purchaser without written consent of the Seller shall be void. Clerical errors of this order shall be automatically corrected upon giving written notice thereof to the Purchaser by a duly authorized representative of the Seller. No waiver, alteration, or modification of any of the provisions hereof shall be binding unless in writing and signed by a duly authorized representative of the Seller. This writing (including by reference the provisions set out in the Owner's Warranty Information Book) shall constitute the entire agreement between the Purchaser and Seller and no understanding or obligations not herein or in the Owner's Warranty Information Book expressly set forth are binding upon the Purchaser and Seller.

Purchaser's order is subject to acceptance by an authorized officer of TRANSWEST TRUCK TRAILER RV.

Quotation: 20000331
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 TODD COUNTY PUBLIC WORKS
 44 RIVERSIDE DR
 LONG PRAIRIE MN 56347

Order Date:	Mar 25, 2026
Estimated Completion Date:	Mar 25, 2026
Customer Reference:	RFQ-ADAM
Purchase Order Date:	Mar 25, 2026
Customer Number:	1013312
Valid From:	Mar 25, 2026
Valid To:	Feb 28, 2027

Ship to Address:

 TODD COUNTY PUBLIC WORKS
 44 RIVERSIDE DR
 LONG PRAIRIE MN 56347

STATE OF MINNESOTA CONTRACT # 267372 AMENDED

Product	Description	Quantity	Net Price	Net Value
9900068.	Body 14'6" EDGE-RC/CS-56-46-46	1 EA	18033 USD / 1 EA	18,033.00 USD
	56" 3/16" Hardox 450 Front w/CS hoist doghouse, 46" 3/16" Hardox 450 radius sides (no pockets), 46" 3/16" Hardox 450 Tailgate, 1/4" Hardox-450 Floor, 8" I-Beam Longsills, Air-trip ready linkage, unpainted.			
9901704.	Painting of Dump Body	1 EA	5039 USD / 1 EA	5,039.00 USD
	includes media blasting of entire exterior & understructure, Urethane Primed, & Urethane Top Coat CAB MATCH ORANGE			
9901701.	Installation of Dump Body to hoist	1 EA	2614 USD / 1 EA	2,614.00 USD
9900145.	Body acc'y Airtrip kit w/solenoid vlv	1 EA	553 USD / 1 EA	553.00 USD
9901702.	Installation of air tailgate latch kit	1 EA	502 USD / 1 EA	502.00 USD
	with solenoid valve in hydraulic valve enclosure			
9900147.	Body acc'y Box Vibrator Cougar DC3200	1 EA	961 USD / 1 EA	961.00 USD
9901703.	Installation of Box Vibrator	1 EA	584 USD / 1 EA	584.00 USD
	with solenoid located in hydraulic valve enclosure			
9900155.	1/2 type Stat FS style CS	1 EA	3383 USD / 1 EA	3,383.00 USD
	Carbon Steel painted canopy, Hot-Dipped Galvanized Modular Channel support stand, Slotted Center Viewing Window, (2) shovel holders, & reservoir mounts, Installed.			
9900206.	Flip-A-Way CS Access ladder Pkg	1 EA	808 USD / 1 EA	808.00 USD
	Includes Grab Handle above, and Interior Step, ea, Installed & Painted LH FRONT LOCATION			

Quotation: 20000331
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Product	Description	Quantity	Net Price	Net Value
9900211.	Body acc'y Dual split sander manifold	1 EA	550 USD / 1 EA	550.00 USD
	Located in rear corner post areas			
9906591.	Warning Sys TMTE1SS-1-AB PKG	1 EA	7366 USD / 1 EA	7,366.00 USD
	WHELEN (2) STAINLESS STEEL 23H 3-light LED Micro-Edge, (2) 5M-400 Super-LED, (2) Side TIR3 LED, (2) 400 Max B-T-T LED, & (2) 400 LED BU Lights, in Stainless M Housings, (1) TIR3 LED Wing light, and (2) 4" LED work lights (sander & wing), CORE-R w/switch control Installed. Choice of All Amber, or combo Amber/Blue			
9905778.	Mirror Mt ABL 3800 LED Plow Lights	1 EA	1593 USD / 1 EA	1,593.00 USD
	W/ICE Melting (Heated Lenses) Technology, Installed			
9900259.	LED LEVEL 3 Wing/Scraper work light	1 EA	662 USD / 1 EA	662.00 USD
	with disconnect Installed			
9900267.	Minimizer M400, for TA	1 EA	1985 USD / 1 EA	1,985.00 USD
	black Poly, Installed			
9904080.	Fender Option, Quick Remove Fender Mts	1 EA	978 USD / 1 EA	978.00 USD
	in lieu of Std bolted mounts			
2060688.	10002323 Floor Mat Set for WS 47X	1 EA	255 USD / 1 EA	255.00 USD
9900292.	Alum 22" x 20" x 12", Installed	1 EA	1530 USD / 1 EA	1,530.00 USD
	PRO-TECH, Includes mounting brackets, & Fasteners			
9904691.	INS of (Initial) Single Camera system	1 EA	501 USD / 1 EA	501.00 USD
	Note: or relocation of OEM camera on Vehicle TO BE MOUNTED ON RH STROBE TUBE FOR WING VIEWING ACTIVITIES			
9904692.	Camera only, CCD weather-proof HEATED	2 EA	182 USD / 1 EA	364.00 USD
	120 degree night vision for GEN 5 6100 Application			
9904693.	Camera Harness, 65'	2 EA	195 USD / 1 EA	390.00 USD
	Waterproof GEN 5 6100 Application			
9904694.	INS of Extra Camera/Harness	1 EA	250 USD / 1 EA	250.00 USD
	GEN 5 6100 Application MOUNTED ON RH REAR CORNER POST FOR REVERSING ACTIVITIES QUED BY REVERSE SIGNAL			
1941405.	Camera Guard, SS, Bolt-On	1 EA	43 USD / 1 EA	43.00 USD
9900317.	TMTE/MAILHOT G4 130-5-3 DOUBLE ACTING	1 EA	5105 USD / 1 EA	5,105.00 USD
	w/Hoist Mount & 5" x 5" Solid Block Hinge Point			
9901711.	INS of Telescopic DOUBLE acting hoist	1 EA	2465 USD / 1 EA	2,465.00 USD
9900311.	Hoist TMTE 48" Stabilizer	1 EA	2616 USD / 1 EA	2,616.00 USD

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9902503.	INS of TMTE Stabilizer & Safety Props	1 EA	793 USD / 1 EA	793.00 USD
9902920.	FALLS IB-11A 1" x 17" MB, SL	1 EA	9520 USD / 1 EA	9,520.00 USD
	Single Lift Cylinder Scraper, LESS CUTTING EDGES			
9901705.	INS Fixed Scraper w/SL NEW	1 EA	4044 USD / 1 EA	4,044.00 USD
	Fixed angle scraper mounted to truck frame with Single Lift Cylinder, hoses & fittings to control valve.			
9904232.	FORCE Elec pressure transmitter	1 EA	625 USD / 1 EA	625.00 USD
	Installed to read scraper down pressure on LCD screen			
9900351.	FORCE Reverse/Auto-Lift AAF (electric)	1 EA	719 USD / 1 EA	719.00 USD
	system to lift scraper upon reverse signal for ADD-A-FOLD valve, installed			
9902948.	Wing FALLS RHSDL10A-HYDPB	1 EA	15740 USD / 1 EA	15,740.00 USD
	Complete RH Scraper Discharge All Hydraulic Wing Assembly, w/Hydraulic Push-bar, Primed, LESS CUTTING EDGES			
9902871.	VBL 3/4" x 6" - 3' Carbide	2 EA	415 USD / 1 EA	830.00 USD
	w/25° Tungsten Insert, Std Punch, Flat Blade			
9902872.	VBL 3/4" x 6" - 4' Carbide	1 EA	335 USD / 1 EA	335.00 USD
	w/25° Tungsten Insert, Std Punch, Flat Blade			
9900388.	INS SDL Wing - w/STD Couplers	1 EA	6954 USD / 1 EA	6,954.00 USD
	Includes mounting to truck w/hoses, fittings & standard bulkhead mounted quick couplers.			
9901431.	REAR LIFT up charge SDL WING	1 EA	682 USD / 1 EA	682.00 USD
	Hydraulic lift mechanism at Heel Pusbar in lieu of toe saddle to mid moldboard cylinder lift.			
9904688.	POST-LESS Toe Lift in lieu of Std	1 EA		0.00 USD
	No Extra charge			
9900477.	Hwy Orange - Paint Wing Moldboard	1 EA	488 USD / 1 EA	488.00 USD
9900555.	FALLS 44XB2/STD/STD/SA/SPR-RET/HITCH	1 EA	4685 USD / 1 EA	4,685.00 USD
	Pin & Loop style plow hitch, Cheek Plates/Wing Post Provision, Single Acting Lift Cylinder, w/Spring Return, Unpainted			
9900589.	INS Plow Hitch - 40 Series 3 Line/STD	1 EA	2749 USD / 1 EA	2,749.00 USD
	Installed to truck frame w/hoses, fittings, & Std Quick Couplers. Painted Gloss Black			
9903030.	FALLS FX312/RIG-BAR/NOSHU/PRIME7GA	1 EA	7551 USD / 1 EA	7,551.00 USD
	32" - 60" Fixed Angle One-Way Plow, w/Rigid Tilt Bars, No Shoes, LESS CUTTING EDGES - - Primed Only			
9900643.	Hwy Orange Paint, Fixed Plow, w/INS	1 EA	647 USD / 1 EA	647.00 USD
9900625.	Push Unit FALLS 24/44 Std	1 EA	1373 USD / 1 EA	1,373.00 USD
9900629.	SCR-ADJ/SHOE/FIXED-PLW/STD	1 EA	931 USD / 1 EA	931.00 USD

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9900639.	FALLS 1/2" x 12" Std Rubber Snow Flap	1 EA	532 USD / 1 EA	532.00 USD
9902856.	VBL 3/4" x 6" - 10' CS Snow Blade	1 EA	353 USD / 1 EA	353.00 USD
9900757.	TMTE HD 3/4" plate assembly,	1 EA	739 USD / 1 EA	739.00 USD
9901716.	INS of Hitch (weld in or Predrilled)	1 EA	1334 USD / 1 EA	1,334.00 USD
9900764.	PREMIER 2300 AC Pintle, installed	1 EA	1344 USD / 1 EA	1,344.00 USD
	Air cushioned,w/chamber, brackets, airline, & fittings **NOTE: 24 " Ground to saddle of hook.			
9900800.	FALLS FS9-6P-1D-1S	1 EA	7110 USD / 1 EA	7,110.00 USD
	Std 9" x 6" Auger, SS Unit, LH (or RH) Discharge, Single Poly Spinner Ass'y, Complete			
9901718.	INS Sander & dual man, Sgl Spin, STD	1 EA	1626 USD / 1 EA	1,626.00 USD
	RH & LH rear connections w/std quick couplers			
9901348.	TMTE EXT Bolt-On Spill Plates SS	1 EA	1041 USD / 1 EA	1,041.00 USD
	Sander/Tailgate side spill plates, Stainless Steel (mill finish) Construction			
9900850.	Force Add-A-Fold Valve 8 Functions	1 EA	17016 USD / 1 EA	17,016.00 USD
	Includes SS Enclosure, & Mtg Brackets, Installed HOIST, PLOW, WING TOE, WING HEEL, WING PUSHBAR, SCRAPER, SANDER SPINNER, SANDER AUGER			
9902497.	ULTRA-4-6100 control, Installed	1 EA	16704 USD / 1 EA	16,704.00 USD
	Force America Ultra Arm-Rest Controller, with all wiring, Seat Mount, and acc'y			
9900882.	TMTE 31 Gal SS Cabshield Mt Res Kit	1 EA	4448 USD / 1 EA	4,448.00 USD
	w/intank filter for L/S systems installed			
9900888.	FASD45L LS 3750 psi	1 EA	6837 USD / 1 EA	6,837.00 USD
	Force 6 ci Cranshaft Driven Pump, w/Man Ball Valve Shutdown, INSTALLED			
9900893.	Cable pull-off valve installed	1 EA	818 USD / 1 EA	818.00 USD
	for use w/telescopic hoist			
9900871.	Switch TMTE BODY UP Installed	1 EA	311 USD / 1 EA	311.00 USD
9900884.	Low oil ind sys, SLIM/CABSHIELD MT	1 EA	349 USD / 1 EA	349.00 USD
	w/light in cab installed			
9905014.	Hyd Valve Hose Guard SS installed	1 EA	321 USD / 1 EA	321.00 USD
WARRANTY.	TOWMASTER EXCLUSIVE WARRANTY	1 EA		0.00 USD
	5 yr Steel/Stainless Steel Body Structure; 5 yr Whelen LED Light Systems; 4 yr SwapLoader Hoists; 1 year Swenson Spreaders, 2 yr Hyd, FALLS Snow Equip, Tele/Scissor Hoists, and all other items.			

Net Due in 30 Days

EXW

Quotation: 20000331

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Shipping Point	Total Net Amount	178,679.00 USD
	Taxable Amount	100% 178,679.00 USD
	Total	178,679.00 USD

Accepted by:

Date:

We look forward to your order.

Quotation: 20000331

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**General Terms and Conditions for the Sale of Goods
by
Subsidiaries of ASH North America, Inc.**

1. SCOPE AND VALIDITY

1.1. These General Terms and Conditions for the Sale of Goods (these "Terms") govern the sale and delivery of all goods and products (the "Products"), and all transactions incidental thereto, by such subsidiary of ASH North America, Inc. identified on the respective Confirmed Order (as defined below) as the seller or supplier ("Seller") to any of its customers (each a "Customer"). The liability of each such subsidiary under these Terms or any Confirmed Order shall be several and not joint. Customer acknowledges and agrees that nothing in these Terms or any Confirmed Order shall be construed as implying joint liability in any case of ASH North America, Inc. or any of its subsidiaries. Each Seller shall be solely responsible for its own acts or omissions under the respective agreement with Customer.

1.2. No other terms or conditions shall be of any force or effect unless otherwise specifically agreed upon by Seller in a writing duly executed by an authorized officer of Seller. These Terms supersede any and all prior oral quotations, communications, agreements, or understandings of the parties in respect to the sale and delivery of the Products. The Seller may issue additional Terms and Conditions of Sale for certain products. These shall apply in addition to the present Terms. Any additional or different terms or conditions contained in Customer's Order (as defined below), response to Seller's confirmation, or any other form or document supplied by Customer are hereby expressly rejected and are rendered null, void, and of no effect. These Terms may not be modified, amended, waived, superseded, or rescinded, except by written agreement signed by an authorized officer of Seller. Delivery of the Products by Seller does not constitute acceptance of any of Customer's terms and conditions and do not serve to modify or amend these Terms.

1.3. The issuance of an Order (as defined below) by Customer to Seller or any communication or conduct of Customer which confirms an agreement for the delivery of Products by Seller, as well as acceptance in whole or in part by Customer of any delivery of Products by Seller, shall be construed as Customer's acceptance of these Terms.

2. OFFERS, ORDERS AND CONFIRMATION

2.1. Unless otherwise specified by Seller in writing, all offers made by Seller are not binding and may be revoked by Seller at any time without any liability to Customer.

2.2. Customer shall issue to Seller orders for the purchase of Products, in written form via the order process determined by Seller from time to time (each, an "Order"). By issuing an Order to Seller, Customer makes an offer to purchase the Products pursuant to these Terms and the terms set forth on such Order. Provided that the Order contains the same terms as in Seller's corresponding offer, the Order shall be binding on Customer for six (6) weeks after Seller's receipt of such Order.

2.3. Seller may refuse an Order for any or no reason. No Order is binding upon Seller until Seller's acceptance of the Order in writing, the issuance of any governmental permit, license, or authority to Seller, as may be required under applicable laws, rules and regulations, and the receipt by Seller of a resale license to be provided by Customer (a "Confirmed Order").

2.4. Specifications and other information on drawings, data sheets, pictures, plans, brochures, catalogs, or Seller's website shall not be binding on Seller unless such specifications and information have been agreed to in writing by Seller in a Confirmed Order. Notwithstanding a Confirmed Order, Seller shall have no obligation to deliver Products to Customer or otherwise fulfill any of its obligations set forth in a Confirmed Order if Customer is in breach of any of its obligations hereunder or any Confirmed Order.

2.5. Customer may submit to Seller written requests to change the terms of a Confirmed Order (each such request, a "Change Order Request"). Seller may, at its sole discretion, consider such Change Order Request, provided that Seller will have no obligation to perform any Change Order Request unless and until Seller has agreed in writing to adopt such Change Order Request. If Seller elects to consider such a Change Order Request, then Seller shall promptly notify Customer of any adjustment to the applicable purchase price for the Products.

2.6. In the event Customer cancels any Confirmed Order for any reason, Customer shall reimburse to Seller all of Seller's costs and

expenses associated with or incurred due to such cancellation, including but not limited to the cost of raw materials, labor, and storage if cancellation occurs before Seller's commencement of production. In the event Customer cancels any Confirmed Order for any reason and Seller has started the production of the Product on the respective Confirmed Order, Customer shall pay to Seller the full purchase price.

2.7. Each Confirmed Order shall be considered a separate agreement between the parties, and any failure to deliver the Products under any Confirmed Order shall have no consequences for other deliveries of Products.

3. PRICES

3.1. Unless otherwise agreed to by the parties in the applicable Confirmed Order, the prices of the Products shall be FCA (agreed delivery location on the applicable Confirmed Order), Incoterms 2022.

3.2. Unless otherwise agreed by the parties in a Confirmed Order, the price of the Products shall not include transportation, insurance, packaging, and Tooling (as defined below) and other materials used for the manufacturing and delivery, sales or Heavy Vehicle Use Tax (HVUT), other use tax or any other similar applicable federal, state or foreign taxes, duties, levies, or charges in any jurisdiction in connection with the sale or delivery of the Products ("Taxes"). Such Taxes shall be payable by Customer, and if Seller is responsible for the collection thereof, such Taxes shall either be added to the price invoiced or be separately invoiced by Seller to Customer. Any special requests concerning shipping, transportation, and insurance shall be communicated to Seller in a timely manner and subject to Seller's prior written approval. Customer shall bear all costs resulting from such requests.

In case of lead delivery times of more than two (2) months, Customer hereby acknowledges and agrees that Seller, may, at its sole discretion, increase or decrease the agreed prices on any Confirmed Order in the event of material price changes in wages, materials, energy or raw material after the date of the Confirmed Order.

4. PAYMENT TERMS

4.1. Except as set forth in Section 4.2 or unless otherwise agreed in writing by Seller, the purchase price for the Products and all other amounts due under a Confirmed Order shall be due and payable in US dollars within thirty (30) days following the date of Seller's invoice for such Products without any discount, deduction or offset whatsoever. In no event shall any loss, damage, injury or destruction, Force Majeure (as defined below), or any other event beyond Customer's control release Customer from its obligation to make the payments required herein. Payment of all amounts due hereunder shall be made by bank transfer or in any other manner set forth on Seller's invoice. Customer shall be solely responsible for any bank fees, or other fees, incurred due to the wire transfer or any other selected payment method. If Seller agrees to payment by credit card, Seller shall charge an appropriate transaction fee, which the Customer shall also pay.

4.2. In the event Seller becomes aware of circumstances or has reason to believe that there are circumstances that may have an adverse effect on Customer's financial condition, Seller may require the Customer to pay the total amount of the purchase price or fees, or a portion thereof prior to the delivery of the Products. Seller may, without any liability to Customer, refuse the delivery of any Product in the event the Customer fails to make the payment as required under this Section 4.2.

4.3. Time is of the essence for the payment of all amounts due to Seller under any Confirmed Order. If Customer fails to make payments of any amount when due, Customer shall pay interest to Seller at the rate of one percent (1%) per month or such lesser amount as may be permitted by applicable law starting from the due date until payment to Seller of such amount in full. In addition to the interest, Seller may, at its sole discretion, charge the Customer a flat fee of \$40 for each reminder notice issued to Customer due to late payments. If Customer fails to comply with these Terms or a Confirmed Order, or if Customer becomes insolvent, all balances then due and owing to Seller shall become due immediately, notwithstanding any payment terms agreed by the parties. All costs and expenses incurred by Seller with respect to the collection of overdue payments (including, without limitation, reasonable attorney's fees, expert fees, and other expenses of litigation) shall be borne by Customer. Every payment by Customer shall first be

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applied to pay for Seller's cost of collection, then interest owed by Customer, and then to the oldest outstanding claim.

4.4. Notwithstanding anything in the foregoing Section 4.3 or Section 5, if the parties agreed on installment payments in a Confirmed Order and Customer fails to make any installment payment when due, the remaining balance including accrued interest, and any expenses incurred by Seller shall be due and payable to Seller promptly upon Customer's receipt of written notice of delinquency from Seller.

5. SECURITY INTEREST

5.1. If Seller extends credit to Customer for the purchase price for any Products (including but not limited to pursuant to Section 4.1.), or any other amounts due to Seller, Customer hereby grants to Seller as security for the timely payment and performance of all Customer's payment obligations to Seller, a first priority security interest (the "Security Interest") in all Products heretofore or in the future delivered to Customer and in the proceeds thereof for as long as such Products shall not have been sold by Customer in the ordinary course of business (the "Collateral"). Seller shall be entitled to file any and all financing, continuation, or similar statements under the Uniform Commercial Code in any jurisdiction and take any and all other action necessary or desirable, in Seller's sole and absolute discretion, to perfect its Security Interest in the Collateral and to establish, continue, preserve, and protect Seller's Security Interest in the Collateral. Customer agrees to take any and all actions and provide Customer with all information necessary to enable Seller to perfect and enforce its Security Interest in all jurisdictions and vis-à-vis any of Customer's creditors, and hereby irrevocably grants to Seller a power of attorney to execute all necessary statements or documents in Customer's name for the perfection and enforcement of such Security Interest. The Security Interest shall remain in force until payment in full of the entire purchase price for such Products, and any other amounts due to Seller by Customer. Seller may, without notice, change or withdraw extensions of credit at any time.

6. OBLIGATIONS OF CUSTOMER

6.1. Customer shall use the Products solely for their intended purpose and pursuant to Seller's instructions, and agrees to use only qualified personnel for the handling of the Products. Customer shall ensure that its customers, employees, agents, and other representatives comply with this Section 6.1. and shall be responsible for their acts and omissions.

7. DELIVERY AND ACCEPTANCE

7.1. Unless otherwise agreed in writing by Seller, all deliveries of Products shall be made FCA (agreed delivery location) (Incoterms 2020) and title to and risk of loss for the Products shall pass to Customer upon delivery pursuant to this Section 7.1.

7.2. Any delivery and performance times or dates communicated by or on behalf of Seller are estimates and shall not be binding on Seller. Seller may make partial delivery of Products to be delivered under any Confirmed Order and invoice Customer separately for such partial deliveries or performance. If Customer has not received the Products after six (6) weeks from the estimated delivery date, Customer may make a written request to Seller for delivery. Customer hereby acknowledges and agrees that the actual delivery date of the Products is conditioned upon the complete, accurate and timely delivery of materials from Seller's vendors and suppliers. No delay in delivery of any Products shall relieve Customer of its obligation to accept the delivery or performance thereof and make payments of any amounts due in accordance with these Terms, including but not limited to delays caused governmental restrictions on exports or imports and similar measures.

7.3. Customer's failure to accept the delivery of Products pursuant to a Confirmed Order shall not release or excuse Customer from its obligation to timely pay all amounts due in connection with such Confirmed Order. The Products shall be deemed delivered at the time they have been made available to Customer. If Customer rejects or revokes acceptance of Products, or fails to pay any amounts when due, Seller, in its sole and absolute discretion, may extend the period of delivery of Products by such period as Seller may deem reasonable with such period not exceeding three (3) months from the agreed delivery date, or withhold or cancel delivery of any Products, or cancel any or all Confirmed Orders without any further obligations to Customer whatsoever.

In such event, Customer shall be responsible for any and all costs and expenses incurred, or damages or losses suffered by Seller in connection with any such delay notwithstanding any action or inaction by Seller with regard to such delay. Any remaining Products that have not been accepted by Customer within the extended delivery period determined by Seller will be delivered and invoiced by Seller to Customer and Customer agrees to accept such delivery and pay for the purchase price and other amounts payable for the delivered Products.

8. EXAMINATION AND CONFORMITY TO ORDER

8.1. Promptly upon receipt of any Products, Customer shall conduct a full and complete inspection of such Products as to any defects and to confirm compliance with all requirements of the applicable Confirmed Order. Customer shall notify Seller in writing of any packaging defects, apparent defects, or non-compliance of such Products with the applicable Confirmed Order that Customer has or could reasonably have discovered during such inspection within seven (7) days from the date of receipt of such Products, and Customer shall notify Seller in writing within three (3) days of the date on which Customer shall first have become aware of any hidden defect or non-compliance which could not reasonably have been discovered during Customer's initial inspection of the Products. Such notification shall include reasonable details (including images) on the alleged defects including lot, batch, or Order numbers.

8.2. If Customer fails to timely notify Seller of any defects or other non-compliance of any Products delivered or Customer (or its customers, employees, agents, or representatives) uses, destroys, or modifies any Products that Customer knows or should have known to be defective or non-compliant without Seller's prior written consent, Customer shall be deemed to have unconditionally accepted such Products and waived all of its claims for breach of warranty or otherwise in respect of such Products.

8.3. Customer may only return the Products to Seller with Seller's prior written approval. If the return has been approved by Seller, Customer shall return the Products to Seller at Customer's sole risk and expense to the destination directed by Seller.

8.4. Complaints of Customer in connection with the shipping or transport shall be directed to the carrier promptly upon receipt of the delivery or the freight documents.

9. LIMITED PRODUCT WARRANTY

9.1. Seller warrants to Customer that the Products will be free of defects in material and workmanship and conform with the requirements set forth in the applicable Confirmed Order for a period of twelve (12) months from the date of delivery for new business Products and ninety (90) days for after sales Products. (the "Limited Product Warranty").

9.2. Unless expressly agreed to in writing by Seller, Seller makes no warranty that the Products comply with applicable law, regulations, or specifications in any jurisdiction in which the Products may be used, integrated or incorporated. Any governmental or other approvals necessary in connection with the use, integration or incorporation of the Products shall be Customer's sole responsibility.

9.3. The Limited Product Warranty shall be void if the Defect (as defined below) resulted from (a) improper or inadequate use, storage, handling, operation, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's requests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following delivery of the Product, (e) Customer's failure to properly communicate Seller's instructions and warnings to users of the Products, (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles).

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9.4. In the event of an alleged breach of the Limited Product War-ranty (a "Defect"), Customer shall, at Customer's sole expense, send the Product to Seller. Seller shall conduct the necessary tests on such Product within a reasonable period. If Seller confirms the Defect, Seller shall, at its sole option and discretion, repair or replace the Defective Product. If the repair or replacement of the Defective Product is commercially unreasonable to Seller, Seller may, at its sole discretion, issue a refund to Customer in the amount Seller deems adequate. Such repair, replacement, or refund shall be the sole liability of Seller and the sole remedy of Customer with respect to a Defect. In no event shall any warranty claims for a Defect be made after twelve (12) months from the date of Customer's receipt of the Products. Any Products or parts returned to Seller for removal or repair under this Section 9.4 shall be the property of Seller. Any applicable Limited Product War-ranty period shall not start anew with the repair or replacement of the Defective Product (or any portion thereof).

9.5. Except for Limited Product Warranty, SELLER HEREBY EXPRESSLY EXCLUDES AND DISCLAIMS ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NONINFRINGEMENT. Seller makes no other warranties with respect to the Products, and no person is authorized to make any warranties on behalf of Seller that are inconsistent with the warranties set forth under this Section 9.

10. LIMITATION OF LIABILITY

10.1. IN NO EVENT SHALL SELLER BE LIABLE TO CUSTOMER, ITS CUSTOMERS, EMPLOYEES, AGENTS, AND OTHER REPRESENTATIVES FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, REVENUE, GOODWILL, OR USE, WHETHER IN AN ACTION IN CONTRACT, TORT, STRICT LIABILITY, OR IMPOSED BY STATUTE, OR OTHERWISE, EVEN IF SELLER WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NOTWITHSTANDING ANY OF THE TERMS CONTAINED HEREIN, SELLER'S LIABILITY FOR ANY CLAIM - WHETHER BASED UPON CONTRACT, TORT, EQUITY, NEGLIGENCE, OR ANY OTHER LEGAL CONCEPT - SHALL IN NO EVENT EXCEED THE PURCHASE PRICE PAID BY THE CUSTOMER FOR THE PRODUCTS, GIVING RISE TO SUCH CLAIM. CUSTOMER HEREBY ACKNOWLEDGES AND AGREES THAT THE PROVISIONS OF THESE TERMS FAIRLY ALLOCATE THE RISKS BETWEEN SELLER AND CUSTOMER, THAT SELLER'S PRICING REFLECTS THIS ALLOCATION OF RISK, AND BUT FOR THIS ALLOCATION AND LIMITATION OF LIABILITY, SELLER WOULD NOT HAVE ENTERED INTO AN AGREEMENT WITH CUSTOMER FOR THE SALE OF THE PRODUCTS.

10.2. Seller shall not be liable for, and Customer assumes responsibility and shall indemnify, defend, and hold Seller harmless for any and all claims, including without limitation claims for personal injury or property damages, resulting from (a) the improper or inadequate use, storage, handling, operation, assembly, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, or repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's requests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following the delivery of the Products, (e) Customer's failure to properly communicate Seller's instructions and warnings to users of the Products, or (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles).

10.3. In jurisdictions that limit or preclude limitations or exclusion of remedies, damages, or liability, such as liability for gross negligence or willful misconduct or do not allow implied warranties to be excluded, the limitation or exclusion of warranties, remedies, damages, or liability set forth in these Terms are intended to apply to the maximum extent permitted by applicable law, and these Terms shall be deemed

amended to comply with such limitations or exclusions. Customer may also have other rights that vary by state, country or other jurisdiction.

11. CONFIDENTIALITY

11.1. "Confidential Information" means: (i) any know-how, trade secrets, and other business or technical information of Seller that is confidential or proprietary or due to its nature or under the circumstances of its disclosure the Customer knows or has reason to know should be treated as confidential or proprietary, including but not limited to quotations, drawings, project documentation, samples and models.

11.2. Confidential Information does not include information that: (i) is or becomes generally known to the public through no fault or breach of these Terms by the Customer; (ii) is rightfully known by the Customer at the time of disclosure without an obligation of confidentiality; (iii) is independently developed by the Customer without use of Seller's Confidential Information; (iv) is rightfully received by the Customer from a third party without restriction on use or disclosure; or (v) is disclosed with Seller's prior written approval.

11.3. Customer shall not use Seller's Confidential Information except as necessary to use the Products and will not disclose such Confidential Information to any third party except to those of its employees, agents, subcontractors, or representatives who have a bona fide need to know such Confidential Information to enable Customer to use the Products; provided that each such employee, agent, subcontractor, and/or representative is/are bound by a written agreement that contains use and nondisclosure restrictions not less stringent than the terms set forth in this Section 11.3. The Customer will employ all reasonable steps to protect Seller's Confidential Information from unauthorized use or disclosure, including, but not limited to, all steps that it takes to protect its own information of like importance. The foregoing obligations will not restrict the Customer from disclosing Seller's Confidential Information: (i) pursuant to the order or requirement of a court, administrative agency, or other governmental body, provided that the Customer gives reasonable notice to Seller to contest such order or requirement; (ii) to its legal or financial advisors; and (iii) as required under applicable securities regulations.

11.4. In the event of a violation or threatened violation of Customer's obligations under this Section 11, Seller shall be entitled to seek equitable relief, including in the form of a restraining order, orders for preliminary or permanent injunction, specific performance and any other relief that may be available from any court, without the requirement to secure or post any bond, or show actual monetary damages in connection with such relief. These remedies shall not be deemed to be exclusive but in addition to all other remedies available under these Terms, at law, or in equity.

12. INTELLECTUAL PROPERTY

12.1 Seller reserves the sole and exclusive ownership of the intellectual property rights in the Products (including but not limited to the technology used to manufacture the Products) and any improvements thereof regardless of inventorship or authorship. Customer shall not (and shall cause its employees, agents, representatives and customers to not) reverse engineer, decompile, disassemble, or decode any of Seller's intellectual property embedded or used in any of the Product.

13. FORCE MAJEURE

13.1. Seller shall not be responsible for any failure or delay in its performance under these Terms due to causes beyond its reasonable control, including, but not limited to, disruptions of the public power supply, communications, and transportation infrastructure, governmental measures, malware or hacker attacks, fire, extraordinary weather events, epidemics, pandemics (or any government restrictions implemented as a result thereof), nuclear and chemical accidents, earthquakes, war, terrorist attacks, labor disputes, strikes, lockouts, shortages of or inability to obtain labor, energy, raw materials or supplies, or other acts of God.

14. MISCELLANEOUS

14.1. If any provision contained in these Terms or any Confirmed Order is held by final judgment of a court of competent jurisdiction to be invalid, illegal, or unenforceable, such invalid, illegal, or unenforceable

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provision shall be severed from the remainder of these Terms or such Confirmed Order, and the remainder of these Terms or such Confirmed Order shall be enforced. In addition, the invalid, illegal, or unenforceable provision shall be deemed to be automatically modified, and, as so modified, to be included in these Terms, such modification being made to the minimum extent necessary to render such provision valid, legal, and enforceable.

14.2. Seller may assign its rights and/or delegate its liabilities under any Confirmed Order at any time. Customer may not assign its rights or delegate its responsibilities under a Confirmed Order without Seller's prior written consent.

14.3. Seller's waiver of any breach or violation of these Terms or the provisions of any Confirmed Order by Customer shall not be construed as a waiver of any other present or future breach or breaches by Customer.

14.4. The parties hereto are independent contractors and nothing in these Terms will be construed as creating a joint venture, partnership, employment, or agency relationship between the parties.

14.5. Notices by a party regarding the exercise of rights and obligations under these Terms must be signed by authorized representatives of such party, and delivered via courier, mail, or e-mail to the other party's address indicated in the applicable Confirmed Order, provided that a notice by e-mail shall only be validly given if receipt thereof is acknowledged in writing by the recipient.

15. ENTIRE AGREEMENT; CONFLICTS.

15.1. These Terms, including the applicable Confirmed Order, constitute the entire and exclusive agreement of the parties regarding the subject matter hereof and supersede any and all prior or contemporaneous agreements, communications, and understandings (both written and oral) regarding such subject matter. In the event of a conflict between the provisions of these Terms and the provisions of a Confirmed

Order, the provisions of the Confirmed Order will govern and control. Seller may amend or modify these Terms from time to time. Seller may, at its sole discretion, provide Customer with written notice of any such changes, revisions, amendments, or modifications, provided, however that any such changes, revisions, amendments, or modifications shall become effective without any further action by any party and that they shall not apply to any Confirmed Order prior to the effective date of such changes, revisions, amendments, or modifications.

16. APPLICABLE LAW AND JURISDICTION

16.1. These Terms and the Confirmed Orders shall be governed by and construed in accordance with the laws of the State of Wisconsin without giving effect to any choice or conflict of law provision or rule that would defer to or cause the application of the substantive laws of any jurisdiction other than Wisconsin. The parties hereby expressly exclude the application of the 1980 United Nations Convention on Contracts for the International Sale of Goods.

16.2. Any dispute, controversy, or claim arising out of or relating to these Terms and any Confirmed Order, including but not limited to the execution, performance, or termination thereof or to any issue of liability arising out of the performance of these Terms or any Confirmed Order, which the parties have not been able to settle amicably shall be submitted to the exclusive jurisdiction of the state or federal courts with jurisdiction in the County of Calumet, Wisconsin, provided that notwithstanding the foregoing, Seller shall be entitled to seek specific performance and injunctive relief in any court of competent jurisdiction. Each party hereby waives any and all claims, pleas, or defenses (including without limitation a plea for *forum non conveniens*) that would permit such party to seek the jurisdiction of any courts or arbitration tribunals other than those set forth in the preceding sentence.

16.3. EACH PARTY HEREBY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THESE TERMS.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-17
Agenda Topic Title for Publication:		Authorization to Submit Permit to Install Flashing Stop Signs at the Intersection of State Highway 27 and County Road 11
Date of Meeting: 8/18/2026	Agenda Time Requested: 5 Minutes	☐ Consent Agenda
Organization / Department Requesting Action: Public Works		
Person Presenting Topic at Meeting: Loren Fellbaum, County Engineer		
Background: Supporting Documentation enclosed ☒		
The intersection of State Highway 27 and County Road 11 serves local residents, agricultural traffic, and overall through traffic. Recently the intersection has experienced extensive crashes and some additional near misses caused by drivers failing to stop as required.		
Todd County has expressed an interest to MnDOT to install flashing Stop Signs at this location in order to increase visibility and the overall functional safety on this intersection. MnDOT has denied this request but will allow Todd County to install the flashing stop signs at this location by permit and by County expense.		
Options:		
#1 Approve attached MnDOT Permit requesting authority for Todd County to install two flashing stop signs at the intersection of State Highway 27 and County Road 11.		
#2 Do not approve the attached permit at this time.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve attached MnDOT Permit requesting authority for Todd County to install two flashing stop signs at the intersection of State Highway 27 and County Road 11.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 3,000-\$4,000 Funding Source(s): Fund 3 - Local Levy	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

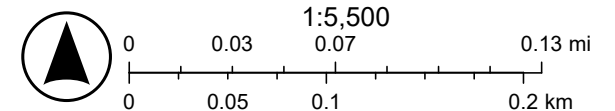
Seal

State Highway 27 & Todd County Highway 11 - Flashing Stop Signs



8/10/2026, 11:52:49 AM

- Address
- Driveways
- Township
- Section
- Quarter Quarter
- STATE HIGHWAY
- CSAH - PAVED
- DNR River And Stream
- Stream (Intermittent, Perennial, Unknown)



2023, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community



APPLICATION FOR MISCELLANEOUS WORK ON TRUNK HIGHWAY RIGHT OF WAY

Document Management System # _____

District _____ Permit # _____

C.S. _____ T.H. _____

R.P. _____

(THIS SECTION FOR MnDOT OFFICE USE ONLY.)

**ATTACH A SKETCH OF THE PROPOSED WORK AREA AND RELATION TO TRUNK HIGHWAY.
SUBMIT TO DISTRICT PERMIT OFFICE OF MINNESOTA DEPARTMENT OF TRANSPORTATION.**

APPLICANT	TELEPHONE	ADDRESS (Street, City, State, Zip)
PARTY PERFORMING WORK	TELEPHONE	ADDRESS (Street, City, State, Zip)

LOCATION OF PROPOSED WORK (City/Township) _____ (County) _____ (Distance) _____ (N-S-E-W) _____ **SPECIFIC ROAD INTERSECTION OR LANDMARK** _____

Highway _____ in _____ Miles _____ of _____

WILL THIS FACILITY BE WITHIN TRIBAL LANDS? ☐ Yes ☐ No **IF YES, WHICH ONE?** _____

NATURE OF WORK

SURFACE TO BE DISTURBED (Check Appropriate Boxes)

☐ Roadway ☐ Shoulder ☐ Concrete ☐ Bituminous ☐ Gravel ☐ Turf Only

☐ Other (explain) _____

DEPTH OF EXCAVATION BELOW SURFACE	NUMBER & SIZE OF EXCAVATIONS	METHOD OF INSTALLATION/CONSTRUCTION
_____	_____	_____
WORK TO START ON OR AFTER	DATE WORK TO BE COMPLETED BY	IS TRAFFIC DETOUR NECESSARY? ☐ Yes ☐ No
_____	_____	(IF YES, TRAFFIC CONTROL PLAN IS REQUIRED.)

APPLICANT'S ACCEPTANCE, WAIVER AND INDEMNIFICATION

The undersigned applicant hereby agrees to comply with applicable statutes, rules, and the standard conditions and special provisions of this permit. The applicant understands and agrees that no work in connection with this application will be started until the application has been approved and the permit issued.

The applicant is aware of circumstances or hazards that may arise while performing the work associated with this application that could result in injury, loss, damage or death, and the applicant assumes the risk of such circumstances, dangers and hazards, whether reasonably foreseeable or not.

The applicant also understands that this permit may also be subject to the approval of local road authorities having joint supervision over said street or highway, and may be subject to applicant's compliance with the rules and regulations of the Minnesota Environmental Quality Board and/or any other affected governmental agencies.

The undersigned applicant expressly agrees that except for negligent acts of the State, its agents and employees, the applicant or his/her agents or contractor shall assume all liability for, and save the State, its agents and employees, harmless from any and all claims for damages, actions or causes of action arising out of the work to be done in connection with this application and permit.

NAME AND TITLE	EMAIL ADDRESS
_____	_____
DATE	SIGNATURE
_____	_____

DO NOT WRITE BELOW THIS LINE

PERMIT NOT VALID UNLESS BEARING AUTHORIZED MnDOT SIGNATURE AND PERMIT NUMBER

AUTHORIZATION OF PERMIT

It is expressly understood that this permit is conditioned upon restoration of the trunk highway right-of-way to its original condition or to a satisfactory condition. In consideration of the applicant's agreement to comply in all respects with the applicable laws and the conditions of the Commissioner of Transportation pertaining to this permit, permission is hereby granted for the work to be performed as described in the above application, said work to be performed in accordance with the following standard conditions and special provisions:

SEE ATTACHED STANDARD CONDITIONS AND SPECIAL PROVISIONS

_____	_____	_____
Date All Work To Be Completed By	Authorized MnDOT Signature	Date of Authorized Signature
DISTRIBUTION	DEPOSIT REQUIREMENTS	DEPOSIT TYPE
Original to Area Maintenance Engineer	☐ No Deposit Required	Cashier's Check # _____
Applicant	☐ Deposit Required in the Amount of \$ _____	Certified Check # _____
Subarea Supervisor	Date Deposit Received _____	Money Order # _____
Roadway Regulations Supervisor	<i>Deposit to be returned upon satisfactory completion of all work</i>	Bond # _____

DATE WORK COMPLETED

(The date when the work is completed must be reported to the MnDOT District Permits Office)

STANDARD CONDITIONS OF MISCELLANEOUS WORK PERMIT

1. The permit holder must comply with all applicable laws and regulations, including Worker's Compensation laws.
2. If work to be done lies within a city or platted town, permission must also be obtained from such city or town.
3. Any permanent signs or permanent traffic barriers (including crash cushions) installed on the State Highway system must be deemed crashworthy under the American Association of State Highway and Transportation Officials (AASHTO) "Manual for Assessing Safety Hardware, 2016 (MASH-16)". Where work on or near the traveled roadway is necessary, proper traffic signs, channelizing devices, warning lights, and barricades shall be erected to protect traffic, employees, and pedestrians. All temporary traffic control devices and methods shall conform to the Minnesota Field Manual on Temporary Traffic Control Zone Layouts, Minnesota Manual on Uniform Traffic Control Devices (MMUTCD), Minnesota Standard Signs and Markings Manual, and the appropriate provisions of Standard Specification 1710. All temporary traffic control devices shall be deemed crashworthy under the American Association of State Highway and Transportation Officials (AASHTO) "Manual for Assessing Safety Hardware, 2016 (MASH-16)" with exceptions as noted under MnDOT Technical Memorandum No. 19-03-T-01 Crashworthy Requirements for Temporary Traffic Control Devices. (See memo at: <http://dotapp7.dot.state.mn.us/edms/download?docId=2434220>)
4. Unless adequately protected by a traffic barrier, there shall be no work within the clear zone, nor shall pipe materials, equipment or other objects be stored within the clear zone. If temporary traffic barrier is used, it will be placed according to the "MnDOT Temporary Barrier Guidance Manual" (December 2018). (See website at: www.dot.state.mn.us/trafficeng/workzone/doc/Temporary%20Barrier%20Guidance%20Manual%20181129.pdf) Any temporary traffic barrier (including crash cushions) must be deemed crashworthy under MASH-16.
5. Any person acting as a Flagger for permitted work shall have attended a training session taught by a MnDOT Qualified Flagger Trainer within the twelve months immediately preceding the start date of all flagging activity. A Flagger shall receive a Flagger Qualification Card, signed by a MnDOT Qualified Flagger Trainer, upon successful completion of this training. During all flagging activity, a Flagger must carry a signed Flagger Qualification Card on that Flagger's person and be in possession of a current Minnesota Flagging Handbook. The Minnesota Flagging Handbook is available from MnDOT Qualified Flagger Trainers or from a MnDOT District Office.
6. Excavations must be cribbed when necessary, depending upon type of soil, in order to prevent cave-ins. All excavations, trenching and/or jacking and boring pits shall be shored or sloped in accordance with OSHA requirements.
7. No guys, stays, or any structures are to be attached to trees on trunk highway right of way.
8. No poles, anchors, anchor braces, or other construction shall be placed on the roadway shoulder or within the prescribed clear zone.
9. Installation of pipe under concrete or bituminous pavements shall be done by jacking or boring or other approved methods.
10. When open trenching or excavating in existing roadways, all subgrade, base, and surfacing materials shall be replaced with the same type, depth, and density of materials which were removed, unless approved by the Area Maintenance Engineer.
11. All work that involves trenching, backfill, or compaction must be done to MnDOT's Standard Specifications for Construction. Depending on the construction work to be performed, use of one or more of the following specifications may be needed: Excavation and Embankment 2105, Aggregate Base 2211, Aggregate Shouldering 2221, or Structural Excavation and Backfills 2451, Subgrade Preparation 2112.
12. Compaction methods must be approved in advance by the District Permit Office
13. If pavement or roadway is damaged, same shall be restored to a condition as good as or better than the original condition.
14. All pavements shall be replaced in accordance with State specifications.
15. If settlement occurs or excavation caves in so that replaced materials settle (bituminous mat or concrete base), same shall be restored to a condition as good as or better than the original condition.
16. No lugs shall be used on equipment traversing the road which will damage the road surface.
17. No driving onto highway from ditch or driving on shoulders will be permitted where damage will occur.
18. No foreign material such as dirt, gravel, or bituminous material shall be deposited or left on the road during any construction activities.
19. Roadside shall be cleaned to original status upon completion of work.
20. Underground construction must be so constructed as not to harm or unnecessarily destroy the root growth of specimen trees.
21. Cutting and trimming of trees within the right of way and removal of resulting stumps require prior approval of the Area Maintenance Engineer or his authorized representative.
22. If MnDOT shall make any improvements or changes upon, over, under, or along the trunk highway, then and in every case the applicant herein named shall after notice from MnDOT proceed to alter, change, vacate, or remove from trunk highway right of way said works necessary to conform with said changes without cost whatsoever to the State of Minnesota.
23. After work on a project is completed, the permit holder must notify the Area Maintenance Engineer or his authorized representative that such work has been completed and is ready for final inspection and acceptance by MnDOT.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☐ Action/Motion ☒ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-18
Agenda Topic Title for Publication:		Trim On Historic Building Update
Date of Meeting: 8/18/2026	Agenda Time Requested: 5 mins	☐ Consent Agenda
Organization / Department Requesting Action: Facilities Department		
Person Presenting Topic at Meeting: Mitch Johnson, Facilities Manager		
Background: Supporting Documentation enclosed ☐		
It was requested at the Department meeting to discuss at the board meeting to give an update on the trim project and how it is going to effect the Public entry.		
Options:		
1) 2)		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion:		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-19
Agenda Topic Title for Publication:		New Dock in Zone 3 at Battle Point Park
Date of Meeting: 8/18/2026	Agenda Time Requested: 5 mins	☐ Consent Agenda
Organization / Department Requesting Action: Park and Trails Board		
Person Presenting Topic at Meeting: Mitch Johnson, Facilities Manager		
Background: Supporting Documentation enclosed ☐		
The Dock in Zone 3 is older and broken in multiple locations. The Park Board requested pricing on a new dock. Bids were submitted with the low bid from Resorters Marine for a total cost of \$8,200.		
Options:		
1) Approve the low bid from Resorters Marine for a total cost of \$8,200.		
2) Do not approve request		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: 1) Approve the low bid from Resorters Marine for a total cost of \$8,200.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 8,200 Funding Source(s): Park Dock Funds	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

* Quote *



OSAKIS, MN

320-766-8181 • resortersmarine@yahoo.com • www.resortersmarineoutdoors.com

SALES ORDER

Date 7/31/26

Name Todd County - Mitch Johnson

Address _____

City, State, Zip _____

Phone 320-874-1226 Email mitch.johnson@co.todd.mn.us

Drivers License # _____ State of Issue _____ DOB: _____

Year _____ Make Ridgeline

Vin # _____ Model Dock

Quantity	Description	Total
	48' Ridgeline Dock w/vinyl decking	\$5900. ⁰⁰
	4x8 Ramp w/vinyl decking	\$1200. ⁰⁰
	Shoreend wheel kit	\$850. ⁰⁰
	Shipping	\$250. ⁰⁰

Subtotal: \$8200.⁰⁰

Tax: Tax Exempt

Trailer Tax: _____

Total: \$8200.⁰⁰

Signature: _____



QUOTE

207 Woodman St S
PO Box 371
Grey Eagle, MN 56336
P: 320-200-9419
info@eagledocklift.com
www.eagledocklift.com

Quote #: 2026-06-08-A
Quote date: 6/8/2026
Job: 48' Hewitt Dock
Bill to Name: Battle Point Park - Todd County
Address: Faraway Lane
City/State/Zip: Osakis MN 56360
Phone: 320-874-1226 Mitch Johnson
Email: mitch.johnson@co.todd.mn.us
Lake: Lake Osakis

Item #	Description	Qty	Price	Total
HW-D0ATFG48	4' wide x 48' long Main Dock w/Wheels with Poly attached decking. (4) 5' Posts	1	\$8,433.00	\$8,433.00
HW-D1AADR8	4' wide x 8' long ramp with Poly decking	1	\$1,125.00	\$1,125.00
HW-D1HSAA5	Mid Section Adjustable Kit with Wheels	2	\$431.00	\$862.00
HW-D1HSAA3	Shore End Adjustable Kit with Wheels	1	\$421.00	\$421.00
HW-DASMP5	5' Aluminum Round Post with Pad	2	-\$71.00	-\$142.00
	Quote is for Hewitt brand Roll-A-Dock			
EDL-SETUP	Dock Assembly and Setup Fee	1	\$250.00	\$250.00
EDL-DEL	Driveway Delivery of Dock	1	\$250.00	\$250.00
EDL-DISC	2026 Spring Discount	1	-\$1,150.00	-\$1,150.00

Quote is for Gray or Beige Poly Thru Flow Decking attached.

NOTE: Total dock length as quoted is 48' long plus 8' Ramp for a total dock length of 56'

Invoice Subtotal	\$10,049.00
Factory Shipping	\$0.00
Sales Tax	Tax Exempt
Deposit Received	\$0.00
TOTAL DUE	\$10,049.00

50% deposit requested before order is placed with Factory
Please make all checks payable to: Eagle Dock & Lift
Credit Card Fee of 3.5% Added. Overdue accounts subject to a service charge of 1.5% per month.
info@eagledocklift.com | www.eagledocklift.com



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☒ Resolution ☐ Other	20260818-20
Agenda Topic Title for Publication:		Long Prairie River Watershed Collaborative Fiscal Agent Agreement
Date of Meeting: 8/18/2026	Agenda Time Requested: 3	☐ Consent Agenda
Organization / Department Requesting Action: Planning and Zoning		
Person Presenting Topic at Meeting: Adam Ossefoort		
Background: Supporting Documentation enclosed ☒		
Todd SWCD will continue conducting the fiscal agent duties on behalf of the Long Prairie River Watershed Collaborative. Todd County holds the accounts of the SWCD and needs to be a part of the fiscal agent agreement for this reason. This will also allow Todd County to access watershed funds when needed.		
Options:		
1. Adopt the Fiscal Agent Agreement		
2. Do not adopt		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Adopt the Fiscal Agent Agreement for the Long Prairie River Watershed Collaborative.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☒ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



Long Prairie River Watershed Collaborative Fiscal Agent Agreement

This Agreement is made and entered into between the Todd County Soil and Water Conservation District (SWCD) as Fiscal Agent for the Long Prairie River Watershed Collaborative, and those members of the Long Prairie River Watershed Collaborative (also referred to herein as the "LPRWC") who desire access to funds granted to the LPRWC and who have entered into this Agreement.

RECITALS:

WHEREAS, the parties are political subdivisions of the State of Minnesota, with statutory authority to carry out environmental programs in accordance with Minnesota Statutes Sections 103B, 103C, 103D, 103E, 375 and as otherwise provided by law; and

WHEREAS, Minnesota Statute §471.59 allows the parties to jointly exercise powers common among them and provides for one or more of the parties to exercise powers on behalf of the participating collaborative parties; and

WHEREAS, Minnesota Statute §103B.101 provides for the adoption of a comprehensive watershed management plan also known as the "One Watershed, One Plan" (hereafter "1W1P"), which requires the collaborative parties coordinate with each other to maximize available resources and minimize duplication of services; and

WHEREAS, in 2022, the above Parties adopted both a §103B.101 1W1P for the Long Prairie River Watershed and a §471.59 Joint Powers Collaborative Agreement to implement said 1W1P, known as the Long Prairie River Watershed Collaborative (LPRWC) Agreement; and

WHEREAS, the collaborative parties desire to enter into this Agreement to allow the collaborative to appoint a fiscal agent to administer the Board of Soil and Water Resources (BWSR) Fiscal Year 2026-2027 Watershed-Based Implementation Grant.

NOW, THEREFORE, in consideration of the mutual benefits that each party shall derive from this Agreement, the parties agree as follows:

- 1. Purpose.** The Parties have entered into this Agreement for the purpose of designating Todd County SWCD to serve as Fiscal Agent for the LPRWC in relation to the BWSRs' Fiscal Year 2026-2027 Watershed-Based Implementation Funding Grant ("WBIF Grant"). Said grant will be awarded to Todd County SWCD, on behalf of the LPRWC, to fund projects and programs included within the 1W1P denoted above. This Agreement does not apply to grant funds awarded directly to Todd County SWCD on its own behalf.
- 2. Term.** The Term of this Agreement shall be from the Effective Date, notwithstanding the dates of the signatures of the parties, and shall continue until this Agreement is terminated as provided in this Agreement.

3. General Provisions:

- a. **Compliance with Laws/Standards.** The parties agree to abide by all Federal, State or local laws, statutes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Agreement.
- b. **Compliance with Long Prairie River Watershed Collaborative Agreement.** The parties agree to abide by the terms contained in the Long Prairie River Watershed Collaborative (LPRWC)
- c. **Liability.** The Parties agree that each is independently responsible for complying with this Agreement, the Watershed-Based Implementation Funding (WBIF) Grant Agreement, and the statutes, rules, and regulations which govern the Parties One Watershed – One Plan (1W1P). No Party will be liable for any violation of any provision of applicable laws or the terms of this Agreement indirectly or directly arising out of, resulting from, or in any manner attributable to actions of any other Party or its employees, contractors, and agents. The Parties do not intend to waive any immunities, defenses or limitations of liability available to the Parties at law or in equity and the Parties expressly agree that the terms of this Agreement shall not be construed to constitute any such waiver. The requirements of this section shall survive the termination or expiration of this Agreement.
- d. **Indemnification.** The Parties agree to defend, indemnify and hold harmless Todd County SWCD as the Fiscal Agent, and its officers, officials, agents, volunteers and employees from any liability, claims, losses, damages, costs, judgments, or expenses, including reasonable attorneys' and other professional fees, resulting directly or indirectly from any negligent, tortious or illegal act or omission, including without limitation, professional errors or omissions by Partner (including its officers, employees, agents and subcontractors) arising from the performance of its services pursuant to this Agreement, and against all loss by reason of the failure of the Partner, its agents, employees or subcontractors fully to perform all obligations under this Agreement. For clarification and not by way of limitation, this obligation to indemnify and hold harmless shall apply to all materials prepared or furnished pursuant to this Agreement, including, without limitation, claims resulting from any alleged infringement of copyright or any property right of another, and the unlawful disclosure or use of protected data or other noncompliance with the Records and Information provisions set forth in this agreement. The terms and provisions of this section shall survive the expiration, suspension or termination of this Agreement.
- e. **Employee Status.** All personnel and contractors of the individual Parties, while engaging in the performance of this Agreement, shall not be considered the employees or contractors of any other Party by way of this Agreement. The individual Parties shall be responsible for their own employees, officers, agents, contractors and subcontractors and such personnel shall not be entitled to any compensation, rights, or benefits of any kind from any of the other Parties to this Agreement.
- f. **Use of Contractors.** The Parties may individually engage contractors to perform WBIF Grant Agreement and Grant Work Plan Projects and Programs. Each individual Party retains primary responsibility for its' own contracts and compliance with this Agreement.

- g. **Workers Compensation, Prevailing Wage and Municipal Contracting Law.** The Parties agree to specifically comply with and assure compliance with the following relating to employees, contractors and subcontractors:
- Comply with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage.
 - Pay prevailing wage for projects in accordance with Minn. Stat. §§177.41 through 177.44.
 - Comply with the Uniform Municipal Contracting Law, specified in Minn. Stat. §471.345 and include supporting documentation of all bidding processes and bids.
- h. **Government Data Practices.** The Parties agree to comply with the Minnesota Government Data Practices Act, (Minn. Stat. Chapter 13), and the Official Records Act (Minn. Stat. Section 15.17), for the data collected, created, received, maintained, disseminated or stored by each respective party in relation to this Agreement and the WBIF Grant Agreement.
- i. **Record Audits.** The Parties agree that in accordance with Minn. Stat. §16B.98, Subd. 8, their books, records, documents, and accounting procedures and practices relevant to the WBIF Grant Agreement and Grant Work Plan are subject to examination by the Fiscal Agent, BWSR, and the state or legislative auditor for the later of the following: a minimum of six years from the end of the WBIF Grant Agreement, receipt and approval of final reports, or the required period of time to satisfy all state retention requirements.
- j. **Publicity and Signage.** The Parties agree that publicity related to work or services performed as part of the WBIF Grant Agreement and Grant Work Plan must identify BWSR as a sponsoring agent and includes those examples listed on the WBIF Grant Agreement. The Parties further agree they will not claim that the State endorses its products or services. In addition, the Parties agree they will comply with the requirements for project signage as provided in Minn. Laws 2010, Chapter 361, Art. 3, Section 5(b) for Clean Water Fund Projects.
- k. **Intellectual Property Rights.** The Parties agree that all Intellectual Property Rights as defined in the WBIF Grant Agreement, which are created and paid for under the same, belong to the State.
- l. **Notices.** Any notice required under this Agreement shall be sufficient if personally served or sent by prepaid, registered, or certified mail (return receipt requested), to the business address of the Party to whom it is directed.
- m. **Minnesota Law Governs.** The laws of the State of Minnesota shall govern this Agreement and the appropriate venue and jurisdiction for any litigation that may arise under this Agreement will be in Todd County, State of Minnesota.
- n. **Compliance with the Minnesota Constitution.** The Parties each agrees to comply with the requirements of the Minnesota Constitution regarding use of the Clean Water Funds to supplement tradition sources of funding.
- o. **No Third-Party Beneficiary Rights.** Nothing in this Agreement is intended or may be construed to create third party beneficiary rights or to give any person or entity, other than the Parties to this Agreement, any legal or equitable right, remedy, or claim under this Agreement.
- p. **Assignments, Amendments and Waiver.** The Parties shall not assign any rights and obligations, nor make amendments to any part of this Agreement unless the assignment and amendments are

in compliance with the WBIF Grant Agreement and are in writing and signed by an authorized official of all Parties to this Agreement. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit privilege, or service voluntarily given or performed by a Party shall give any other Party any contractual right by custom, estoppel, or otherwise.

- q. **Enforceability, Severability, and Reformation.** If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.
 - r. **Advancement.** Nothing in this Agreement shall be construed as requiring Todd County SWCD to advance any Todd County SWCD funds in the event WBIF Grant funds are insufficient to pay any obligation of the LPRWC or the Parties for any reason. Ineligible billings, programs, or projects under this Agreement and the WBIF Grant Agreement shall remain the obligation of the individual contracting Party. That Party shall retain primary responsibility for its' own contracts and compliance with this Agreement.
4. **Termination.** Unless extended by written agreement of the Parties, this Agreement shall terminate upon the occurrence of one of the following events:
- a. Upon written agreement of all Parties; or
 - b. Upon termination of the WBIF Grant Agreement to Todd County SWCD on behalf of the LPRWC and the winding down of the affairs relating to the WBIF Grant Agreement; or
 - c. If the State of Minnesota cancels or terminates the WBIF Grant Agreement for any reason, the Parties agree that remaining available WBIF Grant funds will be paid, determined on a pro rata basis, for services satisfactorily performed under the WBIF Grant Work Plan; and once all available WBIF Grant funds have been expended, all outstanding expenses relating to such services shall be the sole responsibility of the individual Party performing or contracting for the performance of said services.

Upon termination of this Agreement, Todd County SWCD shall pay all outstanding LPRWC obligations, which are compliant with this Agreement and the WBIF Grant Agreement, from the funds managed by Todd County SWCD pursuant to this Agreement to the extent such funds are available. Should there be any surplus funds after all payments have been made and distributed as provided by the WBIF Grant budget, Todd County SWCD shall distribute those funds as provided by the LPRWC Agreement, except that Todd County SWCD shall continue to hold any grant monies and manage said monies in accordance with any grant agreement then in force which obligates Todd County SWCD to hold and/or manage such grant funds.

- 5. **Modification of Grant Agreement.** Todd County SWCD, acting as Fiscal Agent on behalf of the LPRWC for BWSR's Fiscal Year 2026-2027 Watershed-Based Implementation Funding Grant ("WBIF Grant"), retains the right to seek modification of the WBIF Grant Agreement and/or its corresponding Grant Work Plan with BWSR. Before such modification occurs, Todd County SWCD will review the details and rationale of such a modification with the LPRWC. The LPRWC will have the opportunity to provide feedback on such

modification, and Todd County SWCD will make an effort to incorporate such feedback prior to submitting such a modification to BWSR.

6. **Fiscal Agent Reimbursement.** The fiscal agent will be reimbursed from BWSR's Fiscal Year 2026-2027 WBIF Grant for time expended performing fiscal agent duties. Said reimbursement will occur at a minimum quarterly. BWSR billing rate calculators and itemization of time will be utilized.
7. **Todd County SWCD Responsibilities.** Todd County SWCD, acting as Fiscal Agent on behalf of the LPRWC for the WBIF Grant, will perform the following responsibilities.
 - a. Present proposed WBIF Grant Applications (or funding requests) and subsequent Grant Agreements to the Fiscal Agent's governing board for approval and acceptance. Said documents are to be based on the 1W1P and have been vetted through the Policy Committee and Technical Advisory Committee established in the LPRWC Cooperative Agreement .
 - b. Submit the WBIF Grant Application (or funding request) to the BWSR. Todd County SWCD will be the signatory on the corresponding Grant Agreement.
 - c. Administer the WBIF Grant as provided in the WBIF Grant Agreement and corresponding Grant Work Plan. This includes serving as the point of contact for the WBIF Grant Agreement and budgetary and accounting services, such as management of all operating budget funds, payment for contracted services and relevant bookkeeping and record keeping.
 - d. Administer the disbursement of public funds in accordance with the terms of this Agreement, the WBIF Grant Agreement and its corresponding Grant Work Plan, the purposes of the 1W1P, and state and federal laws, including posting grant information on Todd County SWCD's website and completing all grant reporting requirements (ex. BWSR's eLink system).
 - e. Establish a separate fund or funds for management of WBIF Grant monies.
 - f. Todd County SWCD Accounting policies and procedures shall apply to the WBIF Grant fund(s) managed by Todd County SWCD during the term of this Agreement. All funds shall be accounted for according to generally accepted accounting principles.
 - g. Maintain all pertinent books, records, documents and accounting procedures and practices required under the WBIF Grant and by state and federal law and make the same available to the LPRWC and the State Auditor upon reasonable notice.
 - h. Maintain all records related to the fund or funds and retain them in accordance with the record retention policy requirements of the Minnesota State Auditor.
 - i. Annually provide a full and complete audit report of the WBIF Grant per MN Statutes 471.59, Subd. 3.
 - j. Provide, at a minimum, quarterly accounting of the funds, receipts, and disbursements in relation to the WBIF Grant, in a timely manner to both the Plan Coordinator and Policy Committee established under the above-mentioned 1W1P.
 - k. Work collaboratively with the Policy Committee, Implementation Team and Plan Coordinator, established under the above-mentioned 1W1P, in performance of the responsibilities contained in this agreement.
8. **Parties' Responsibilities.** The Parties completing work on behalf of the LPRWC for BWSR's Fiscal Year 2026-2027 Watershed-Based Implementation Funding Grant ("WBIF Grant"), will perform the following responsibilities.
 - a. Comply with the provisions contained within the WBIF Grant Agreement and the corresponding Grant Work Plan.

- b. Adhere to all requirements, policies and procedures set forth in the most recent version of the BWSR's Grant Administration Manual, the applicable Request for Proposal (RFP) for the WBIF Grant, as well as any Grant Program Guidance and Policies from BWSR related to the WBIF Grant.
- c. Comply with the most recent version of all policies and procedures set forth by the LPRWC via its Policy Committee and/or Steering Committee.
- d. Submit to Todd County SWCD quarterly invoices with all supporting information. Invoices shall be submitted within 30 days after the quarter ends. Said invoices will itemize project and/or program costs consistent with the approved WBIF Grant Agreement and Grant Work Plan. Todd County SWCD will then distribute, on a quarterly basis, the WBIF Grant Funds based on approved invoices. Once all available WBIF Grant funds have been expended, all outstanding expenses relating to such services shall be the sole responsibility of the individual Party performing or contracting for the performance of said service, unless additional WBIF Grant funds have been made available to Todd County SWCD for the purposes of the WBIF Grant.
- e. Monitor all hours staff worked on any project or program under the WBIF Grant and report said hours on a quarterly basis to Todd County SWCD with all supporting information, utilizing an approved BWSR time tracking method.
- f. Incur all costs within the effective and expiration dates on the WBIF Grant Agreement.
- g. All services and work performed under the WBIF Grant Agreement must meet the State of Minnesota's satisfaction. If services or work is found unsatisfactory or performed in violation of:
 - WBIF Grant Agreement and/or Grant Work Plan
 - Any policies and procedures set forth in the most recent version of the BWSR's Grant Administration Manual and Grant Program Guidance and Policies from BWSR related to the WBIF Grant.
 - Most recent version of all policies and procedures set forth by the LPRWC via its Policy Committee and/or Implementation Team and/or
 - Federal, state, or local statutes, laws, rules, regulations, or ordinances, the individual Party performing the work or services (or contracting for the same) shall not be reimbursed by Todd County SWCD under this agreement and shall be solely responsible for repayment of already-reimbursed WBIF Grant funds relating to said work or services.

The individual Party will indemnify and hold Todd County SWCD harmless if such a finding occurs and shall return WBIF Grant funds to Todd County SWCD within 60 days of notification by the State of such a finding.

9. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

IN TESTIMONY WHEREOF the parties have duly executed this Agreement by their duly authorized officers.

Party: Todd County

APPROVED:

BY: _____
Board Chair Date

BY: _____
Auditor Date

APPROVED AS TO EXECUTION

BY: _____
Attorney Date

IN TESTIMONY WHEREOF the parties have duly executed this Agreement by their duly authorized officers.

Party: Morrison County

APPROVED:

BY: _____
Board Chair Date

BY: _____
Auditor Date

APPROVED AS TO EXECUTION

BY: _____
Attorney Date

IN TESTIMONY WHEREOF the parties have duly executed this Agreement by their duly authorized officers.

Party: Douglas County

APPROVED:

BY: _____
Board Chair Date

BY: _____
Auditor Date

APPROVED AS TO EXECUTION

BY: _____
Attorney Date

IN TESTIMONY WHEREOF the parties have duly executed this Agreement by their duly authorized officers.

Party: Otter Tail County

APPROVED:

BY: _____
Board Chair Date

BY: _____
Auditor Date

APPROVED AS TO EXECUTION

BY: _____
Attorney Date

IN TESTIMONY WHEREOF the parties have duly executed this Agreement by their duly authorized officers.

Party: Todd SWCD

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager Date

IN TESTIMONY WHEREOF the parties have duly executed this Agreement by their duly authorized officers.

Party: Morrison SWCD

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager Date

IN TESTIMONY WHEREOF the parties have duly executed this Agreement by their duly authorized officers.

Party: Douglas SWCD

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager Date

IN TESTIMONY WHEREOF the parties have duly executed this Agreement by their duly authorized officers.

Party: East Otter Tail SWCD

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager Date

IN TESTIMONY WHEREOF the parties have duly executed this Agreement by their duly authorized officers.

Party: West Otter Tail SWCD

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager Date

IN TESTIMONY WHEREOF the parties have duly executed this Agreement by their duly authorized officers.

Party: Wadena SWCD

APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager Date



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20260818-21
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Gingerich Request for CUP
--	----------------------------------

Date of Meeting: 8/18/2026	Agenda Time Requested: 3	☐ Consent Agenda
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Organization / Department Requesting Action: Planning and Zoning
--

Person Presenting Topic at Meeting: Adam Ossefoort
--

Background: Supporting Documentation enclosed ☒
--

An application for CUP to establish Temporary Family Housing on parcel 13-0003502 (Iona TWP) was submitted on June 1, 2026. The application was reviewed by the Planning Commisison during the July and August public hearing. The final recommendation from the Planning Commission was to grant the CUP with the conditions identified below.

Options:

1. Grant the CUP with conditions
2. Establish findings and deny the CUP
3. Remand back to the Planning Commission for further consideration

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
Adopt the findings of the Planning Commisison and grant the CUP with the following conditions.

1. Applicant shall abide by Section 9.17 of the Todd County Planning and Zoning Ordinance.
2. Existing outhouse shall be abandoned and filled prior to land use permitting.
3. Applicant shall provide a septic application or maintenance agreement to Todd County prior to issuance of land use permits.
4. Applicant shall provide plans for greywater discharge prior to land use permits.
5. All land use permits shall be paid at 2x after the fact rates.
6. Applicant shall abide by all other applicable federal, state, and local standards.

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}
COUNTY OF TODD}
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

CONDITIONAL USE PROCEEDINGS

STATE OF MINNESOTA COUNTY OF TODD

In The Matter of: John U. Gingerich
Mailing Address: 32404 185th Ave.
Clarissa, MN 56440

Property Owner: John U. & Sarah F. Gingerich
Mailing Address: 32404 185th Ave.
Clarissa, MN 56440

Site Address: 32404 185th Ave., Clarissa, MN 56440

Parcel Number: 13-0003502

REQUEST:

1. Request for Temporary Family Housing in AF-1 Zoning District.

The above entitled matter was heard before the Todd County Planning Commission on the July 2 day of July, 2026 on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property:

SEE EXHIBIT "A"

Record this document in: X abstract records torrens records.

IT IS ORDERED that the Conditional Use # CUP-2026-009 be (granted, ~~denied~~) as upon the following conditions, changes or reasons:

1. Applicant shall abide by Section 9.17 of the Todd County Planning and Zoning Ordinance.
2. Existing outhouse shall be abandoned and filled prior to land use permitting.
3. Applicant shall provide a septic application or maintenance agreement to Todd County prior to issuance of land use permits.
4. Applicant shall provide plans for greywater discharge prior to land use permits.
5. All land use permits shall be paid at 2x after the fact rates.
6. Applicant shall abide by all other applicable federal, state, and local standards.

Todd County Board of Commissioners
Bob Byers, Chairperson

Date

STATE OF MINNESOTA
COUNTY OF TODD

OFFICE OF TODD COUNTY
PLANNING & ZONING OFFICE

I, Adam R. Ossefoort Todd County Planning & Zoning Director, County of Todd with and in for said County, do hereby certify that I have compared the foregoing copy and order (granting, ~~denying~~) a Conditional Use with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, MN in the County of Todd on the _____ day of _____, _____.

Adam R. Ossefoort, Todd County Planning and Zoning Director

Drafted by: Sue Bertrand
Planning and Zoning Staff

This form mailed to applicant: _____
Date

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

EXHIBIT "A"

That part of the Northwest Quarter (NW1/4) of Section Four (4), Township One Hundred Thirty (130) North, Range Thirty-four(34) West of the Fifth P.M., Todd County, Minnesota, described as follows: Beginning at the Southwest corner of said NW ¼; thence North 01 degree, 19 minutes, 36 seconds West, (assumed bearing) along the West line of said NW ¼ a distance of 1307.28 feet, said point being 1351.47 feet Southerly of the Northwest corner of said NW ¼; thence South 89 degrees 47 minutes, 56 seconds East, a distance of 1774.44 feet; thence South 01 degree, 15 minutes, 18 seconds East a distance of 1307.33 feet to the South line of said NW ¼; thence North 89 degrees, 47 minutes, 46 seconds West along said South line, a distance of 1772.80 feet to the point of beginning.

Subject to Township Road easements and rights of way on record.

13-0003502



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20260818-22
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Allied Dairy Request for CUP
--	-------------------------------------

Date of Meeting: 8/18/2026	Agenda Time Requested: 3	☐ Consent Agenda
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Organization / Department Requesting Action: Planning and Zoning
--

Person Presenting Topic at Meeting: Adam Ossefoort
--

Background: Supporting Documentation enclosed ☒
--

An application for CUP to expand an existing feedlot from 1471.7 animal units to 2471.3 animal units on parcels 27-0021000 and 27-0021601 (West Union TWP) was submitted on July 15th, 2026. The application was reviewed by the Planning Commisison during the August public hearing. The final recommendation from the Planning Commission was to grant the CUP with the conditions identified below.

Options:

1. Grant the CUP with conditions
2. Develop findings and deny the CUP
3. Remand back to the Planning Commission for further consideration

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
Adopt the findings of the Planning Commission and grant the CUP with the following conditions.

1. Applicant must obtain NPDES permitting prior to issuance of land use permits.
2. Applicant must obtain MN DNR waters withdrawal permitting and provide verification of permitting to Todd County.
3. Air quality exemption notices shall be provided to Todd County prior to all future manure application events.
4. Liquid manure storage structure shall have capacity for no less than 12 months storage. All manure storage shall be constructed prior to stocking of additional animal units.
5. In the event of a manure spill or other discharge, applicant must notify the County and the Minnesota Duty Officer immediately upon discovery of said discharge.
6. Applicant shall maintain and adhere to updated Manure Management Plans, setback maps, soil sampling, and manure analysis, as required by MPCA Feedlot Rules. Manure management records shall be made available to Todd County upon request.
7. Applicant must abide by all other applicable federal, state, and local standards.
8. Applicant must obtain permitting and/or licensing from additional governmental agencies as necessary.

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA }
COUNTY OF TODD }
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the notes of the



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



CONDITIONAL USE PROCEEDINGS

STATE OF MINNESOTA COUNTY OF TODD

In The Matter of: Allied Dairy LLC
Mailing Address: 14579 170th St.
Watkins, MN 55389

Property Owner: Allied Dairy LLC and
James A. & Rosalyn D. Miller
Mailing Address: 14579 170th St.
Watkins, MN 55389

Site Address: 14244 Stearns Line Road, Sauk Centre, MN 56378

Parcel Numbers: 27-0021000 & 27-0021601

REQUEST:

1. Request for CUP to expand an existing feedlot from 1,471.7 animal units to 2,471.3 animal units in AF-1 Zoning District.

The above entitled matter was heard before the Todd County Planning Commission on the 6th day of August, 2026 on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property:

See Exhibits "A" for each parcel attached.

Record this document in: X abstract records torrens records.

IT IS ORDERED that the Conditional Use # CUP-2026-015 be (granted, ~~denied~~) as upon the following conditions, changes or reasons:

1. Applicant must obtain NPDES permitting prior to issuance of land use permits.
2. Applicant must obtain MN DNR waters withdrawal permitting and provide verification of permitting to Todd County.
3. Air quality exemption notices shall be provided to Todd County prior to all future manure application events.
4. Liquid manure storage structure shall have capacity for no less than 12 months storage. All manure storage shall be constructed prior to stocking of additional animal units.

5. In the event of a manure spill or other discharge, applicant must notify the County and the Minnesota Duty Officer immediately upon discovery of said discharge.
6. Applicant shall maintain and adhere to updated Manure Management Plans, setback maps, soil sampling, and manure analysis, as required by MPCA Feedlot Rules. Manure management records shall be made available to Todd County upon request.
7. Applicant must abide by all other applicable federal, state, and local standards.
8. Applicant must obtain permitting and/or licensing from additional governmental agencies as necessary.

Todd County Board of Commissioners
Bob Byers, Chairperson

Date

**STATE OF MINNESOTA
COUNTY OF TODD**

**OFFICE OF TODD COUNTY
PLANNING & ZONING OFFICE**

I, Adam R. Ossefoort Todd County Planning & Zoning Director, County of Todd with and in for said County, do hereby certify that I have compared the foregoing copy and order (granting, ~~denying~~) a Conditional Use with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, MN in the County of Todd on the _____ day of _____, _____.

Adam R. Ossefoort, Todd County Planning and Zoning Director

Drafted by: Sue Bertrand
Planning and Zoning Staff

This form mailed to applicant: _____
Date

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

EXHIBIT A

Legal Description

PID No. 27-0021000

PARCEL C - TODD COUNTY, MN: The SW¼ of Section 27, Township 127, Range 35, Todd County, Minnesota.

EXHIBIT A
Legal Description

E ½ of the SE ¼ of Section 28, Township 127, Range 35, Todd County, Minnesota

[17267-0010/4932348/I]
4880-2216-9714, v. 1

27-0021601



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-23
Agenda Topic Title for Publication:		Christensen Request for CUP
Date of Meeting: 8/18/2026	Agenda Time Requested: 3	☐ Consent Agenda
Organization / Department Requesting Action: Planning and Zoning		
Person Presenting Topic at Meeting: Adam Ossefoort		
Background: Supporting Documentation enclosed ☒		
An application for CUP to establish Temporary Family Housing on parcel 10-0033400 (Gordon TWP) was submitted on July 15, 2026. The application was reviewed by the Planning Commission during the August public hearing. The final recommendation from the Planning Commission was to grant the CUP with the condition identified below.		
Options:		
1. Grant the CUP with conditions 2. Develop findings and deny the CUP 3. Remand back to the Planning Commission for further consideration		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Adopt the findings of the Planning Commission and grant the CUP with the following condition. 1. Applicant shall abide by Section 9.17 of the Todd County Planning and Zoning Ordinance.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



CONDITIONAL USE PROCEEDINGS

STATE OF MINNESOTA COUNTY OF TODD

In The Matter of: Yvonne Christensen
Mailing Address: 16777 Co. 4
Osakis, MN 56360

Property Owner: Paul D. and Lucinda Christensen
Mailing Address: P.O. Box 369
Osakis, MN 56360

Site Address: 16777 Co. 4, Osakis, MN 56360

Parcel Numbers: 10-0033400

REQUEST:

1. Request for CUP for Temporary Family Housing in AF-1 Zoning District.

The above entitled matter was heard before the Todd County Planning Commission on the 6th day of August, 2026 on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property:

See Exhibit "A"

Record this document in: X abstract records torrens records.

IT IS ORDERED that the Conditional Use # CUP-2026-016 be (granted, ~~denied~~) as upon the following conditions, changes or reasons:

1. Applicant shall abide by Section 9.17 of the Todd County Planning and Zoning Ordinance.

Todd County Board of Commissioners
Bob Byers, Chairperson

Date

STATE OF MINNESOTA
COUNTY OF TODD

OFFICE OF TODD COUNTY
PLANNING & ZONING OFFICE

I, Adam R. Ossefoort Todd County Planning & Zoning Director, County of Todd with and in for said County, do hereby certify that I have compared the foregoing copy and order (granting, ~~denying~~) a Conditional Use with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, MN in the County of Todd on the _____ day of _____, _____.

Adam R. Ossefoort, Todd County Planning and Zoning Director

Drafted by: Sue Bertrand
Planning and Zoning Staff

This form mailed to applicant: _____
Date

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.

Exhibit "A"

Land situated in the County of Todd in the State of MN

THAT PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER, SECTION 36, TOWNSHIP 128 NORTH, RANGE 35 WEST OF THE FIFTH PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: TO FIND THE POINT OF BEGINNING, COMMENCE AT THE NORTHWEST CORNER OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW1/4 NE1/4); THENCE ON ASSUMED BEARING EAST AND ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW1/4 NE1/4), A DISTANCE OF 864.68 FEET TO THE POINT OF BEGINNING; THENCE FROM THE POINT OF BEGINNING, EAST AND CONTINUING ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW 1/4 NE1/4), A DISTANCE OF 253.82 FEET; THENCE LEAVING SAID NORTH LINE SOUTH 01 DEGREES 30 MINUTES WEST, 351.19 FEET; THENCE NORTH 89 DEGREES 41 MINUTES EAST, 99.13 FEET; THENCE SOUTH 01 DEGREES 14 MINUTES EAST, 181.09 FEET; THENCE SOUTH 89 DEGREES 05 MINUTES WEST, 363.5 FEET; THENCE NORTH 01 DEGREES 41 MINUTES EAST, 537.67 FEET TO THE POINT OF BEGINNING. SUBJECT TO THE EXISTING EASEMENT OVER AND ACROSS THE NORTH 50.0 FEET THEREOF, AND ALSO THAT PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW 1/4 NE1/4) SECTION 36, TOWNSHIP 128 NORTH, RANGE 35 WEST OF THE FIFTH PRINCIPAL MERIDIAN, LYING AND BEING NORTH OF THE FOLLOWING LINES: COMMENCING AT A POINT 1,118.5 FEET EAST OF THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW 1/4 NE1/4) OF SECTION 36; THENCE SOUTH 01 DEGREES 30 MINUTES WEST, 351.19 FEET; THENCE NORTH 89 DEGREES 41 MINUTES EAST, 99.13 FEET; THENCE SOUTH 01 DEGREES 14 MINUTES EAST, 181.09 FEET; THENCE NORTH 89 DEGREES 05 MINUTES EAST TO THE INTERSECTION OF THE LINE ALONG SAID BEARING WITH THE EAST LINE OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW 1/4 NE1/4) OF SAID SECTION 36, SUBJECT TO THE EXISTING ROAD EASEMENT OVER AND ACROSS THE NORTH 50 FEET THEREOF.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20260818-24
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Kessler's Bay Preliminary Plat
--	---------------------------------------

Date of Meeting: 8/18/2026	Agenda Time Requested: 3	☐ Consent Agenda
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Organization / Department Requesting Action: Planning and Zoning
--

Person Presenting Topic at Meeting: Adam Ossefoort
--

Background: Supporting Documentation enclosed ☒
--

An application for subdivision to create a 2 lot plat on parcel 14-0025200 (Kandota TWP) was submitted on July 16, 2026. The preliminary plat was reviewed by the Planning Commission during the August public hearing. The final recommendation from the Planning Commission was to approve the preliminary plat with the conditions identified below.

Options:

1. Approve the preliminary plat with conditions
2. Develop findings and deny the preliminary plat
3. Remand back to the Planning Commission for further consideration

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
Adopt the findings of the Planning Commission and approve the preliminary plat as presented with the following conditions.

1. Establishment of a 50' drainage easement across lot 1 to protect the natural drainage area.
2. No new accesses shall be allowed for access from US Highway 71.
3. There shall be no vegetative alterations within the drainage easement.
4. Applicant shall abide by all other applicable federal, state, and local standards.

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

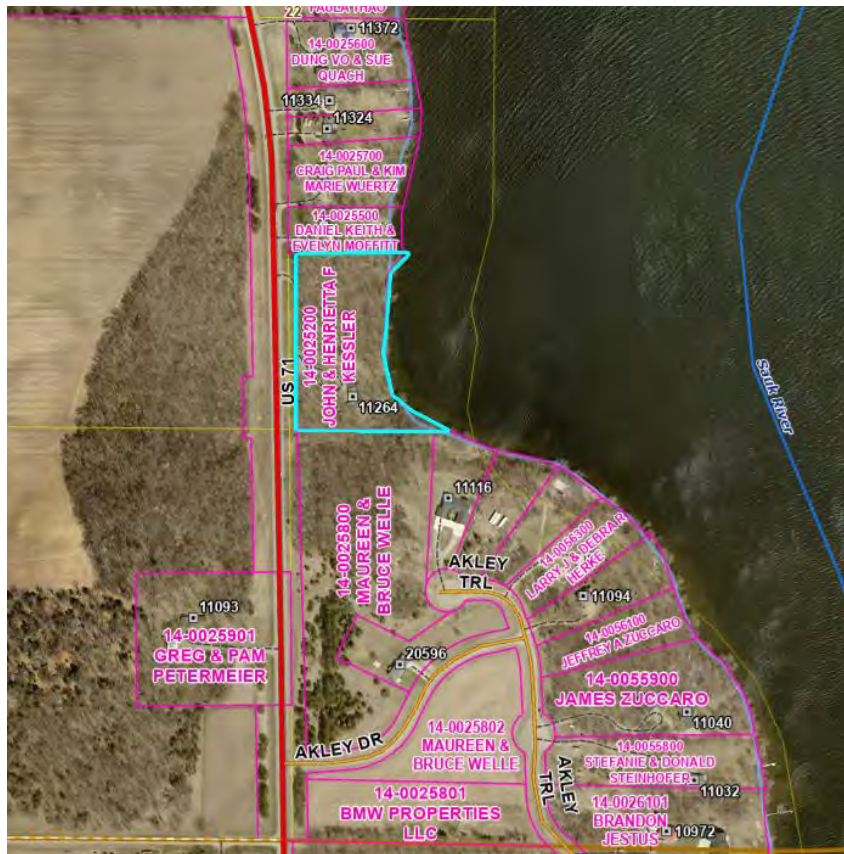
Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}
COUNTY OF TODD}
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



PRELIMINARY PLAT:

KESSLER'S BAY ADDITION

©ENGELMEYER LAND SERVICES, LLC 2025

THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE WITHOUT CONTACTING THE SURVEYOR WHO DEVELOPED AND MADE THIS DRAWING. UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED. EASEMENTS, SITE RESTRICTIONS AND OR ADJOINING CONFLICTS MAY EXIST THAT AFFECT THIS PROPERTY AND ARE NOT SHOWN ON THIS SURVEY. WE RESERVE THE RIGHT TO REVISE THIS SURVEY UPON RECEIPT OF A CURRENT ATTORNEY'S TITLE OPINION OR TITLE COMMITMENT.

THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE COMMITMENT NO SEARCH FOR EASEMENTS RECORDED OR UNRECORDED WAS MADE BY THE SURVEYOR. CALL Gopher One BEFORE DIGGING. NO UNDERGROUND OR OVERHEAD UTILITIES WERE LOCATED DURING THIS SURVEY.

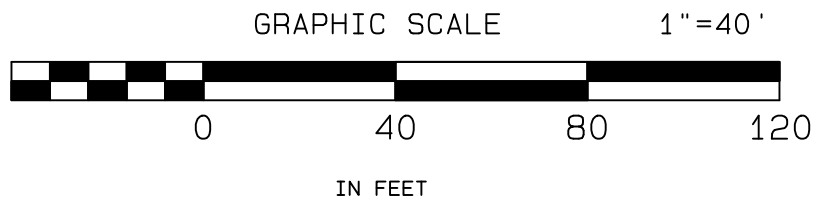
THE TRUE LOCATION OF THE EXISTING SEPTIC SYSTEM IS TO BE DETERMINED BY A LICENSED CONTRACTOR. THE LOCATION SHOWN ON THIS DRAWING IS APPROXIMATE LOCATION. THE LOCATION INFORMATION WAS PROVIDED BY OTHERS AND A VISUAL ABOVE GROUND REVIEW.

THE ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE WEST LINE OF GOV'T LOT 2 OF SECTION 22-T127N-R34W AND IS ASSUMED TO BEAR NORTH 00 DEGREES 24 MINUTES 29 SECONDS WEST.

PLAT AREAS:
LOT 1, BLOCK 1 = 1.8 ACRES MORE OR LESS
LOT 2, BLOCK 1 = 1.85 ACRES MORE OR LESS
PUBLIC ROAD R/W = .05 ACRES MORE OR LESS
TOTAL PLAT = 3.7 ACRES MORE OR LESS

- ⊙ DENOTES COUNTY PLSS MONUMENT
- DENOTES IRON PIPE PLACED THIS SURVEY CAPPED LS NO. 54838
- DENOTES INPLACE IRON MONUMENT
- ✓ DENOTES BROKEN SCALE
- ▲ DENOTES FOUND P.K. NAIL
- (R) DENOTES RECORD DATA
- (M) DENOTES MEASURED

EXISTING LAND DESCRIPTION ON RECORD:
Provided by client.
The South Fourth (40) rods of that part Government Lot Two (2) of Section Twenty-two (22), Township One Hundred Twenty-seven (127), Range Thirty-four (34), lying and being in the Northwest Quarter of the Southeast Quarter (NW1/4SE1/4) of said Section, including all riparian rights thereto belonging, except the strip of land sold previously to the State of Minnesota for right-of-way for Trunk Highway #4, Fifty (50') feet in width and also less excepting the North 100 feet thereof.



BUILDABLE AREA:
(APPROX.)
LOT 1: 25,826 SQ.FT. +/-
(SQUARE FEET)
LOT 2: 30,434 SQ.FT. +/-

OWNERS AND DEVELOPERS:
JOHN KESSLER
JESSIE JACOBSON
PID: 14-0025200
PROPERTY ADDRESS:
11264 US 71,
SAUK CENTRE
56378

EXISTING CONDITIONS:
WOODS
GRASS
GRAVEL
BUILDINGS
WATER/SWAMP

EXISTING SOIL TYPES:
PER COUNTY GIS MAP
800C
121
33B

TODD COUNTY SETBACKS AND MINIMUM SHORELAND ORIDANCE STANDARD -
RD (RECREATIONAL DEVELOPMENT)
LOT AREA: 40,000 SQ FT
WATER FRONTAGE AND LOT WIDTH: 150 FT
STRUCTURE SETBACK FROM:
ORDINARY HIGH WATER LEVEL: 100 FT
SIDE PROPERTY LINE: 10 FT
REAR PROPERTY LINE: 20 FT
TOP OF BLUFF: 30 FT
FEDERAL OR STATE ROADS: 50 FT
COUNTY OR TWP ROADS:
WITH RIGHT OF WAY 66 FT OR GREATER: 20 FT
WITH RIGHT OF WAY LESS THAN 66 FT: 35 FT
SEWAGE TANKS: 10 FT
SEPTIC DRAINFIELD: 20 FT
WELL: 3 FT
PER TODD COUNTY SETBACK SHEET AND WEB SITE.
IT IS THE CLIENT'S RESPONSIBILITY TO VERIFY ZONING AND SETBACK REQUIREMENTS PRIOR TO CONSTRUCTION OR IMPROVING YOUR PROPERTY.
EXISTING ZONING: SHORELAND
2 FOOT CONTOUR INTERVALS

SAUK LAKE

TOP OF WATER=1226.9 (11-20-2024)
OHW=1227.3 (NVGD 29)

APPROVED BY THE KANDOTA TOWNSHIP BOARD OF SUPERVISORS:

Chairperson

Date:

APPROVED BY THE KANDOTA TOWNSHIP PLANNING COMMISSION:

Chairperson

Date:

REVISED: 02-09-2026 ADDED BUILDABLE AREA AS REQUESTED BY TODD COUNTY.

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: DAVID A. ENGELMEYER
DATE: MN. LICENSE NUMBER: 54838

Engelmeier Land Surveying	
PREPARED FOR: JOHN KESSLER	
PRELIMINARY PLAT	
cc: KESSLER-24.PRO	Job No: 107-24
Date: 06-18-2025	P-3-3671 FB: NONE
41701 COUNTY ROAD 167 P.O. BOX 124, MELROSE, MN 56352 PHONE: (320) 256-7298 or (320) 836-2291 FAX: (320) 836-2454 email: engelstur@meltel.net www.engelmeierlandsurveying.com	

THE FIELD SURVEY FOR THIS PROJECT WAS COMPLETED ON 11-20-2024.

CERTIFICATION APPLIES TO ONLY THOSE COPIES THAT BEAR MY EMBOSSED SEAL.

SUBDIVISION PROCEEDINGS

STATE OF MINNESOTA COUNTY OF TODD

In The Matter of: “Kessler’s Bay”
John H. Kessler and Jessie A. Kessler Jacobson
Mailing Address: 2411 East 4th Street
Duluth, MN 55812

Property Owner: John H. Kessler and Jessie A. Jacobson
Mailing Address: 2411 East 4th Street
Duluth, MN 55812

Site Address: 11264 US 71, Sauk Centre, MN 56378

Parcel Number: 14-0025200

1. **REQUEST:** Request to create “Kessler’s Bay”, a two-lot Plat in Recreational Development Shoreland Zoning District.

The above entitled matter was heard before the Todd County Planning Commission on the 5th day of February, 2026 on a petition for Conditional Use pursuant to the Todd County Zoning Ordinance, for the following described property:

The South Forty (40) rods of that part of Government Lot Two (2) of Section 22, Township 127, Range 34, lying and being in the Northwest Quarter of the Southeast Quarter (NW ¼ of SE ¼) of said Section, including all riparian rights thereto belonging, except the strip of land sold previously to the State of Minnesota for right-of-way Trunk Highway #4, fifty (50) feet in width and also less and excepting the North 100 feet thereof.

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:
NONE.

Record this document in: X abstract records torrens records

IT IS ORDERED that the Subdivision Request, CUP# Subdiv-2026-05 be (granted, ~~denied~~) as upon the following conditions, changes or reasons:

1. Establishment of a 50' drainage easement across lot 1 to protect the natural drainage area.
2. No new accesses shall be allowed for access from US Highway 71.
3. There shall be no vegetative alterations within the drainage easement.
4. Applicant shall abide by all other applicable federal, state, and local standards.

Todd County Board of Commissioners
Bob Byers, Chairperson

Date

STATE OF MINNESOTA
COUNTY OF TODD

OFFICE OF TODD COUNTY
PLANNING & ZONING OFFICE

I, Adam R. Ossefoort Todd County Planning & Zoning Director, County of Todd with and in for said County, do hereby certify that I have compared the foregoing copy and order (granting, ~~denying~~) a Conditional Use with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Long Prairie, MN, in the County of Todd on the _____ day of _____, _____.

Adam R. Ossefoort, Todd County Planning and Zoning Director

Drafted by: Sue Bertrand
Planning and Zoning Staff

This form mailed to applicant: _____
Date

Activities granted by a Conditional Use Permit expire and are considered invalid unless they are substantially completed within thirty-six months of the date the conditional use permit is granted by the Board of Commissioners. Section 5.05M Todd County Ordinance.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-25
Agenda Topic Title for Publication:		Sacred Heart Cemetery Plot Approval
Date of Meeting: 8/18/206	Agenda Time Requested: 3	☐ Consent Agenda
Organization / Department Requesting Action: Planning and Zoning		
Person Presenting Topic at Meeting: Adam Ossefoort		
Background: Supporting Documentation enclosed ☒		
The Sacred Heart Addition final plat was approved on 6/2/2026. The Cemetery plat attached here needs approval by the Commissioners for the Board Chair to sign prior to recording. Section 301a of the Todd County Subdivision Ordinance excepts the creation of cemetery plots from the subdivision standards.		
Options:		
1. Authorize the Board Chair to sign the Cemetery Plat.		
2. Do not authorize		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To authorize the Board Chair to sign the Sacred Heart Cemetery Addition Plat.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☒ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

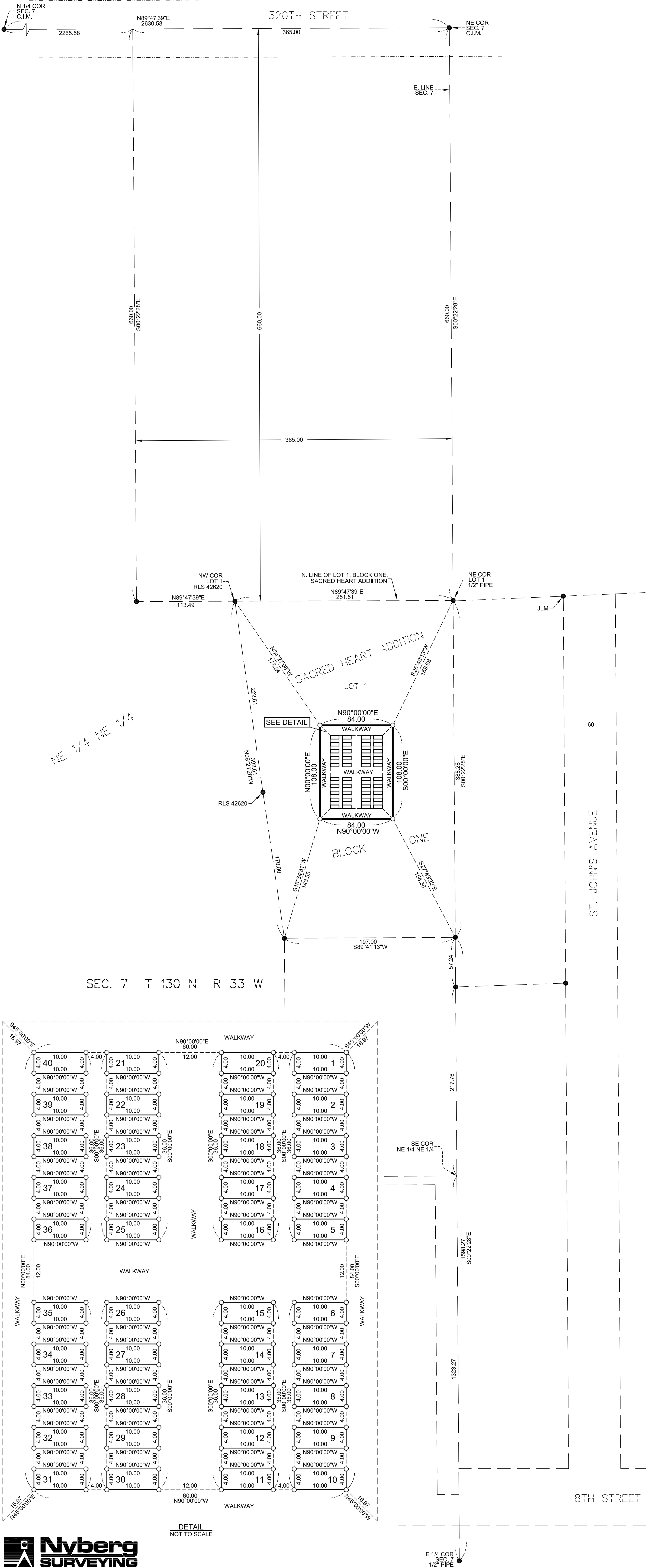
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

SACRED HEART CEMETERY ADDITION



KNOW ALL PERSONS BY THESE PRESENTS: That Sisters of the Society Saint Pius X, Inc., a corporation under the laws of the State of Minnesota, owner of the following described property:

That part of Lot 1, Block One, SACRED HEART ADDITION, according to the recorded plat thereof, described as follows:

Commencing at the northwest corner of said Lot 1;

thence North 89 degrees 47 minutes 39 seconds East, record plat bearing along the north line of said Lot 1, a distance of 251.51 feet to the northeast corner of said Lot 1;

thence South 25 degrees 48 minutes 13 seconds West 159.68 feet to the point of beginning of the land to be described;

thence South 00 degrees 00 minutes 00 seconds East 108.00 feet;

thence North 90 degrees 00 minutes 00 seconds West 84.00 feet;

thence North 00 degrees 00 minutes 00 seconds East 108.00 feet;

thence North 90 degrees 00 minutes 00 seconds East 84.00 feet to the point of beginning.

Has caused the afore described premises to be surveyed, monumented and platted, per Minnesota Statutes Chapter 307, and hereinafter to be known as SACRED HEART CEMETERY ADDITION. The use of the lots shown hereon shall be expressly for burial purposes only, and that the land designated as Walkways are for the use of ingress and egress to said burial lots, and shall be held by the owner of said cemetery, in trust for the uses and purposes herein indicated.

In witness whereof said Sisters of the Society Saint Pius X, Inc., a corporation under the laws of the State of Minnesota, has caused these presents to be signed by its proper officers this _____ day of _____, 20____.

SISTERS OF THE SOCIETY SAINT PIUS X, INC

Racheal V. Goldade aka Sister Jean Noel,
Corporate Vice-President

Johanna K. Greene aka Sister Mary Athanasius,
Corporate Treasurer

STATE OF MINNESOTA
COUNTY OF DOUGLAS

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by Racheal V. Goldade aka Sister Jean Noel, Corporate Vice President and Johanna K. Greene aka Sister Mary Athanasius, Corporate Treasurer of Sisters of the Society Saint Pius X, Inc., a corporation under the laws of the State of Minnesota, on behalf of the corporation.

Notary Public, Douglas County, Minnesota
My Commission expires _____

Notary printed

SURVEYOR'S CERTIFICATE

I Brad M. Nyberg do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on the plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes 505.01, Subd. 3, as the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on the plat.

Dated this _____ day of _____, 20____.

Brad M. Nyberg, Licensed Land Surveyor
Minnesota License No. 42620

STATE OF MINNESOTA
COUNTY OF DOUGLAS

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by Brad M. Nyberg, Licensed Land Surveyor, Minnesota License No. 42620.

Notary Public, Douglas County, Minnesota
My Commission expires _____

Notary printed

I do hereby certify that proper evidence of title has been presented to and examined by me, and I hereby approve this plat as to form and execution this _____ day of _____, 20____.

Attorney for Todd County

I hereby certify that this plat has been checked and approved as to compliance with Chapter 505, Minnesota Statutes this _____ day of _____, 20____.

Todd County Surveyor
Minnesota License No. _____

Approved by the Todd County Board of County Commissioners this ____ day of _____, 20____.

Chairman, Todd County Board of Commissioners

Attest: Todd County Auditor/Treasurer

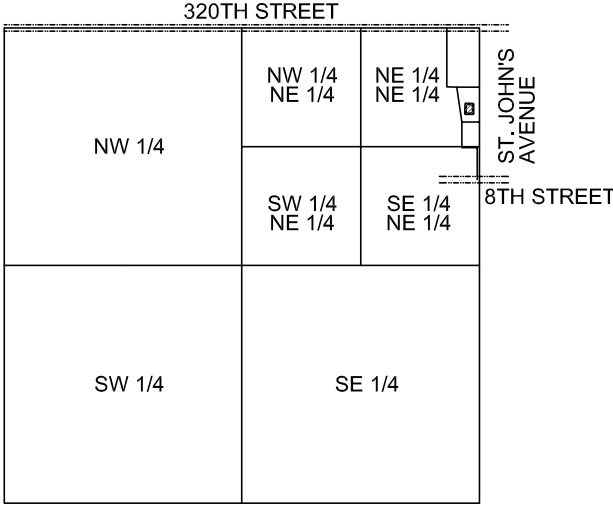
No delinquent taxes due and transfer entered this _____ day of _____, 20____.

Taxes for the current year are paid this _____ day of _____, 20____.

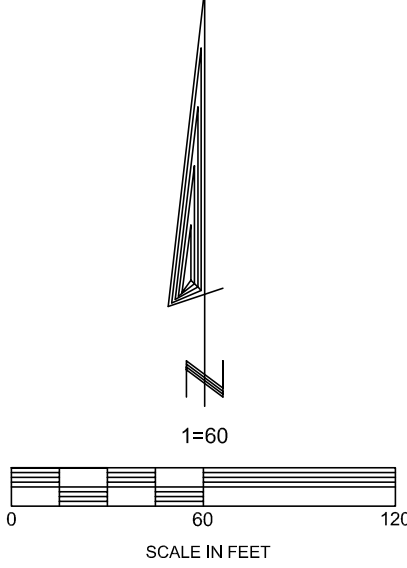
Todd County Auditor/Treasurer

I hereby certify that this plat of SACRED HEART CEMETERY ADDITION was filed in the Office of the County Recorder this _____ day of _____, 20____, at _____ o'clock ____M. and was duly recorded as Document No. _____.

Todd County Recorder



SEC. 7 T 130 N R 33 W
VICINITY MAP
NO SCALE



- INPLACE 1/2" PIPE WITH A PLASTIC CAP STAMPED "RLS 19845" UNLESS NOTED OTHERWISE
- 1/2" IRON REBAR WITH PLASTIC CAP STAMPED "RLS 42620" & "RLS 45335"
- () RECORD DATA



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested <i>(Check one):</i>		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion	☐ Report	20260818-26
☐ Discussion	☒ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	2026 Todd County Comprehensive Plan Adoption
Date of Meeting: 8/18/2026	Agenda Time Requested: 3 ☐ Consent Agenda
Organization / Department Requesting Action: Planning and Zoning	
Person Presenting Topic at Meeting: Adam Ossefoort	
Background: <i>Supporting Documentation enclosed</i> ☒	

Options:

Recommendation:
The Todd County Board of Commissioners approves the following by Motion: to adopt the attached Resolution for Adoption of the 2026 Todd County Comprehensive Plan.

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	
		Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:
Seal



ADOPTION OF THE 2026 TODD COUNTY COMPREHNSIVE PLAN

WHEREAS, Minnesota Statutes 394.21 gives authority to Counties to carry out Planning and Zoning, and;

WHEREAS, Minnesota Statutes 394.23 gives authority to County Boards to prepare and adopt a comprehensive plan, and;

WHEREAS, the Todd County Board of Commissioners authorized hiring Region 5 Development Commission to serve as the plan writer for a comprehensive plan update, and;

WHEREAS, the Todd County Planning Commission has held a public hearing and reviewed the proposed Comprehensive Plan on July 2nd, 2026.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners has had the opportunity to review the draft Comprehensive Plan, and;

BE IT FURTHER RESOLVED, the Todd County Board of Commissioners hereby adopts the Todd County 2026 Comprehensive Plan and directs its implementation.



COMPREHENSIVE PLAN

2026

*community-led planning
developed in partnership with*



REGION FIVE
Development Commission

ACKNOWLEDGEMENTS

Todd County acknowledges the dedication and volunteerism of its residents in updating this plan. This plan update represents the dedication of many community members who have invested their time, thought, and energy toward the future success of Todd County. This plan was directly developed by the following Planning Committee members, elected leaders, and county staff:

CITY STAFF

Adam Ossefoort, Todd County SWCD/P&Z Division Director
Jackie Bauer, County Coordinator

PLANNING COMMITTEE

Kevin Grondahl, Community Member
Anthony Berscheit, Community Member
Deja Anton, Community Member & SWCD Staff
Virgil Schmidt, Community Member
Delvin Durham, Community Member
Larry Bebus, Community Member
Ken Hovet, Community Member
Al Peters, Community Member
Julie Krause, Community Member
Andrew Stevens, Community Member
Savannah Winkler, Region Five Development Commission
Thomas Zimmermann, Region Five Development Commission
Angela Anderson, Region Five Development Commission



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Vision Statement

Where forest meets prairie, honoring rural heritage is just as important as opportunity. Todd County is committed to growth and creating a place where all generations can thrive.

Introduction

Todd County citizens and staff wanted to be intentional in creating a comprehensive plan to make Todd County even more prosperous. Through community engagement, surveys, and outreach, the plan represents a shared vision for the future and a strategic roadmap to achieve it.

The plan provides broad recommendations to guide and manage growth and development. These broad recommendations take the form of goals and action items that express the county's aspirations for the future. Efforts to implement the plan's vision, goals, and strategies began upon adoption.

This living document should be used as a guide for the day-to-day activities of commission members and staff. This plan should be easily accessible to elected and appointed officials, commissioners, staff, all Todd County residents, and visitors. Comprehensive Plans are intended to provide direction for a 10 to 15-year period. However, plans are most effective when reviewed annually and updated every five years.



How to Use This Plan

Todd County's Comprehensive Plan Update is divided into the following broad sections:

- Financial Assets – Access to Capital, Fiscal Transparency, Business Support, Public Investments
- Built Assets – Broadband, Transportation, Community Facilities, Housing
- Social Assets – Community Services, Childcare, Eldercare, Safety
- Individual Assets – Access to Health & Wellness
- Cultural Assets – Welcoming Communities, Opportunities for Innovation
- Political Assets – Policies – Land Use, Zoning
- Social – Access to childcare, Access to Eldercare, Community Services
- Environment – Energy Efficiency, Stormwater Management, Soil, Waste, and Parks & Recreation
- Intellectual – Education Facilities, Specialized Knowledge, Learning Opportunities

Each section provides background information and goals developed based on community input. These goals are intended for a wide range of audiences and end users, including the commissioners, elected decision-makers, business owners, developers, permanent residents, seasonal residents, tourists, and prospective residents. We have tried to streamline this document as much as possible for the casual reader while providing enough specific information for the commission. To further describe the multi-faceted nature of this plan, the following list describes each of the users and how they might use this plan:

To further describe the multi-faceted nature of this plan, the following list describes each of the users and how they might use this plan:

1. GUIDE COUNTY OFFICIALS AND STAFF IN:
 - a. Communicating Todd County's vision for the future.
 - b. Establishing regulatory changes and permitting.
 - c. Acquiring and use of land.
 - d. Planning for capital improvement.
 - e. Development and infrastructure decisions.
2. GUIDE BUSINESSES, PROPERTY OWNERS, AND RESIDENTS IN:
 - a. Determining potential property use.
 - b. Understanding possible land use changes in the surrounding areas.
 - c. Establishing reasonable land use expectations.
 - d. Understanding future infrastructure improvements.
 - e. Improving and investing in property.
3. GUIDE DEVELOPERS WITH PROPERTY ACQUISITION AND THE COORDINATION OF PLANS WITH CITY GOALS, REGULATIONS, AND INFRASTRUCTURE PLANS.
4. ASSIST AND COORDINATE WITH NEIGHBORING JURISDICTIONS WITH ISSUES AND TOPICS OF MUTUAL INTEREST.

Authority to Plan

The State of Minnesota grants its communities the legal authority to adopt a Plan under the Municipal Planning Act (Minnesota State Statutes Sections 394.21 to 394.37). The Municipal Planning Act establishes a single, uniform procedure applicable to all cities. The Comprehensive Plan provides the legal framework to enact land use control and other municipal actions to implement long-term growth and development regulation strategies. Todd County's land-use (zoning) ordinances and official zoning map should be updated to conform to the Comprehensive Plan following its adoption.

Planning Process

In July 2024, Todd County contacted Region Five Development Commission (R5DC) requesting a proposal for professional technical assistance to help guide the planning process and facilitate meetings to update the county's Comprehensive Plan. The proposal was presented and approved by the Commission in October of 2024.

During 2024 and the start of 2025, the R5DC Team worked with county staff and officials to develop a local planning team tasked with guiding the planning process, attending the regular planning meetings, and providing key insights and expertise. The Team ensured that a process was implemented to gather community input and develop goals and strategies based on that input.

Public Informational Visioning Sessions – April 15 & 29, 2025 / May 1, 2025

Three public informational visioning sessions were held at various locations within Todd County. The first meeting was held in Browerville on April 15, 2025. The second meeting was held at Sourcewell in Staples on April 29, 2025. The final meeting was held at the Todd County Courthouse in Long Prairie on May 1, 2025. These meetings included a presentation from R5DC staff on what comprehensive planning is, its purpose, and how it can benefit communities; an asset mapping exercise; and a call to action to join the local planning team.

Local Planning Team

Following the public informational visioning sessions, R5DC and Todd County staff members requested volunteers to participate in the local planning team. Some members responded via this call to action, and others responded based on what they heard at the public informational kickoff meeting in April/May 2025. Once the local planning team was established, the group began meeting bi-monthly according to the timeline laid out by R5DC staff.

Dedicated Comprehensive Plan Update Webpage

With an emphasis on public and community engagement, the local planning team (LPT) directed staff to develop a webpage that would be easily accessible and dedicated to the comprehensive plan update. Here, residents unable to attend the local planning team meetings could stay informed of the planning process and would have access to all the meeting agendas, handouts, and summaries of the meetings, surveys, and outcomes. You can access this webpage at www.regionfive.org/todd.

Community Survey

One of the Local Planning Team's (LPT) first orders of business was to review the community survey and asset mapping exercise from the kickoff meeting. The LPT and R5DC staff carefully reviewed the individual responses to the 15-question survey that provided valuable community input for the planning team.

Discussion of Issues and Barriers

After many community discussions, at the visioning session and subsequent LPT meetings. Equipped with the community survey responses, the LPT focused on identifying community issues and barriers. R5DC facilitated a few LPT meetings dedicated solely to the topic of identifying issues. The LPT spent a considerable amount of time assessing the issues and barriers to appropriately identify solutions to the challenges that they identified throughout the planning process.

Development of Goals and Strategies

After collecting as much information as possible through the public informational visioning sessions, the development of a dedicated comprehensive plan webpage, the development of a local planning team, and the administration of a community survey, the LPT began to apply this information productively by developing goals and strategies to address the identified issues and barriers.

The LPT held a series of meetings aimed at identifying goals and strategies. The first meeting involved brainstorming a large list of projects. The following meeting focused on evaluating these projects for feasibility and actionability. This meeting also categorized items into topic areas like Built and Social. This led to a more concise list of goals and projects. Through this process, the LPT developed a categorized, prioritized, and actionable plan aligned with earlier community engagement, ready to be presented to the community and county board.



Community Character

Overview

Todd County was established in 1856 by the Minnesota Territorial Legislature. At that time, the county extended east to the Mississippi River, including Fort Ripley. Captain John Baines Smith Todd lent his name to the county as counties were named for prominent people in keeping with the custom of the times. Currently, Todd County has a population of 25,402 people. ^[1]

This plan seeks to use the most up-to-date information available. Some sources used in this plan include the 2023 U.S. Census Bureau, the Minnesota State Demographer's office, and a variety of other local sources. Among the data gathered were demographic information for community planning, including General Population (current and past), age, race, ethnicity, income levels, educational attainment, transportation volume, transportation costs, and transportation counts, among others.

It was the LPT's desired effort to not discard past planning efforts but rather build upon them and continue where those efforts left off. Therefore, staff and the LPT emphasized reviewing and using the previous 2009 comprehensive plan to the extent possible and where it made sense. Past goals were reviewed to determine if they had been accomplished, remained relevant for inclusion in this update, or were determined to no longer be relevant goals.

This document is a continuation of Todd County's ongoing planning process. The county has used this planning process as an opportunity to evaluate and reinforce the existing growth and development policies and to evaluate previous planning efforts to update and reinforce past decisions that are still valid. A major premise of this Plan, therefore, is to utilize portions of the previous comprehensive plan whenever applicable.



History

Origins and Founding

Todd County was established in 1856 by the Minnesota Territorial Legislature and named after Captain John Baines Smith Todd, who commanded Fort Ripley at the time. Following Minnesota’s statehood in 1858, county boundaries were adjusted, resulting in the formation of Morrison County to the east. Todd County was fully organized by 1867, and its boundaries have remained unchanged since that time.

Long Prairie played an early and important role in the region’s history, serving as the site of the Winnebago Indian Agency beginning in 1845. The Winnebago people were relocated to the area as a buffer between the Dakota and Ojibwe nations before being moved again in the mid-1850s.

The county’s civic development was solidified in the late 19th and 20th centuries with the establishment of permanent county facilities in Long Prairie. The original courthouse was constructed in 1883, followed by jail and government expansions that culminated in the current Government Center and Law Enforcement/Detention Center complex.

Geographically, Todd County is located near the center of Minnesota and lies within a transition zone where eastern forests meet western prairies. The county encompasses approximately 631,000 acres of land, including more than 27,000 acres of lakes. Today, Todd County is governed by a five-member County Board and includes 28 townships, and 12 cities, with Long Prairie serving as the county seat. ^[2]

Population

This table shows the changes in population that have taken place from 2016 to the 2023 census for Todd County, surrounding counties, and the State of Minnesota. ^[3]

	2016	2017	2018	2019	2020	2021	2022	2023
Todd County	24,500	24,500	25,402	25,262	24,894	25,353	25,500	24,402
Wadena County	13,800	13,700	13,773	14,065	14,065	14,146	14,307	14,135
Douglas County	37,000	38,006	38,006	37,513	39,006	39,312	39,668	39,874
Cass County	28,663	28,810	29,022	29,268	29,462	29,917	30,066	31,446
Crow Wing County	63,757	64,324	64,957	65,191	65,644	67,270	67,884	68,304
State of Minnesota	5,525,360	5,569,283	5,608,762	5,640,053	5,706,494	5,717,968	5,714,300	5,737,915

Trends and Future

Demographics and Trends

In 2024, Todd County had a population of 25,955 residents. Since 2020, the county has grown by 693 people, representing a 2.7% increase and ranking 19th in growth statewide during that period. While growth has been modest, it has been steady. Todd County's median age is 42.8, compared to the statewide median of 38.6, reflecting a somewhat older population profile. A significant share of residents are age 55 and older, as the Baby Boom generation continues to move through the population structure.

Todd County's population structure is characterized by a relatively small young adult cohort and a large older adult population. In 2024, 15.4% of residents were ages 55–64, 12.8% were 65–74, and 7.2% were 75–84, while only 6.6% were under age 5. This distribution underscores a long term demographic shift toward an older population. The county experienced both natural increase (338 more births than deaths) and net in migration (360 new residents), including 73 international migrants, between 2020 and 2024. Todd County is also slowly diversifying, with the foreign born population increasing by 296 (34.9%) from 2013 to 2023.

According to the Minnesota State Demographic Center, Todd County's population is projected to grow from 26,077 residents in 2025 to 27,853 in 2035, a 6.8% increase. The most significant growth is expected among older adults. Residents aged 75–84 are projected to increase by 39.7%, and those 85+ by 36.5%, while the 55–64 age group is projected to decline 15.7%. These shifts will place increasing demands on healthcare, senior housing, transportation services, and age friendly community infrastructure. It will also have implications for schools and other community resources for youth, as student populations stabilize or decline.

Todd County's workforce reflects its aging demographic profile. In 2023, the county had 11,968 available workers, a labor force participation rate of 60.3%, and an unemployment rate of 4.5%, slightly above the statewide 3.9%. Labor force growth has slowed over time, with the county averaging a loss of workers annually since 2010. However, projections indicate modest growth ahead: the labor force is expected to increase from 12,004 workers in 2025 to 12,529 in 2035. Growth will be concentrated among younger and mid career workers, while the number of workers aged 55–64 is expected to decline. This trend highlights the importance of workforce retention, training, and strategies to attract new residents.

Todd County remains a predominantly White community, with 87.9% of residents identifying as White alone. Other racial and ethnic groups make up a small but meaningful portion of the population. Residents identifying as Two or More Races account for 9.0% of the population, making it the largest non White group in the county. Smaller groups include Black or African American residents at 0.7%, Asian or Pacific Islander residents at 0.7%, and American Indian or Alaska Native residents at 0.2%. Todd County also has a growing Hispanic or Latino community, which now represents 9.2% of the total population. While the county's foreign born population remains relatively small at 4.5%, most foreign born residents originate from Latin America, with 78.7% of the foreign born population coming from that region. ^[4]

Financial Assets - Access to Capital, Fiscal Transparency, Business Support, and Public Investments

Overview

Financial stewardship is essential to ensuring Todd County can continue to provide services, maintain infrastructure, and invest in future priorities. Responsible planning requires balancing community needs with available resources, long-term sustainability, and fiscal transparency. As service demands evolve and costs increase, thoughtful financial planning helps ensure public investments are strategic, equitable, and aligned with community values. A strong financial foundation supports the county's ability to respond to changing conditions, pursue grant opportunities, and deliver services efficiently across urban and rural areas.

Goals and Strategies

1. Strengthen countywide identity and promote Todd County as a destination to live, work, and visit.

This looks like:

- a. Launch a collaborative marketing task force with local businesses, cities, chambers, and tourism groups.
- b. Explore funding models such as tourism tax or voluntary business contributions (½%) for branding and promotions.
- c. Develop a countywide brand and slogan, and apply it across signage, events, and digital platforms.



2. Improve interconnection between businesses and industry sectors.

This looks like:

- a. Map economic interdependencies (agriculture, healthcare, education, manufacturing, etc.) to better support local economies.
- b. Support workforce training partnerships between schools and businesses.
- c. Include small-scale business and rural entrepreneur voices in economic development planning

3. Maintain financial transparency through increased public understanding of county investments.

- a. Provide easy-to-understand summaries (without acronyms) explaining how county funds are allocated.
- b. Increase public awareness of a resident-facing annual “Where Your Tax Dollars Go” report, showing investments in schools, roads, emergency services, and community facilities.
- c. Clarify county-level “investment buckets” and budget priorities in plain language.
- d. Create and market communication tools to help residents view and understand the county’s business plan and long-term fiscal goals.
- e. Encourage public attendance at County meetings and increase viewership of the website.

Built Assets – Broadband, Transportation, Community Facilities, and Housing

A well-designed built environment provides the foundation for Todd County’s long-term growth, connectivity, and quality of life. Investment in housing, broadband, transportation networks, and community facilities helps ensure that residents across urban and rural areas have access to essential services, reliable infrastructure, and safe, efficient mobility.

This section focuses on expanding housing opportunities, strengthening digital and transportation connectivity, and maximizing the use of public facilities through coordinated planning and partnerships. By supporting well-maintained infrastructure and strategically guiding future development, Todd County can enhance economic vitality, improve service delivery, and create resilient communities for current and future generations.

Issues we’ve heard:

1. Transportation & Mobility:
 - Limited public transportation options, including requests for expanded hours, routes, and ride-share options.
 - Safety concerns related to Amish buggies, farm equipment, and narrow road shoulders.
 - Request for wider shoulders, improved signage, and better speed control on county roads.
 - Lack of sidewalks and safe walking infrastructure in many communities.
 - Limited trail connections between towns and communities.
2. Broadband & Digital Connectivity
 - Inconsistent broadband and cell coverage in rural areas.
 - Dependence on expensive satellite internet in underserved areas.
 - Limited competition among providers, leading to service and affordability concerns.
 - Frustration over delayed or unmet broadband expansion promises.

3. Housing:

- Strong demand for affordable rental housing and workforce housing.
- Limited senior housing options in smaller communities.
- Need for housing options for young families and first-time homebuyers.
- Vacant and deteriorating homes and buildings in small towns.
- Concerns about housing development impacting farmland and natural areas

4. Community Facilities & Public Spaces

- Limited access to community centers and recreational facilities in rural areas. •
- Aging parks, buildings, and facilities in need of upgrades.
- Requests for more youth- and family-friendly amenities (splash pads, skate parks, pools and public swim areas, bike trails, teen spaces).
- Limited programming hours and accessibility.
- Underutilized downtown buildings and vacant properties.

Positives we've heard:

- Many residents find it easy to travel by car within the county.
- Appreciation for generally well-maintained county roads.
- Recognition of existing trail systems in some communities, such as Staples.
- Strong recognition of broadband as essential to daily life and economic participation.
- Support for continued investment in fiber and digital infrastructure.
- Appreciation for existing single-family neighborhoods and homeownership opportunities.
- Interest in balanced housing development that reflects community needs.
- Support for mixed-use and walkable development in more populated areas.
- Positive feedback on local libraries and existing community centers.
- Recognition that many facilities are functional and meet current needs.
- Support for expanding recreational amenities and outdoor spaces.



Broadband

Overview

Access to reliable, high-speed broadband is essential for Todd County's economic competitiveness, quality of life, and access to services. Broadband supports remote work, education, healthcare, public safety, and business development, particularly in rural areas where service distances are greater.

Availability and quality of service can vary across the county, creating challenges for residents, businesses, and service providers. Planning for broadband focuses on improving access, reliability, and understanding of service options while coordinating with regional partners and infrastructure providers to support long-term connectivity.

Goals and Strategies

1. Improve broadband and cell service across the county.

This looks like:

- a. Partner with local internet service providers to complete broadband buildouts, prioritizing underserved rural areas.
- b. Advocate at the state and federal levels for funding and policy support.
- c. Ensure that broadband access is factored into all economic development and housing plans.
- d. Provide community education on high-speed broadband and digital connectivity, including its role in education, entertainment, commerce, communication, and employment.
- e. Highlight the role of broadband in public safety, emergency communication, and community security through access to modern technology and connected systems.

2. Improve broadband and cell service across the county.

This looks like:

- a. Provide residents with information on government and provider assistance programs for low-income households.
- b. Promote affordable broadband options available through state, federal, or provider programs.
- c. Work with schools, libraries, and employers to connect residents to low-cost internet resources.
- d. Align broadband accessibility efforts with workforce training, housing, and digital literacy programs.



Transportation

Overview

Todd County's transportation system connects residents to jobs, education, healthcare, recreation, and regional destinations. Roads, highways, trails, and transit services all contribute to mobility across a largely rural landscape. Safe and reliable transportation is especially important for residents who travel longer distances for essential services.

Transportation planning in Todd County must balance safety, accessibility, maintenance, and connectivity while coordinating with local, regional, and state partners to support both daily travel and long-term growth.



Input & Data

As in most counties, the network of roads is a partnership between several jurisdictions, including its townships, cities, and the State of Minnesota and neighboring counties. When discussing highways and roads, functional classification is the grouping of streets and highways into classes or systems according to the character of service they are intended to provide. Basic to this process is the recognition that most travel involves movement through a network of roads. Functional classification defines the role that any road or street plays in serving the flow of trips through an entire network.

Federal, State and Local Programs, Plans and Planning

The Statewide Multimodal Transportation Plan is Minnesota's highest-level policy plan for transportation. It is a 20-year plan based on "Minnesota GO", a vision of a transportation system that maximizes the health of people, the environment, and our economy. The plan is for all types of transportation and all transportation partners. It covers more than just roadways and applies to more than just the Minnesota Department of Transportation. It evaluates the status of the transportation system, what is changing, and how we will move forward over the next twenty years. The Statewide Multimodal Transportation Plan was updated as of January 2017. You can read the plan at <https://minnesotago.org/final-plans/smtp-final-plan-2017>

10-Year Capital Highway Investment Plan (CHIP)

The 10-year Capital Highway Investment Plan details MnDOT's capital highway investments for the next ten years on the state highway network. The CHIP is updated yearly to remove projects that are being constructed, adjust the timing of existing planned projects, and add new planned projects. The primary purpose of the document is to communicate programmed and planned capital highway projects over the next 10 years. The document serves as a check to ensure that MnDOT is meeting the investment levels and performance outcomes identified in MnDOT's 20-year State Highway Investment Plan, MnSHIP, and explains any change in direction or outcomes from the investment direction. ^[5]

4-Year Statewide Transportation Improvement Program (STIP)

The STIP is a federally required public document that lists Minnesota's four-year transportation improvement program. The STIP includes all state and local transportation projects that use federal highway and/or federal transit funding, as well as state transportation projects that use 100% state funds. The STIP includes the cost, schedule, and funding sources for the identified projects. The STIP is developed annually and updated throughout the year to reflect significant changes in the program. In addition to federal highway and transit projects, the STIP includes rail and port projects for informational purposes.^[6]

Goals and Strategies

1. Promote pedestrian and bike access throughout the county.

This looks like:

- a. Invest in community trail development and expand connections between towns.
- b. Prioritize sidewalk improvements in towns with aging infrastructure.
- c. Create signage, maps, and promotional materials to highlight walkable and bike-friendly routes.

2. Expand transportation options for all residents, especially seniors, non-drivers, and rural communities.

This looks like:

- a. Work with regional partners to enhance rural bus routes, (e.g., Friendly Rider / Rainbow Rider) and extend hours.
- b. Explore the feasibility of ride-share partnerships, taxi cooperatives, or volunteer driver programs.
- c. Create dedicated lanes or safer shoulders on busy roads for buggies, bikes, and farm equipment.

3. Strengthen the transportation workforce and service capacity.

This looks like:

- a. Recruit volunteer drivers and promote ride-share options for medical appointments and essential trips.
- b. Partner with regional transit providers to expand coverage and reliability.
- c. Collaborate with high schools and technical colleges to offer CDL training, identifying funding to offset student costs.
- d. Evaluate the feasibility of a county transportation resource hub (digital or in-person) to connect residents with available services.
- e. Support Public Works staff in forming collaborations with townships, cities, and state highway departments to enhance transportation services.

Community Facilities

Overview

Community facilities serve as important gathering places and service hubs throughout Todd County, supporting civic life, recreation, public services, and emergency response. Facilities such as county courthouses, community centers, libraries, parks, and public buildings contribute to community identity and quality of life. As needs change over time, facilities must remain accessible, functional, and adaptable. Planning for community facilities helps ensure these spaces continue to meet resident needs while supporting collaboration and efficient use of public resources.



Goals & Strategies

1. Leverage county-owned facilities and partnerships.

This looks like:

- a. Explore innovative uses of county-owned fairgrounds, parks, and trails to support tourism and local business activity.
- b. Create marketing campaigns in partnership with chambers of commerce and business leaders to attract investment and events.
- c. Convene business owners, civic leaders, and county representatives regularly to align strategies for economic growth.

Housing

Overview

Housing plays a critical role in supporting Todd County's residents, workforce, and long-term economic stability. A diverse, accessible, and well-maintained housing supply is essential to meeting the needs of residents at all life stages, from young families to seniors aging in place.

Housing challenges and opportunities vary across the county's cities, townships, and rural areas, requiring flexible and locally responsive solutions. As demographic trends shift and workforce needs evolve, thoughtful housing planning will help ensure that Todd County remains a place where residents can live, work, and live out their lives.

Input & Data

A county's housing landscape and needs can be determined by the population living in the community and the current availability of housing. Todd County's current housing landscape and data include:

- A median age of 42.8 years, compared to 39.2 for the State of Minnesota. ^[7]
- The median value of owner-occupied units of \$200,000 – \$299,999. ^[7]
- A majority of residents in Todd County are owner-occupied with 83.1% of the residents owning their homes, compared to 71.6% for the State of Minnesota. ^[7]

Goals and Strategies

1. Expand access to diverse, affordable housing options across the county.

This looks like:

- a. Work with local developers and non-profits to encourage a mix of housing types (senior living, workforce housing, rentals, townhomes, single-family, entry-level, nontraditional, etc.).
- b. Support the renovation and reuse of vacant or deteriorated housing in small towns to attract new residents.
- c. Explore housing incentive programs for first-time homebuyers, seniors, and low-to-moderate income families.
- d. Ensure new development aligns with infrastructure and services and does not negatively impact natural resources.

2. Address housing needs of vulnerable and aging populations.

This looks like:

- a. Partner with healthcare providers, senior advocates, and service agencies to plan for more senior housing.
- b. Support independent living options near groceries, medical clinics, and transit.
- c. Advocate for housing designs that are accessible, energy-efficient, and affordable to maintain.

3. Consider the ability to increase access to housing through creative reuse and partnerships.

This looks like:

- a. Identify vacant or underutilized buildings/infrastructure that could be repurposed for housing or replaced with new housing infrastructure.
- b. Partner with local developers, chambers, and business owners to explore housing opportunities.
- c. Study successful housing initiatives in nearby communities and apply lessons learned.
- d. Prioritize housing types that attract and retain young families, including affordable starter homes and family-friendly rental options.



Social Assets – Access to Childcare, Community Services, Safety, and Eldercare

Social systems play a vital role in supporting the daily lives, well-being and resilience of Todd County residents. Access to childcare, eldercare, and community services influences workforce participation, family stability, aging in place, and overall quality of life. Volunteer fire and medical response teams are also a key part of this social fabric, reflecting the strong community networks and shared responsibility that underpin Todd County’s social capital. These volunteer departments play an essential role in local emergency preparedness and are typically central partners in hazard mitigation planning. Needs can vary widely across cities, townships, and rural areas, requiring flexible and locally responsive approaches.

Access to Childcare

Overview

Access to reliable, affordable childcare is essential for working families and for the overall economic health of Todd County. Childcare availability influences workforce participation, business retention, and family stability. It also intersects with broader community priorities, including economic development, workforce sustainability, education outcomes, and overall quality of life.

Expanding access to affordable, high-quality childcare supports not only individual families but also the long-term vitality of Todd County. Strategic partnerships, provider support, and employer engagement will be critical to strengthening the local childcare system and ensuring it remains responsive to community needs.



Goals and Strategies

1. Increase access to affordable, high-quality childcare throughout Todd County.

This looks like:

- Explore public-private partnerships or use underutilized buildings (e.g., community centers or schools) to expand licensed care.
- Provide resources and startup support for in-home providers (grants, training, business tools, etc.)
- Work with employers to encourage family-friendly workplace policies that support childcare needs.

Access to Eldercare

Overview

As Todd County's population ages, providing services and environments that support older adults becomes increasingly important. Eldercare includes access to healthcare, housing options, transportation, social connection, and supportive services that allow residents to age with dignity and independence. Planning for eldercare helps communities anticipate future needs, strengthen regional partnerships, and ensure seniors remain active and valued members of their communities.

Goals and Strategies

1. Strengthen support services for seniors and caregivers.

This looks like:

- a. Expand volunteer driver programs and transportation options for seniors, especially in rural areas.
- b. Promote in-home care, Meals on Wheels, and respite care services for aging residents.
- c. Increase collaboration among senior centers, healthcare, and faith-based organizations.
- d. Support multi-generational living by encouraging housing options that allow extended families to live together, reducing the need for senior support services and caregivers.

Community Services

Overview

Community services contribute to the social fabric of Todd County by supporting residents through programs, resources, and opportunities for connection. Services such as recreation programs, food assistance, libraries, and community events help meet daily needs and foster a sense of belonging. As communities grow and change, service needs may shift. Long-term planning helps ensure services remain accessible, coordinated, and responsive to residents across both incorporated and rural areas.

Goals and Strategies

1. Improve availability and visibility of mental health services.

This looks like:

- a. Support mobile mental health units or satellite clinics in underserved areas.
- b. Launch a public campaign to reduce stigma and normalize mental health conversations.
- c. Encourage coordination between schools, healthcare providers, and law enforcement for mental health crisis options.

2. Increase the number and long-term sustainability of volunteers within medical and fire departments serving Todd County's small communities.

This looks like:

- a. Develop targeted recruitment strategies to address anticipated retirements and maintain service quality and response times.
- b. Partner with local school districts to build awareness of emergency service careers, while ensuring pathways support continued education and workforce development.
- c. Create mentorship and transition programs that pair retiring volunteers with new recruits to preserve institutional knowledge and strengthen readiness.
- d. Explore incentives such as stipends, tuition reimbursement, flexible scheduling, or tax credits to attract and retain volunteers.
- e. Increase public awareness of the community impact and personal benefits of volunteer service through coordinated outreach campaigns.



Individual Assets – Health & Wellness

Overview

The health and wellness of Todd County residents play a vital role in fostering a thriving and connected community. Access to healthcare services, recreational opportunities, and wellness programs contributes to the overall quality of life and long-term sustainability.

Recreational spaces, trails, and parks provide opportunities for physical activity and community engagement. By investing in health and wellness infrastructure and programs, Todd County aims to foster a supportive environment where all residents can lead healthy, active lives.

Health & Wellness

Overview

Access to health and wellness services is essential to supporting the physical, mental, and social well-being of Todd County residents. Healthcare access can vary across the county due to distance, transportation, and service availability. Beyond medical care, wellness is influenced by access to recreational opportunities, nutritious foods, safe environments, and supportive community spaces. Planning for health and wellness focuses on reducing barriers, supporting preventative care, and creating environments that promote healthy lifestyles for residents of all ages.

Goals and Strategies

1. Support equitable access to healthy food and healthcare.

This looks like:

- a. Expand mobile food pantries and farmers market access
- b. Promote community gardens and food-growing education.
- c. Work with clinics to identify gaps in rural health access.

2. Promote active living and community well-being.

This looks like:

- a. Enhance walking paths, playgrounds, splash pads, and fitness zones.
- b. Promote year-round events and programming at parks and libraries.
- c. Encourage community wellness challenges or health fairs.
- d. Offer tours of active living resources in the area.

3. Strengthen rural healthcare services by retaining and recruiting medical providers.

This looks like:

- a. Partner with regional healthcare systems, medical schools, and training programs to support rural residency placement, internships, and recruitment pipelines.
- b. Promote Todd County's small-town healthcare model and strong community relationships as a competitive advantage when attracting healthcare professionals.
- c. Work with local clinics, hospitals, and pharmacies to identify barriers to provide retention and develop strategies to improve long-term stability.
- d. Monitor access to pharmaceutical services and support efforts to maintain or expand local pharmacy options, especially in underserved communities.
- e. Explore housing, spousal employment and community integration initiatives that help healthcare providers establish long-term roots in the county.

Cultural Assets – Opportunities for Innovation, Welcoming Communities

Culture shapes how people experience, connect to, and take pride in their communities. In Todd County, cultural identity is influenced by local history, traditions, creativity, volunteerism, and the shared values that bring residents together. Cultural assets—such as community events, arts, historic places, local businesses, and public spaces—contribute to the quality of life and strengthen a sense of belonging across the county’s cities, townships, and rural areas.

A strong cultural foundation also supports welcoming communities and encourages innovation by fostering connection, collaboration, and new ideas. As Todd County continues to evolve, cultural planning focuses on honoring local character while creating inclusive environments where residents of all ages and backgrounds feel welcome and engaged. Thoughtful attention to culture helps strengthen community identity, support creativity, and ensure that growth and change reflect the values of those who live and work in Todd County.

Opportunities for Innovation

Overview

Innovation in Todd County often emerges through collaboration, creativity, and adaptive use of existing resources. Innovation supports resilience by helping communities respond to changing demographics, economic conditions, and service needs. Opportunities for innovation may include new partnerships, technology adoption, shared services, or reimagined spaces. Planning for innovation encourages practical, community-driven solutions that align with local values and long-term sustainability.

Goals and Strategies

1. Support grassroots community events and volunteerism.

This looks like:

- a. Create a small grant or mini-sponsorship fund for resident-led community gatherings
- b. Establish and maintain a countywide cultural events calendar.
- c. Encourage inter-town partnerships for shared events and services (e.g., rotating festivals, youth programs).

Welcoming Communities

Overview

Welcoming communities are those where residents feel connected, respected, and included. Todd County’s communities are shaped by strong local identities, volunteerism, and a shared sense of place. Fostering welcoming environments involves communication, community engagement, and opportunities for residents of all backgrounds and ages to participate. Planning for welcoming communities helps strengthen social connections and ensures all residents feel invested in the county’s future.

Goals and Strategies

1. Foster inclusivity and cultural connection.

This looks like:

- a. Organize multicultural events, festivals, or “Todd County Unity Days” to celebrate the diversity of communities.
- b. Consider developing a New Resident Toolkit/Welcome Packet introducing county services, events, and cultural resources.

- c. Provide cross-cultural and anti-bias training for public employees and boards.
- d. Showcase diversity in countywide marketing campaigns and outreach.
- e. Incorporate flexible engagement opportunities to account for differing working hours among residents (e.g., evening events, rotating meeting times, online participation options).

2. Strengthen language access, English learning pathways, and communication.

This looks like:

- a. Assess community demand for translation services across public meetings and documents.
- b. Provide multilingual communication for critical county information (safety, health, permits, zoning).
- c. Partner with schools, nonprofits, and businesses to strengthen translation and interpretation resources.
- d. Promote English and second-language learning opportunities offered by adult education programs, libraries, nonprofits, and schools – position as “bridging program” to strengthen communication between new residents and English-speaking community members.
- e. Provide access to interpretive services, including online or AI-assisted interpretation tools.
- f. Ensure that both translation services and English language learning are supported, recognizing that:
 - i. Languages are not learned overnight, and
 - ii. Access to interpretation is essential to navigating county systems.

Policies – Zoning, Land Use

Overview

Political systems and governance provide the framework through which planning decisions are made, services are delivered, and community priorities are implemented. In Todd County, effective governance depends on coordination between the County, cities, townships, regional partners, and residents. Transparent processes, clear policies, and consistent communication help build public trust and support informed decision-making.

Political planning also includes land use regulation, intergovernmental coordination, and the processes that guide growth, development, and public investment. As Todd County plans for the future, attention to governance focuses on maintaining accessible and understandable decision-making processes, aligning policies with community values, and ensuring that regulations and procedures support long-term sustainability, economic vitality, and quality of life across both urban and rural areas.

Zoning & Regulations

Goals and Strategies

1. Prioritize education and public awareness on county services and regulations.

This looks like:

- a. Create a unified public education campaign (print, radio, online, video, in-person) around zoning, water, and land use.
- b. Update the county website to be more user-friendly, especially for permitting, regulations, and resources.
- c. Use newsletters, local radio, community events, and bilingual communication to reach all residents.

- d. Develop and implement a proactive, multi-platform communication strategy to educate residents in advance of major changes and promote clear, consistent public messaging.
- e. Provide simple guides explaining what each county department does and how to contact them.

2. Improve transparency and consistency in county decision-making.

This looks like:

- a. Summarize meeting minutes and decisions in plain language and distribute via a community update.
- b. Use a Q&A approach to explain controversial topics (e.g., feedlots, environmental regulations) and clarify who regulates what.
- c. Maintain a public calendar of opportunities for community input or engagement.

Governance

Overview

Governance in Todd County is carried out through public leadership, intergovernmental collaboration, and policy decisions that guide the County's direction and priorities. County officials are responsible for representing residents, stewarding public resources, and ensuring that services are delivered effectively and transparently.

Strong governance depends on clear communication, regional and state partnerships, and active participation in professional and legislative networks. Coordinated engagement with townships, cities, neighboring counties, and state and federal partners helps align local priorities with broader policy and funding opportunities. Clear and consistent governance practices strengthen accountability, build public trust, and support the County's long-term strategic goals.

1. Strengthen Todd County's regional and state-level advocacy capacity to advance local priorities and secure strategic partnerships.

This looks like:

- a. Maintain active participation and leadership within organizations such as Association of Minnesota Counties and Minnesota Rural Counties to elevate Todd County's voice in statewide policy discussions.
- b. Establish regular engagement with state and federal legislators to communicate county priorities, funding needs, and emerging challenges.
- c. Collaborate with neighboring counties to identify shared legislative priorities and coordinate advocacy efforts for greater regional influence.
- d. Encourage each county department to maintain active membership and participation in relevant professional associations or policy committees to strengthen subject-matter representation.

Land Use

Overview

Land use in Todd County is shaped through public policy decisions that guide how land is developed, preserved, and regulated over time. The County uses planning and zoning authority to balance private property rights with community goals related to growth, infrastructure, natural resources, and public services.

Land use policies are implemented through ordinances, maps, and review processes in coordination with townships, cities, and partner agencies. Clear and consistent land use direction helps ensure transparency, predictability, and alignment with long-term county priorities.

Goals and Strategies

1. Promote education and awareness around agriculture and land use policies.

This looks like:

- a. Develop easy-to-understand public materials that explain existing agriculture regulations and responsibilities.
- b. Host annual “Ag & Environment Open Houses” in partnership with local producers and Soil & Water Conservation District staff.
- c. Create short videos or infographics about common misconceptions in agriculture and zoning.

Environmental Assets - Energy Efficiency, Stormwater Management, Soil, Waste, and Parks & Recreation

Overview

Todd County’s natural environment is a defining asset, shaping both community character and quality of life. Lakes, rivers, parks, farmland, and open spaces contribute to the county’s rural identity and recreational opportunities. Environmental stewardship and community beautification efforts help protect these resources while enhancing the appearance of communities, corridors, and public spaces. As development and infrastructure needs evolve, thoughtful planning can support clean water, healthy ecosystems, and visually appealing places that reflect community pride.

Implementation of these priorities is strengthened through coordination with adopted plans and policies, including the County’s Local Water Plan, Hazard Mitigation Plan, and related watershed and resource management plans. Aligning environmental decisions with these guiding documents promotes resilience, protects public investments, and ensures a consistent, long-term approach to natural resource stewardship.

Goals and Strategies

1. Support local farmers and protect farmland while addressing environmental concerns.

This looks like:

- a. Encourage voluntary conservation practices like cover cropping, no-till farming, and rotational grazing.
- b. Promote incentives for landowners who implement runoff control and water quality protection measures.
- c. Collaborate with lake associations and water boards to develop joint education and restoration initiatives.

2. Support local farmers and protect farmland while improving shared understanding of water quality impacts.

This looks like:

- a. Encourage voluntary conservation practices such as cover cropping, no-till farming, rotational grazing, and other soil health practices.
- b. Offer incentives for landowners who implement runoff control and water quality protection measures.
- c. Collaborate with lake associations, watershed districts, MPCA, and DNR to align water quality efforts and ensure shared understanding.
- d. Develop joint education initiatives that explain the connection between agricultural practices and lakeshore impacts – and vice versa.
- e. Promote collaborative messaging, emphasizing that:
 - i. Many farmers already follow conservation, and
 - ii. Lakeshore property owners do significantly impact water quality through lawn care, shoreline alteration, and stormwater runoff.
- f. Create clear communication materials about natural processes affecting land and water – and responsibilities for each group.

3. Raise public awareness of water quality concerns and responsibilities.

This looks like:

- a. Partner with lake associations and watershed districts to deliver seasonal water education materials.
- b. Add a “What You Need to Know on the Lake” guide for lakeshore residents (mail + online + signage).
- c. Encourage local water associations to continue local water testing programs.



4. Support community collaboration on long-term water and environmental health.

This looks like:

- a. Host an annual Todd County Water Summit with farmers, lakeshore owners, and local officials.
- b. Encourage resident participation in shoreline restoration, buffer planting, and clean-up events.
- c. Maintain alignment with changing state and federal environmental standards through regular staff updates.

5. Protect Todd County's forests, farmland, lakes, and open spaces.

This looks like:

- a. Support voluntary conservation programs and landowner education on sustainable land management practices.
- b. Educate people on the benefits of diverse tree plantings for forest/ecological environmental health.
- c. Encourage responsible development along shorelines and critical habitats.
- d. Encourage sustainable agriculture and low-impact development.
- e. Ensure comprehensive water plans are reflected in zoning, development review, and infrastructure decisions.

6. Expand recreational opportunities and public access.

This looks like:

- a. Improve trails, signage, and lake access points.
- b. Repurpose unused county land for recreation or conservation.
- c. Highlight scenic and cultural assets with wayfinding and storytelling.

7. Build a culture of environmental stewardship.

This looks like:

- a. Host community cleanup days, tree-planting, and community science events.
- b. Actively promote and encourage responsible use of the Todd County solid waste transfer station.
- c. Promote pollinator gardens and native plantings.
- d. Partner with schools for environmental education programs.

8. Improve stormwater management in urban, developing, and lakeshore areas.

This looks like:

- a. Collaborate with cities, townships, and watershed partners to assess drainage needs and stormwater infrastructure capacity, including impacts from lakeshore redevelopment and increased impervious surfaces.
- b. Utilize existing local water plans and support the development of additional water plans.
- c. Provide public education on how stormwater systems, surface runoff, and underground drainage affects lakes and waterways, and how residents can reduce runoff through management practices.
- d. Work with planning and zoning officials to consider stormwater and waterflow impacts

when reviewing new development and redevelopment proposals, particularly in shoreline areas.

- e. Seek state and federal funding to improve stormwater infrastructure and implement mitigation projects in vulnerable areas.

9. Strengthen relationships with state environmental agencies.

This looks like:

- a. Form regular coordination meetings with MPCA, DNR, watershed districts, and lake associations.
- b. Ensure consistent messaging across all agencies regarding regulations, shoreline expectations, and water quality responsibilities.

10. Consider establishing a balanced county approach for evaluating renewable energy projects, including solar farms.

This looks like:

- a. Develop site evaluation criteria that balance the protection of prime agricultural land, natural resources, and community character with economic development opportunities and landowner interests.
- b. Encourage renewable energy development in already disturbed or previously developed areas (brownfields, rooftops, gravel pits, former industrial sites, etc.) when feasible.
- c. Discourage deforestation for solar farm installation.
- d. Coordinate with landowners, developers, and local government early in the planning process to identify mutually beneficial siting options.
- e. Align solar permitting with environmental preservation goals and county zoning ordinances.

Intellectual Assets – Education Facilities, Specialized Knowledge, and Learning Opportunities

Overview

Intellectual reflects the knowledge, skills, and learning capacity of Todd County’s residents and plays a vital role in workforce development, economic stability, and quality of life.

Todd County benefits from strong schools, extension services, youth programs, adult education, and community-based learning resources. However, some residents travel outside the county for training and enrichment due to limited local options or scheduling challenges. As the population ages and the workforce evolves, expanding flexibility and accessible learning pathways will become increasingly important.

Goals and Strategies

1. Expand and diversify education and learning pathways for residents of all ages.

This looks like:

- Support public, private, and homeschooling options for elementary and secondary school education.
- Support multiple education and career pathways, including internships, trade schools, colleges, folk schools, recreational programs, and adult education.
- Partner with schools, employers, and training programs, to increase access to local and regional internship and apprenticeship opportunities.
- Work with educational institutions to offer flexible scheduling and remote learning options to reduce the need for residents to travel outside of the county.
- Promote lifelong learning opportunities that address the needs of an aging population, including skill development, technology training, and enrichment programs.

2. Strengthen partnerships with extension and youth development programs to expand lifelong learning and leadership opportunities.

This looks like:

- Partner with the University of Minnesota Extension to expand adult education, agricultural education, and community learning programs.
- Support and promote 4-H, FFA, and other youth leadership and agricultural education programs.
- Increase awareness of extension and youth programs through county communications and schools.
- Explore opportunities to incorporate civic education, local government engagement, and youth advisory input into county decision-making processes.



3. Strengthen partnerships with extension and youth development programs to expand lifelong learning and leadership opportunities.

This looks like:

- a. Partner with the University of Minnesota Extension to expand adult education, agricultural education, and community learning programs.
- b. Support and promote 4-H, FFA, and other youth leadership and agricultural education programs.
- c. Increase awareness of extension and youth programs through county communications and schools.
- d. Explore opportunities to incorporate civic education, local government engagement, and youth advisory input into county decision-making processes.

3. Support the long-term vitality, reputation, and sustainability of Todd County's school systems.

This looks like:

- a. Facilitate regular dialogue between the County Commissioners and local superintendents to discuss enrollment trends, facility planning, workforce alignment, and long-term community impacts.
- b. Encourage regional collaboration among school districts to identify shared challenges and opportunities that extend beyond individual communities.
- c. Assess factors influencing school enrollment and public perception, and support strategies that strengthen educational quality and community confidence.
- d. Promote open dialogue between school leadership and community members to improve local support and drive shared efforts to enhance school system quality and sustainability.

4. Support informal learning environments and “third spaces” for community engagement.

This looks like:

- a. Encourage the development of community gathering spaces such as coffee shops, art studios, maker spaces, libraries, and cultural centers that foster discussion and creativity.
- b. Explore partnerships with local businesses and non-profits to create spaces for workshops, lectures, and informal learning.
- c. Incorporate learning-focused spaces into downtown revitalization and economic development strategies.

5. Promote experiential and place-based learning opportunities.

This looks like:

- a. Support hands-on educational activities such as farm-based learning, “pick-your-own” events, agritourism experiences, and nature-based programs.
- b. Encourage partnerships between landowners, educators, and tourism organizations to expand educational programming.
- c. Highlight local learning experiences through county marketing and visitor promotion efforts.

References

[1]	US Census Bureau, “Todd County, Quick Facts,” [Online]. Available: https://www.census.gov/quickfacts/fact/table/toddcountyminnesota/PST045224 .
[2]	Todd County,” 2025. [Online]. Available: https://migration.revize.com/revize/toddcounty/about_us/history.php .
[3]	US Census Bureau, “United States Census Bureau,” [Online]. Available: https://data.census.gov/cedsci/ . [Accessed 2026].
[4]	Minnesota Department of Employment and Economic Development, “Todd County Labor Market Report,” www.mn.gov/deed/data/regional-lmi/ , 2024.
[5]	MNDOT, “Minnesota Department of Transportation,” [Online]. Available: https://www.dot.state.mn.us/planning/10yearplan/ .
[6]	MNDOT, “Minnesota Department of Transportation,” [Online]. Available: https://www.dot.state.mn.us/planning/program/stip.html .
[7]	US Census Bureau, “Todd County - Census Information,” [Online]. Available: https://data.census.gov/profile?g=050XX00US27153 .



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20260818-27
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Bobcat Replacement
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Date of Meeting: 8-18-2026	Agenda Time Requested: 5 min	☐ Consent Agenda
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Organization / Department Requesting Action: Solid Waste
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Person Presenting Topic at Meeting: Mike Eberle

Background: Supporting Documentation enclosed ☒
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Replacement of a 2021 Bobcat S62 model is part of our Capital Improvement Plan. With the re-alignment of our facility and operations under the new transfer station we will down size the type of machine required to perform this function. The 2026 S510 will be the new model used in the recycling facility resulting in a \$12,000.00 budget savings from the previous model. This purchase was discussed at our committee level.

Options:

- 1.) Approve bid by Farm Rite in the amount of \$28,354.00.
- 2.) Do Not Approve the bid.

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
Approve the bid by Farm Rite for S510 Bobcat in the amount of \$28,354.00.

Additional Information:	Budgeted:	Comments
Financial Implications: \$ \$28,354.00 Funding Source(s): Fund 51	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}
COUNTY OF TODD}
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



Quotation Number: **DS1943114**
 Quote Sent Date: **Aug 04, 2026**
 Expiration Date: **Aug 31, 2026**
 Prepared By: **DEAN SCHREINER**
 Phone: +13203390084
 Email: dean.schreiner@farmriteequip.com

Customer
**TODD COUNTY SOLID WASTE
 TRANSFER STATION**
 30433 US 71
 BROWERVILLE, MN, 56438-4773
 Phone: +1 320 594 2210

Contact
MIKE EBERLE
 Phone: +13205331828
 Email: mike.eberle@co.todd.mn.us

Dealer
**Farm-Rite Equipment of Long Prairie,
 Inc.**
 19612 US 71
 Long Prairie, MN, 56347

Item Name	Item Number	Quantity	Price Each	Total
S510 T4 V2 Bobcat Skid-Steer Loader	M0673	1	34,396.00	34,396.00
Standard Equipment: 55.0 HP Tier 4 Turbo Diesel V2 Engine Auxiliary Hydraulics: Variable Flow Backup Alarm Bob-Tach Attachment System Bobcat Interlock Control System (BICS) Controls: Hand and Foot (Manual) Cylinder Cushioning - Lift, Tilt Engine/Hydraulic Performance De-rate Protection Glow Plugs (Automatically Activated)		Horn Instrumentation: Engine Temperature & Fuel Gauges, Hour meter, RPM and Warning Indicators. Lift Arm Support Lift Path: Radius Lights, Front & Rear Operator Cab Includes: Adjustable Suspension Seat, Top & Rear Windows, Parking Brake, Seat Bar & Seat Belt Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471 Falling Object Protective Structure (FOPS) meets SAE-J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts) Parking Brake: Wedge Brake System Tires: 10-16.5, 10 PR, Bobcat Heavy Duty Warranty: 2 years, or 2000 hours whichever occurs first		
Comfort Package	M0673-P11-C07	1	5,945.00	5,945.00
Comfort Package Includes: Enclosed HVAC Cab, Adjustable Vinyl Suspension Seat, Power Bob-Tach, Oval Display, Standard Lights, Two-Speed Travel, 7-Pin Attachment Control, Single Direction Bucket Positioning, Ride Control,				
Electrical & Lighting - Block Heater Kit	7328972	1	79.00	79.00
Bluetooth Radio Kit	46899213	1	365.00	365.00
Total for S510 T4 V2 Bobcat Skid-Steer Loader				40,785.00
		Quote Subtotal		40,785.00
		Dealer PDI		150.00
		Freight Charges		1,450.00
		Dealer Assembly Charges		520.00
		SOLID FLEX TIRES		3,457.00
		4 TIRES HEAVY DUTY ASSY 10X16.5 10PLY		-2,108.00
		2021 BOBCAT S62		-15,900.00
		Sales Total before Taxes		28,354.00
		Taxes		0.00

	Quote Total - USD	28,354.00
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Customer Acceptance:		
Quotation Number: DS1943114	Purchase Order: _____	
Authorized Signature:		
Print: _____	Sign: _____	
Date: _____	Email: _____	Tax Exempt: Y ☐ / N ☐



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20260818-28
Agenda Topic Title for Publication:		Overhead Door Replacement
Date of Meeting: 8-18-2026	Agenda Time Requested: 5 min	☐ Consent Agenda
Organization / Department Requesting Action: Solid Waste		
Person Presenting Topic at Meeting: Mike Eberle		
Background: Supporting Documentation enclosed ☒		
Replacement of overhead door in the Recycle Facility is required due to mechanical failure of spring system. Central Mn Door provided an estimate of \$5,700.00 for a new door installed.		
Options:		
1.) Approve bid by Central MN Door in the amount of \$5,700.00		
2.) Do Not Approve the bid.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve the bid by Central MN Door in the amount of \$5,700.00		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ \$5,700.00 Funding Source(s): Fund 51	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

CENTRAL MN. DOOR SERVICE
1712 MARY ANN AVE
LITTLE FALLS, MN 56345
centralmndoor.com

Date	Estimate #
8/6/2026	9160

Name / Address
TODD COUNTY SOLID WASTE 30433 US 71 BROWERVILLE, MN 56438 ATTN: MIKE EBERLE

P.O. No.	Project
SHED DOOR	

Description	Qty	Cost	Total
15' 2" X 16' CLOPAY 524, WHITE, 2 24" X 12" GLASS, 3" TRACK, 15" RADIUS, WEATHERSTRIPPING, INSTALLED	1	5,700.00	5,700.00
		Subtotal	\$5,700.00
		Sales Tax (6.875%)	\$0.00
		Total	\$5,700.00

Phone #	Fax #	E-mail	Web Site
320-632-4880	320-632-2458	centralmndoorservice@gmail.com	centralmndoor.com